

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on Thursday 18th July 2024 at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
Co-option to fill Parish Councillor vacancy.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)** **7.50pm**
 - a. To consider adoption of minutes of the Parish Council Meeting held on 20 June 2024
 - b. Review of minute action summary
- 5. Progress reports (for information, reporting by exception)** **8.05pm**
 - a. District Councillor Report (Cllr Adams and Cllr Mrs Turier)
 - b. County Councillor Report (Cllr Mrs Robinson)
 - c. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts/bank reconciliation to 30 June 2024
 - iii. 2023/24 financial year end and annual audit process
 - d. Social Media/Website Communications (Cllr Pollard)
 - e. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr Job)
 - f. St. James the Great Church, Norton.
- 6. General Power of Competence (Chairman/Clerk)** **8.20pm**

To consider the impact of the forthcoming change in Clerk.
- 7. Electric Vehicle Charging Infrastructure (EVCI) Strategy for Worcestershire Consultation**
To consider consultation response (closing date 24 September 2024).
- 8. Community Apiary (Apiary Group)** **8.35pm**

To consider update and actions.
- 9. Parish Green Spaces Working Group/Biodiversity Matters (Cllr Fincher)** **8.40pm**

To consider update from working group including progress with grant opportunities, outcome of WDC Community Legacy Grant application, proposed work/activities and decisions required.
- 10. Public Rights of Way (PRoW) (Cllr Fincher/Clerk)** **8.55pm**

To consider update including Parish Paths Warden report.
- 11. Open Space/Verge, Highways and Drainage Matters (Cllr Fincher/Cllr Arrow/Clerk)** **9.00pm**

To consider updates incl. Active Travel Corridor (ATC) matters, Barracks curtilage wall repairs, Littleworth drainage issues, WCC Wadborough Road parking restriction proposals.
- 12. Norton Connector (Cllr Waizeneker)** **9.10pm**

To consider update.
- 13. Employment Matters (Chairman/Clerk)** **9.15pm**
 - a. To consider exclusion of the public and press in the public interest for consideration of personnel matters.
 - b. To consider update on recruitment matters.

- 14. Planning** (Cllr Richmond/Cllr Fincher/Cllr Waizeneker) **9.30pm**
 a. To consider report on current applications/appeals.
 b. To consider other planning matters (incl. SWDP Review/Parkway Garden Town proposals).
- 15. Neighbourhood Plan/Parish Aspirations Document** (Cllr Arrow/Cllr Pollard/Cllr Waizeneker)
 To receive update on NP revision and quarterly review of the Parish Aspirations document.
- 16. Parish Council Owned Land** (Cllr Fincher/Clerk) **9.45pm**
 To consider update including land registration and quotes for replacement of garage doors.
- 17. Allotments** (Cllr Richmond/Assistant Clerk) **9.50pm**
 To consider update and signage quotes.
- 18. Parish Defibrillators** (Clerk) **9.55pm**
 To consider update regarding signage.
- 19. Parish Hall Recreation Facilities and Outside Space** (Cllr Fincher) **10.00pm**
 To consider update including play area/MUGA maintenance work, annual recreation facilities safety inspection arrangements, playing field drainage proposals (baseball area), playing field 'cut and collect' mowing quote, weed spraying, slab maintenance, Hall rainwater outflow system maintenance and management of mole population.
- 20. Parish Council Website Domain Names and Email Addresses** **10.10pm**
 To consider update and moving old 'My Parish' website into dormancy (providing a link to the new .gov.uk website).
- 21. Parish Hall** (Cllr Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.15pm**
 To consider report.
- 22. Worcester Norton Sports Club/Worcester Norton Community Interest Company** **10.20pm**
 To consider update from Parish Council WNCIC representative (Cllr Fincher) and grant application.
- 23. Martyn's Law** (Chairman/Clerk) **10.25pm**
 To consider guidance re activities on/in Parish Council owned land/property (as this evolves).
- 24. Sentry Statue Landscaping** (Cllr Job) **10.30pm**
 To consider update.
- 25. Finance** (Chairman/Responsible Finance Officer) **10.35pm**
 a. To consider payments to be made/confirmed.
 b. To consider Fixed Asset Register updates.
 c. To consider bank accounts with other financial institutions (re FSCS £85k protection limit).
- 26. Correspondence for Information** (Chairman) **10.45pm**
 Items of correspondence will be available for inspection at the meeting.
- 27. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 28. Items for update to local M.P.** (Chairman)
 To consider any items for communication.
- 29. Councillors' reports and items for future agenda** (Chairman)
 Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 30. Date of next meeting**
 Parish Council Meeting 26 September 2024

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
 11 July 2024

PLANNING APPLICATIONS – July 2024

	<u>Application</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	None	
<u>Refusals:</u>	Land At (Os 9017 5117), Mucknell Farm Lane, Stoulton W/22/01955/FUL	Development of a 1MW solar farm and associated infrastructure. Parish Council objects.
	Properties 1 and 2, Church Cottages, Church Lane, Norton, W/23/02496/FUL	Creation of 2no. Detached Bungalows. Comments submitted without support or objection.
<u>Awaiting Decision:</u>	Hazeldene, 22 St James Close, Littleworth W/24/00497/HP	Erection of single-storey rear extension; two storey front/side extension; extension of stable; relocation of garage and widening of access. Parish supports subject to views of residents being fully considered.
	Unit 8, Crucible Business Park, Woodbury Lane W/24/01136/FUL	Construction of new employment building (use classes E, B2 and B8) together with ancillary parking and other works. Parish supports.
<u>Internal Consultation:</u>	None	
<u>Other:</u>	None	