

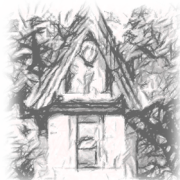
Rous Lench Parish Council

**Councillors are summoned to a meeting of Rous Lench Parish Council at 7pm on Monday
29th January 2024 in Rous Lench Village Hall**

Press and public are cordially invited to attend

Agenda

- 1. Chairman's welcome**
- 2. Apologies for absence:** To receive apologies and to approve reasons for absence.
- 3. Declarations of Personal and Prejudicial Interest**
 - 3.1. Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
 - 3.4. Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
- 4. Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. District Councillors:** To receive a report.
 - 4.2. County Councillor:** To receive a report.
 - 4.3. Police:** To receive a report.
 - 4.4. Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
- 5. To consider and adopt the minutes** from the Parish Council meeting on 27th November 2023.
- 6. Planning:** To consider the following planning applications to be determined by Wychavon District Council and appeals to be determined by the Planning Inspectorate:



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- 6.1. **SWDP Review consultation** – response provided by RLPC. Any updates to be provided.
 - 6.2. **W/23/00321/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL - additional two static caravans, one touring caravan and two day rooms to form three gypsy pitches on approved gypsy site (W/15/01159) for members of the same family already living on the site. Comment provided by RLPC, currently pending decision.
 - 6.3. **W/23/01290/HP**, Court Hill House, Rous Lench, Evesham, WR11 4UJ - Two storey entrance extension with Bedroom over. Replacing extension granted in 19/01149/FUL. Application approved by Wychavon District Council.
 - 6.4. **W/23/01944/HP**, The Thatch, Alcester Road, Radford, Worcester, WR7 4LR - The provision of a replacement outbuilding with a timber built single storey lodge for occasional accommodation for guests as ancillary use of the existing house. Application approved by Wychavon District Council.
 - 6.5. **W/23/02150/HP**, Sunstones, The Green, Rous Lench, Evesham, WR11 4UN - Installation of PV panels on roof. Application approved by Wychavon District Council.
 - 6.6. **W/23/02236/FUL**, Land On, Little Ashdene Farm, Kington Lane, Kington - Change of use of land to residential for the erection of 3 dwellings. Comment provided by RLPC, currently pending decision.
 - 6.7. **W/23/02521/HP (Clerk's delegation)** To note comments submitted between scheduled meetings: The Thatch, Alcester Road, Radford, Worcester, WR7 4LR - single storey detached garage.
 - 6.8. **21/00353/FUL**, Land Adjacent to Radstone House, Mill Lane, Radford – live/work unit. Application approved by Planning Inspectorate. To discuss concerns from local resident group following clearance of the site.
- 7. Public Rights of Way and Highways**
- 7.1. **PROW maintenance and obstruction issues:** To report issues and provide updates.
 - 7.2. **Lengthsman Scheme:** To receive update and to consider items for the Lengthsman's work schedule.
 - 7.3. **Flooding:** Update on flooding issues within the Parish.
- 8. Progress reports: Clerk's report**
- 8.1. Update Council on actions since previous meeting.
- 9. Community Orchard/Garden and Allotments:** update from Cllr Newton.
- 10. Rous Lench and Radford Parish:** Items for discussion or decision or to share updates.
- 10.1. **Asset maintenance checks** (standing item).
 - 10.2. **Vehicle Activated Sign (VAS)** – update to be provided regarding the funding opportunities/applications.
 - 10.3. **Defibrillator** – update to be provided on the part-funded defibrillator for Radford.
 - 10.4. **Community Infrastructure Levy (CIL) funding** – to consider options to spend the CIL funding on.

- 10.5. Litter pick** – to discuss the annual community litter pick (March 2024).
- 10.6. Biodiversity Policy requirement** – consider adopting the model Biodiversity Policy.
- 10.7. Design Code Consultation** – discuss draft design codes and provide any feedback.
- 10.8. Local Government Boundary Commission Draft Report** – discuss draft recommendations and provide any feedback.
- 11. Finance:**
- 11.1. Budget and Precept 2024/25:** Update to be provided.
- 11.2. Internal Auditor:** To consider the appointment of an internal auditor to review the 23/24 accounts.
- 11.3. Budget expenditure:** To consider and approve.
- 11.4. Bank reconciliation:** To consider and approve.
- 11.5. Invoices:** To approve the following invoices for payment:
- 11.5.1.** Kerry Williamson (Clerk) - December and January salary and expenses.
 - 11.5.2.** Simon Skeys (Lengthsman)
 - 11.5.3.** Rous Lench Village Hall – hall booking for meeting & newsletter printing.
 - 11.5.4.** Kris Walker (Electrician) – defibrillator fitting Radford.
- 11.6. Clerk’s Delegation:** To note the following payments made between meetings:
- 11.6.1.** MB Treecare and Grounds Maintenance (allotments – CLG funding): £1,320
 - 11.6.2.** Opulent Landscape & Driveways (allotments – CLG funding): £1,440
- 12. Correspondence:** Clerk to present correspondence received since previous meeting.
- 13. Co-option:** To consider an application for councillor vacancy.
- 14. Councillor Reports & Items for Future Agenda.** To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 15. Date of the next meeting:** Monday 18th March at 7pm.

Dated 23rd January 2024

*Kerry Williamson
Clerk and RFO*