

# BISHAMPTON AND THROCKMORTON PARISH COUNCIL

Clerk to the Council: Julie White, Box Tree Cottage, Worcestershire, WR7 4PE

## AGENDA

### To Members of Bishampton & Throckmorton Parish Council -

You are duly summoned to attend the next meeting of Bishampton & Throckmorton Parish Council at 7.00pm on **Monday 8<sup>th</sup> January 2024** in the Ockenden Suite, Bishampton Villages Hall

#### 1. Apologies

#### 2. Declarations of Interest:

- Register of Interests: Councillors are reminded to keep their register of interests updated, and:
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Disclosable Interests in items on the agenda and their nature.
- To submit any written requests for the council to grant a dispensation (Localism Act 2011, s33) to the clerk as soon as possible, at any time prior to the start of the meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of the Members' Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence (Localism Act 2011, s29).

#### *The meeting will be adjourned for Public Questions*

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

#### *The meeting will be resumed*

#### 3. Minutes- to approve and sign the minutes of the Parish Council meeting on 4<sup>th</sup> December 2023

#### 4. District and County Councillors' reports: for information.

#### 5. Progress Reports for Information and Discussion:

- |  |           |
|--|-----------|
| 5.1. Responsibility for block paving area by Junior Play Area at the Villages Hall | JGB/FA/JW |
| 5.2. Footpath 557(b) maintenance   | JGB/FA    |

#### 6. Items for consideration/approval

- |  |          |
|--|----------|
| 6.1. To consider if the PC wants representation on the Bish Bosh Bash Committee                                      | JW       |
| 6.2. To consider appointing Bill Robinson as Internal Auditor for 2023/4   | JW       |
| 6.3. To discuss implementation of a multi-forum community group  | DR       |
| 6.4. To consider price of flail cutting shrubbery on Throckmorton visibility fence                                   | CT       |
| 6.5. Feedback from working group re review of Infinis draft Deed of Contribution and Constitution                    | CT/MH/MD |
| 6.6. To agree options for Public Consultation regarding a proposal to sell the flat and reduce PWLB loan obligations | JGB      |

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## 7. Planning:

7.1. To consider the following **planning application** plus any received after publishing the agenda:

Application Number:	W/23/02541/HP
Location:	Hampton House, Abberton Rd, Bishampton
Proposal:	Two car, single storey garage to front garden of property

7.2. To note any planning **decisions** received after publishing the agenda:

## 8. Properties –

- 8.1. Update on mould issue at Housemartins (JGB)
- 8.2. Update on repairs to the outbuilding crack at The Dolphin and consideration of repointing gable end wall to prevent water ingress

## 9. Finance

- 9.1. To receive the bank reconciliation for December
- 9.2. To receive the current list of payments and receipts and approve payments
- 9.3. To receive the 3<sup>rd</sup> quarter monitoring report
- 9.4. To note the reduction in the tax base for 2024/25
- 9.5. To approve 2024-25 budget and precept

## 10. To note items of correspondence

## 11. Clerk's report

## 12. Councillors' reports and items for future agenda

Councillors may use this to report minor matters of information and to raise items for a future agenda.

13. **Date of next meeting** - the next meeting of the Parish Council will be held on:

**Monday 5<sup>th</sup> February 2024, The Parish Room, Throckmorton**

## 14. Confidential business

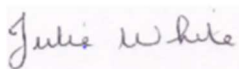
To resolve to close the meeting via Public Bodies (Admission to Meetings) Act 1960 to discuss matters relating to any of legal/contractual issues that, if discussed in the public arena, could be prejudicial to the public interest, following which members of the public will be asked to withdraw.

## 15. Bishampton Stores – change of tenancy

15.1. To approve:

- i. New lease Heads of Terms circulated following the last meeting
- ii. Draft lease (if available at time of meeting)

15.2. To note email from new shop tenants re living accommodation



Julie White  
Parish Clerk  
3<sup>rd</sup> January 2024