

Monthly Meeting of Grimley Parish Council

**Monday 21st October 2024 7.30pm,
Peace Hall, Sinton Green, WR2 6NP**

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Wednesday **21st October 2024 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: [///wove.minds.pokes](https://wove.minds.pokes)



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. clerkgrimleypc@gmail.com



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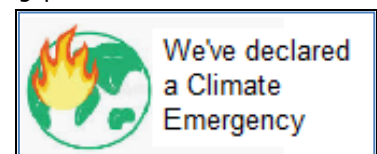
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each parish council meeting.

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments MUST be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- **Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).**
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Reg/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy.

<https://e-services.worcestershire.gov.uk/MyParish/>

Requests for this information in other languages/audio/large print will be reasonably considered.

Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights. This document is available via the website above, searching 'S' for Severn Stoke and then selecting 'publications'.



Grimley Parish Council agenda for Monday 23rd Sept 2024, 7.30pm

1.	<p>Welcome and general admin</p> <p>a. Points of order.</p> <p>b. To consider any apologies for absence. Cllr Wilson.</p>
2.	<p>Declarations of interest <i>Cllrs to take as read unless declarations arise</i></p> <p>a. To note updates to Register of Interests/dispensations. Cllrs are reminded to update their register of interests.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p>
3.	<p>Public Open Forum. Please refer to 'information provided at beginning of meeting' for further guidance.</p>
4.	<p>To receive and approve the minutes of the previous meeting</p> <p>a. 23rd September 2024</p>
5.	<p>To receive the report of the County Councillor – Scott Richardson Brown (Items raised for decision will appear on the agenda for the next meeting)</p>
6.	<p>To receive the report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)</p>
7.	<p>Ditch and flooding working party. To receive an update on areas of focus - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Dark Lane & Walton Lane (Bells Bank) water running down road. Highways and Severn Trent have scheduled further road works for 18th November.</p> <p>b. Oakhall Green to Sinton Green water running down road. Awaiting project spec from Cllr RW.</p> <p>c. Monkwood Green flooding adjacent to Goodwin's Farm.</p> <p>d. Moseley corner water regularly in road. Update from Cllr AC.</p>
8.	<p>Planning, Enforcement & Consultations - consider and resolve to respond to the following:</p> <p>a. To note (only) a project to improve mobile connectivity in and around Monkwood Green, Wichenford, and the west of Hallow and Grimley. Dates suggested for parish cllr meeting with Ste Ashton, Digital Infrastructure & Connectivity, Directorate of Economy and Infrastructure, Worcestershire County Council: Thu 24th October 2pm – through the evening, Fri 25th October 10am - 1pm, Tue 5th November 11am -2:30pm, or Tue 12th November 9:30-2pm. No further details have been received by the parish council, therefore note only at this stage. The dates above are not public meetings.</p> <p>b. Standing Item: To consider and arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda. Nil at time of publication.</p>
9.	<p>Monkwood Green Common and SSSI - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Joint project with WWT for water supply and trough. To receive and consider the updated quotation from Severn Trent for pipe and trough connection: £669.69 (includes connection and infrastructure charges). To receive updated clarification from WWT exactly what is included in their offer of support and purchase. Motion to proceed or not.</p> <p>b. Debate as to Severn Trent requirement for a concrete base to the trough.</p> <p>c. Retrospective approval for WWT trench across the SSSI rather than the originally planned mole-trench.</p> <p>d. Reinvigorate project to clear ditches on the Common from Woodlands to Green Farm.</p> <p>e. Kerb and verge rediscovery behind main pond.</p>
10	<p>Sinton Green - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Update regarding village green ditch clearance. Contractor has received required licence.</p> <p>b. Overgrown hedges encroaching on the village green and surrounding parish council land.</p>

11	1st draft exploration of budget for 2024/2025 - To discuss updates and formulate Motions not requiring written notice.
a.	Draft budget (to follow) to debate and refine. Final proposal to be published on website before final Motion in November/December 2024.
12	.Gov website and .gov email addresses for Cllrs. (County Council website closes June 2025). - To discuss updates and formulate Motions not requiring written notice.
a.	To receive spec and preliminary quotation for new website and email accounts. To arrange an online meeting so that Cllrs can receive a presentation and pose questions to the suggested provider. No motion at this stage.
13	Finance and Administration - To discuss updates and formulate Motions not requiring written notice.
a.	Clerk timesheet for inspection.
b.	To consider and motion to approve the payment of outstanding accounts. Appendix 1
c.	To consider and approve payment of urgent accounts if any (Delegation to Clerk policy).
d.	To receive and motion to accept latest Bank Reconciliation 2024.
e.	Reminder for new cllrs to provide declaration of interests to MHDC.
f.	Receipt of Nolan principals completed form from new Cllrs to parish clerk.
g.	Consider whether National Insurance proposed changes will impact on future budget – item for future agenda possibly. Payment thresholds not likely to change?
h.	Approve Xmas tree budgets per hamlet £50.
14	AOB, correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section. <ul style="list-style-type: none"> - Update on fallen tree Grimley tow path if any. Canal Trust are not responsible. Reported to Highways. - Lengthsman updates? - Road repairs Monkwood Green (resident projects)
15	Date of next scheduled meeting: Monday 25 st November, 7.30pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Appendix 1_Payments to be made this month and in the previous month 2024.

57	Mr Simon Skeys	Lenghtsman worksheet September.	Awaiting invoice
58	Mr Simon Skeys	Mowing invoice September	Awaiting invoice
59	Grimley Peace Hall Foundation	Annual hire of hall for parish council meetings.	Awaiting invoice
60	MWG strimming contractor A. Biggam	Strimming MWGreen Annual contract.	717.00
61	MWG strimmer contractor L. Roberts	Strimming MWGreen Annual contract.	471.00
62	Mrs Lisa Stevens	Monthly Expenses Oct 2024 including £15 homeworking expenses covering phone bill and electricity as per clerk contract. Postage, paper, stationery.	65.84
63	Nest Pensions	Oct payment for Oct wage. Recalculated in light of payrise. Clerk contribution £25.07. PC contribution £18.81	43.88
64	Mrs Lisa Stevens	Monthly wage for Sept paid in Oct is £626.88 – pension £25.07.	601.81