

Monthly Meeting of Grimley Parish Council

**Monday 29th January 2024 7.30pm,
Peace Hall, Sinton Green**

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 29th January 2024 at 7.30pm** at the Peace Hall, Sinton Green. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Parish Clerk and RFO, clerkgrimleypc@gmail.com 07950256363. **Date of publication of this notice: 23/01/2024**



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including this agenda

- The press and public are invited to attend to address Councillors on matters concerning the Parish (allotted point in the agenda), observe or inspect draft documents.
- Whilst social distancing is no longer in place, occasionally safety considerations may mean that we close the meeting and reschedule.
- The Register of Electors may be inspected in order to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption.
- Persons attending this meeting can prior note the document 'Information provided at the beginning of each parish council meeting' (QR code to the right).



Scan with your phone to
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provided at the beginning of
each parish council meeting.

1.	<p>Welcome, points of order, apologies for absence and declarations of interest.</p> <p>a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p> <p>f. To consider any adjustments required to encourage or allow public participation.</p> <p>g. Existing 1 vacancy which has been advertised and with an application pack provided to 1 interested party.</p> <p>h. Request for Councillor Izamis leave of absence for four months.</p> <p>i. Declaration of Interests G.Moore to MHDC.</p>
	<p>Public Open Forum. Please refer to 'information provided at beginning of meeting' for further guidance.</p> <ul style="list-style-type: none"> - Recent flooding to properties and businesses. Awaiting info on grants available to assist
2.	<p>Minutes of previous meetings – Motion to approve previous minutes. 20th Nov 2023</p>
3.	<p>To receive the report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)</p> <ul style="list-style-type: none"> - Pertinent info in relation to any possible heritage landscape designation in the parish.
4.	<p>To receive the report of the County Councillor – Scott Richardson Brown (Items raised for decision will appear on the agenda for the next meeting)</p> <ul style="list-style-type: none"> - 'Shared space' signs Camp Lane; - Road surface erosion (water) Dark Lane and connected flooding/water leaks in Walton Lane (Bells Bank); - Ditches and flooding at Sinton Green village; - Overgrown hedges Grimley village approach road (county council legal notice).

5.	<p>Planning, Enforcement & Consultations - consider, comment and resolve to respond to the following</p> <p>a To note that M/22/01519/FUL - Sandpit Forge, Sandpit Cottage, Walton Lane, Grimley, WR2 6LR – Live in/Work unit. Application approved.</p> <p>b M/24/00022/OL Noken Farm, Sinton Green, Hallow, WR2 6NW - Installation of a third wire to existing overhead electricity line; existing transformer re-positioned 13m laterally.</p> <p>c M/23/01698FUL Green Street (Fitcher Brook) Hallow solar application. To retrospectively approve submission.</p> <p>d Public Consultation: Hereford Worcs Fire Service changes and reductions. Deadline 04/03/2024. https://www.hwfire.org.uk/your-right-to-know/consultation/</p> <p>e Regulatory Services - concerning enforcement land use/bonfires at Monkwood Green</p> <p>f Standing Item: To consider and arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.</p>
6.	<p>Commons and Village Greens - Updates and formulate Motions not requiring written notice.</p> <p>a Monkwood Green Common and SSSI</p> <ul style="list-style-type: none"> i. Ditch clearance from Green Farm to The Woodlands. ii. Worcestershire Wildlife Trust for Green Farm nature reserve water supply. iii. Defibrillator update - PC request to Heartbeat Trust for BT engineer to check RCD. iv. Additional strimming work outstanding: by bus stop; under the trees; and section behind The Fox. Motion for strimming contract threshold £500. v. Note the success of last years pond maintenance, with improved water storage capacity (reduction in flooding/high water table in that section) and with breeding pair of swans making their home there. <p>b Sinton Green village green</p> <ul style="list-style-type: none"> i. Project update ditch clearance and planning for spring 2024 pond clearance. ii. Residential parking on verges that are not part of the village green – Resident correspondence. Motion to write to residents in general.
7.	<p>General projects and updates</p> <p>a Dog fouling, litter & additional bins – correspondence from residents. Suggestion for a community litter pick or materials to promote for wider awareness.</p> <p>Residents can join the Malvern Hills District Adopt a Street scheme and receive free litter picking equipment. https://www.malvern hills.gov.uk/community/adopt-a-street</p> <p>Residents can report dog fouling and provide photos on the district council website: https://swict.malvern hills.gov.uk/cepoforms/hdc/forms/dogfouling/main.jsp</p> <p>b Light pollution – correspondence from residents.</p> <p>Residents can report issues relating to noise and disturbance; smell nuisance and light pollution to the Environmental Health Team at Worcestershire Regulatory Services. Contact enquiries@worcsregs services.gov.uk or phone 01905 822799</p> <p>c Blocked public rights of way - correspondence from residents.</p> <p>Motion to write to WCC and ask for immediate action with regard to appointing footpaths officers. Motion for District and County Councillors to assist with this .</p> <p>Motion for two previously appointed contractors (L&A) to visit those areas most affected and strim as a provisional measure. District Councillor to assist with providing original correspondence from resident.</p>

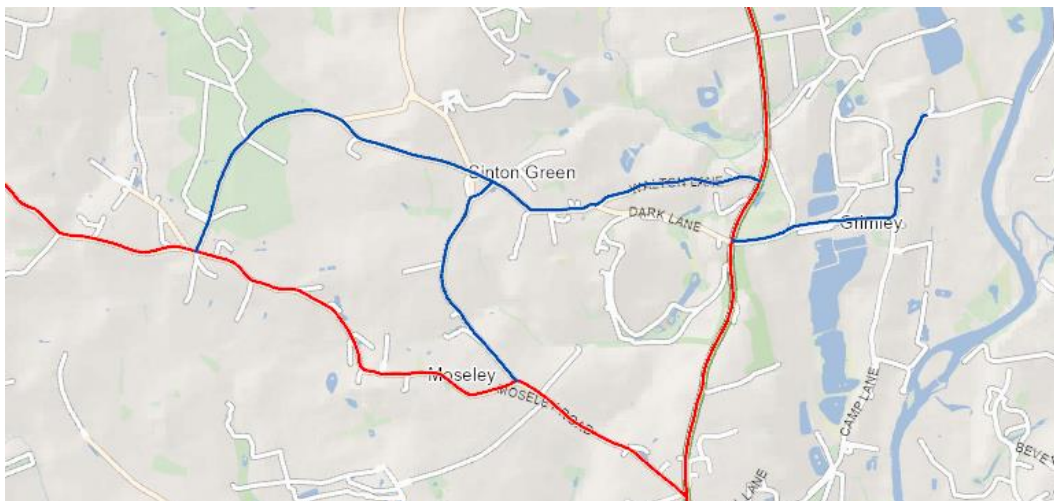
	<p>Item 7 Continued</p> <p>d. Overflowing ditch causing flooding on property Worlds End – correspondence from residents. Motion to report to WCC and Land Drainage Partnership. <i>See appendix 3.</i></p> <p>e. Gritting routes/flowing water Dark/Walton Lane - correspondence from residents Motion to pursue with Land Drainage Partnership. <i>See appendix 3.</i></p> <p>f. Parish Council Discretionary Grants for churches. Levelling Up Bill is an amendment to the 1894 Act to allow other subsequent Acts to allow money to be spent. E.g., the 1957 Act will now allow the Council to spend money on church clocks and churchyard maintenance. Motion i. To amend current S137 policy to be used as a general grants policy through which such applications can be managed. See Appendix 8. Motion ii. Grant limit: £500 per application as a suggestion.</p> <p>g. Lengthsman update and general</p> <p>h. Parish Council website and logo. Motion to approve proceeding with .gov. website and consent for quotes. Motion to approve proceeding with .gov email accounts for each councillor and consent for quotes. Eg parishcouncilwebsites (aka NetWise) provide 12 email accounts with 10GB storage for each mailbox for £312 pa.</p>
8.	<p>Biodiversity</p> <p>a. Adoption of the Grimley Parish Council Biodiversity Policy – new requirement in law.</p> <p>b. Public Consultation: WCC Local Nature Recovery Strategy Issues and Options. Deadline 23/02/24. www.worcestershire.gov.uk/lhrs</p> <p>c. Natural Networks funding increased to encourage more wildlife-rich habitats (Grants of £1000 - £15000 still available to projects to help improve biodiversity, with funding still available before the completion of the project on 31st March 2025).</p>
9.	<p>Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts. Appendix 1</p> <p>b. To receive and motion to accept latest Bank Reconciliation 2024.</p> <p>c. To receive and approve Clerk overtime in relation to Fitchers Brook.</p>
10.	<p>AOB, correspondence, dates for diary, items for future agenda.</p> <p><i>Items for future meetings:</i></p> <ul style="list-style-type: none"> - VAS sign for Sinton Green. - Repair of existing memorial bench at Peace Hall. - Memorial tree plaques update - updated parish council Code of Conduct and Standing Orders. - updated risk assessments and to consider scoring justification system. - Bank signatories. - PAT testing PC equipment in home office. <p>Attending the May AGM 2024. Julie Granger, WWTrust, Green Farm Engagement Officer ref tree planting and hedge laying recently on Green Farm. Julie notes: "We have had 4 Primary Schools, a Scout group and 2 different volunteer working parties out planting hedging trees. It has been such a fantastic event"</p>

	<p>Item 10 continued</p> <p>Correspondence:</p> <ul style="list-style-type: none"> - Worcestershire County Council Budget Consultation with Parish and Town Councils 2024. Register for a Teams Q&A event on Tuesday 30 January 2024 at 5pm - Worcestershire County Council Minerals - Local Aggregate Assessment: Data up to 31 December 2022 - Police: Kyle Gordon confirmed as next Chief Constable for West Mercia Police.
11.	<p>Date of next scheduled meeting: Mon 26th February 2024, 7.30pm – At Peace Hall. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.</p>

Appendix 1 – Payments on accounts, this month and forthcoming

92	Mr Simon Skeys	December Lengthsman worksheet received 11/01/2024. Claimed from WCC 23/01/24	208.20
93	CPRE - Campaign to Protect Rural England	Annual Membership renewal 2023/24	100.00
94	WaterPlus	Trough Monkwood Green. Account number 7001926124. In future will be online bills	20.60
95	Grimley Peace Hall Foundation	All hall bookings for 2024	468.00
96	Internal transfer of funds from Treasurers account to Business Bank Account to restore depleted funds		5000.00
97	Mrs Lisa Stevens	Litter picking equipment for residents. Purchased from Amazon	6.99 plus delivery
98	Mr S Russell	Grimley Xmas tree reimbursement	60.00
99	Nest Pensions	Jan payment for Jan wage. Clerk contribution £23.06 per month, with the parish council contributing £17.29 per month. Totalling £40.35	40.35
100	Mrs Lisa Stevens	Overtime in relation to Fitcher's Brook Solar appeal	200.00
101	Mrs Lisa Stevens	Monthly Expenses Jan 2024	27.85
102	Mrs Lisa Stevens	Monthly wage Dec 2023	553.42

Appendix 2 WCC salt grit routes - current



Above image, screen shot of current grit route Worcs County Council.

<https://www.worcestershire.gov.uk/council-services/travel-and-highways/gritting-ice-and-snow>

Appendix 3 – Drainage and water

If you have a problem with flooding, besides informing the parish council, please also proactively contact the most appropriate organisation to deal with the issue.

- Blocked highway drains and gullies/Blocked Road Culverts/Water Off the Highway – Please contact Worcestershire County Council: <https://e-services.worcestershire.gov.uk/onlinereporting/FindLocation.aspx?FaultType=4>
- Main Rivers – Please contact Environment Agency: <https://www.gov.uk/report-an-environmental-incident>
- Public Sewers and water leaks – Please contact Severn Trent Water <https://www.stwater.co.uk/>
- Ordinary Watercourses (watercourses that are not Main River) – Please contact Ian White, South Worcestershire Land Drainage Partnership on ian.white@wychavon.gov.uk

Appendix 4 Adopt a Street - poster ref litter picking and free equipment



Do you love where you live and would like to help keep it looking clean and tidy?

Then join the Malvern Hills District Adopt a Street scheme and make a difference to your community.

All you have to do is sign the online pledge which includes:

- Telling us which area of land you would like to adopt (public land only unless you have permission from the landowner)
- A promise from you to litter pick your chosen site at least 4 times a year on dates of your choosing and at your convenience

The area you choose to litter pick can be as small or as large as you like.

In return for your commitment we will provide you with:

- Free litter picking equipment and bags
- Guidance on health and safety

Sign up on our website www.malvern hills.gov.uk search for Adopt a Street