

To Members of Upper Arley Parish Council

21st February 2024

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 27th February 2024 at Arley Memorial Hall commencing at 7.00 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council meetings held on Tuesday 5th December 2023 at Arley Memorial Hall and Tuesday 23rd January 2024 at Shatterford Village Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Worcestershire Local Nature Recovery Strategy 2024: Member are asked to formulate any response they wish to make to the consultation on the Worcestershire Local Nature Recovery Strategy 2024 (document circulated by email)

8. Service Reports:

- a) Lengthsman: Any report on Lengthsman work (timesheet to be circulated).
- b) Localism and Lengthsman Contracts: Update from Clerk on the current re-tendering of the contracts for the financial year commencing 1st April 2024.

9. Highways Issues:

- a) Reports to be received from Members on any highway issues, including any reports of road accidents.
- b) Road Closure Notice: To note receipt of a road closure notice for Arley Lane from its junction with U13005 for a distance of 60 metres (just below lower entrance to Arley Housing Estate). Utility works by Severn Trent Water. Anticipated duration of 3 days, commencing on 25th March 2024.

10. Financial Report and Payment of Accounts

a) Bank Balances at the 20 th February 2024	
Lloyds Treasurers Account	£1,417.72
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£16,755.26

b) To approve payments to be made as listed below:

Salaries (February 2024)	£553.91	BACS
HMRC (February 2024)	£50.00	BACS
Admin Expenses (February 2024)	£81.75	BACS
Lengthsman and contracts (12.2.24)	£170.00	BACS

c) To ratify the following payments

Toilet Contract 1.1.24 & 1.2.24	£166.66	SO
Coverplan (laptop)	£9.50	DD
Salaries (January 2024)	£553.91	BACS
HMRC (January 2024)	£50.00	BACS
Admin Expenses (January 2024)	£66.50	BACS
Information Commissioners Office	£35.00	DD
Lengthsman and contracts (2.1.24)	£170.00	BACS
Lengthsman and contracts (23.1.24)	£340.00	BACS

Lengthsman and contracts (21.12.23)	£170.00	BACS
Arley Memorial Hall (13.12.23) room hire	£84.00	BACS

11. Planning and Development Control:

a) Planning Applications Received

23/0683/FUL High Trees Farm Beacon Lane Shatterford Replacement of a barn with a dwelling and garage and demolition of further existing barn. Re-consultation of application.

24/0079/FUL Nash End Farm Lion Lane Arley Bewdley Demolition of barn and replacement with 1No. rural workers dwelling

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

23/0801/FUL Land At Goods Green Farm Arley Lane Shatterford
Proposed Holiday Let. Refused.

23/0790/LBC The Grange Frenchmans Street Arley Bewdley
Replacement of 3No. internal doors with fire doors. Approved.

23/0833/FUL Arley House Frenchmans Street Arley
Demolition of store room and extension to existing tea rooms to facilitate new toilet facilities and increased floor area for the café. Approved.

23/0444/HOU Micklefold Button Oak To Arley Road, Pound Green
Reinstatement of access way. Approved.

12. Clerk's Report: Clerks report on ongoing items.

13. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

14. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

15. Date of Next Meeting: The next meeting will take place on Monday 18th March 2024 at Arley Memorial Hall commencing at 7.00 p.m. (Please note change of location).



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Tuesday 23rd April 2024 – Parish Council Meeting - 7.30 pm - Shatterford Village Hall
immediately preceded by the Annual Parish Meeting

Tuesday 21st May 2024 – Annual Parish Council Meeting - 7.30 pm - Arley Memorial Hall

Monday 24th June 2024 – Parish Council Meeting - 7.30 pm - Pound Green and Button Oak