

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Wednesday 7th February 2024
in Little Comberton Village Hall at 7.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 23rd January 2024. (attached)
5. **Casual vacancies:** Proposal to fill two vacancies on the Parish Council by co-option
6. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways: Road safety
 - c. Trees
 - d. Airband: poles
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Wednesday 6th March 2024 at 7.30pm

Nicola Harding
Clerk to the Parish Council

Meeting Wednesday 7th February 2024
Detail Information as at 1st February 2024

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|---------------------------------|---|----------------------|------------|--------------|-------------------|----------------------|---------|------------------------|--------|--------------|----------------|
| Item 5, Casual vacancies | Proposal to fill two existing Cllr vacancies on the Parish Council by co-option. Notice received & published from Wychavon regarding the latest additional vacancy created: response to be received after 19 th February to confirm if the Parish Council may co-opt to fill this remaining vacancy. | | | | | | | | | | |
| Item 6, Progress reports | <ul style="list-style-type: none"> a. Lengthsman b. Highways: Road safety updates c. Trees: Updates regarding fallen trees reported at January meeting d. Airband: any further updates regarding pole removal – Wick Road | | | | | | | | | | |
| Item 8, Planning | <p>W/22/01053: The Manor House - Conversion of existing barns to single residential dwelling – <i>decision pending</i>.</p> <p>W/24/00031/HP Associated Ref: W/24/00032/LB Location: The Old Thatch, Pershore Road - addition of new obscured glass window to the upstairs bathroom. Rebuild and extend the garage/workshop. Replace all existing windows. Timber rose arch between house and detached garage to form covered pedestrian link. <i>Comments of support forwarded on 30/1/24.</i></p> <p>W/23/01876/FUL: Construction of a general purpose agricultural building - <i>decision pending</i>.</p> <p>Grange Farm fields land sale: Wick Road: Confirmation received from the land agent that the Parish Council's request for contact details will be forwarded to the new owner.</p> | | | | | | | | | | |
| Item 9, Finance | <p>a) Current Balances at 1st February 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurer's Account:</td> <td style="text-align: right;">£13,303.08</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£13,303.08</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: January 2024</td> <td style="text-align: right;">£388.70</td> </tr> <tr> <td>Expenses: January 2024</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£400.70</td> </tr> </table> | Treasurer's Account: | £13,303.08 | TOTAL | £13,303.08 | Salary: January 2024 | £388.70 | Expenses: January 2024 | £12.00 | TOTAL | £400.70 |
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Item 10, Correspondence

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| Pershore Rural SNT | Newsletter received (attached) containing information on how to contact the Pershore Rural Safer Neighbourhood Team, alongside a list of areas they cover. This newsletter was circulated previously, however has been updated and amended. |
| Wychavon DC | Formal invitation received from Wychavon's Chairman for Parish & Town Council Chairman's attendance to the Civic Service at Pershore Abbey, on Sunday 21 st April at 3pm. RSVP by 29 February (emailed) |
| WCC Lengthsman Scheme | Proposed launch of digitisation of Parish lengthsman database on 2 nd April 2024, after which access to the Parish Lengthsman database will be solely online. Details of how to access the database will be emailed to Parish Clerks, with drop in sessions available to familiarise with the new system. |