

TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on
Tuesday 12th March 2024
in Upton Snodsbury Village Hall at 7.30pm

Parish Councillors: Martyn Macefield MP (Chair), Debbie Waters DW, Alan Grainger AG, Brett Griffiths (BG)

Clerk/RFO: Nicola Harding

AGENDA

- 24/11/ Apologies for absence:** To receive apologies and to approve reasons for absence.
- 24/12 Declarations of Interest:**
- Register of Interests: Councillors are reminded of the need to update their register of interests.
 - To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - To declare any Other Disclosable Interests in items on the agenda and their nature.
 - Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
- 24/13 WCC Senior Greenspace Officer**
- 24/14 Parishioners' comments**
Meeting adjourned for Public Question Time.
- 24/15 Minutes:** To consider the approval of the minutes of meeting held on Tuesday 16th January 2024.
- 24/16 Casual vacancies:** Proposal to fill casual vacancy on the Parish Council by co-option
- 24/17 Progress reports:** for information
- NH – Grass-cutting/Lengthsman/Phone kiosk
 - MM – School/Village Hall/Legacy project
 - AG – Footpaths/Neighbourhood Watch
 - DW – VAS/Safer Roads fund
- 24/18 Finance**
- Current Balances
 - To consider payments to be made as on the attached list
 - Section 106 contributions: updates
 - Proposal to approve allocation of £1250 from Parish reserves towards VAS purchases
- 24/19 Planning**
- 24/20 Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
- 24/21 Reports**
- District/County Cllr Councillor Linda Robinson
- 24/22 Date of next meeting:** To be agreed

Nicola Harding

Clerk to the Parish Council

Meeting Tuesday 12th March 2024
Detail Information as at 4th March 2024

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| Item 24/13, WCC | Senior Greenspace Officer in attendance to provide updates/answer any questions regarding current orchard planting at Double Gates Farm & potential future creation of a community orchard. | | | | | | | | | | | | | | | | | | | | |
| Item 24/16, Casual vacancy | Proposal to fill casual vacancy on the Parish Council by co-option. Two vacant seats remain on the Parish Council. | | | | | | | | | | | | | | | | | | | | |
| Item 24/17, Progress reports | a. NH – Grass-cutting/Lengthsman updates b. MM – School/Village Hall/legacy project updates c. AG – Footpaths/Neighbourhood Watch updates d. DW – VAS/Safer Roads fund updates | | | | | | | | | | | | | | | | | | | | |
| Item 24/18, Finance | <p>a) Current Balances at 1st March 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="text-align: right;">£24,663.67</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£24,663.67</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary back-pay</td> <td style="text-align: right;">£195.03</td> </tr> <tr> <td>Bow Brook border Morris</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Salary: February 2024</td> <td style="text-align: right;">£323.92</td> </tr> <tr> <td>Village hall hire</td> <td style="text-align: right;">£74.40</td> </tr> <tr> <td>Salary: March 2024</td> <td style="text-align: right;">£323.92</td> </tr> <tr> <td>ICO Annual data protection fee</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td>Telephone refurbishment expenses</td> <td style="text-align: right;">£57.38</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£1,049.65</td> </tr> </table> <p>c) Section 106 contributions: Confirmation from Wychavon DC of monies received and what they must be spent on: Off-site play provision @ £6,029.19 & Off-site formal sports @ £38,582.02</p> <p>d) Proposal to approve allocation of £1250 from Parish reserves towards VAS purchases.</p> | Business Account: | £24,663.67 | TOTAL | £24,663.67 | Salary back-pay | £195.03 | Bow Brook border Morris | £40.00 | Salary: February 2024 | £323.92 | Village hall hire | £74.40 | Salary: March 2024 | £323.92 | ICO Annual data protection fee | £35.00 | Telephone refurbishment expenses | £57.38 | TOTAL | £1,049.65 |
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| Item 24/19, Planning | <p>W/23/02161/FUL: Land at Cowsden: Erection of a small timber framed cabin to be used by a local specialist occupational therapist as a sensory room containing specialised equipment and fixtures for the benefit of local autistic children. <i>Pending decision.</i></p> <p>W/23/02209/FUL: Land off Chapel Lane - Construction of 25 homes alongside provision of a new access road, SUDs and landscaping features. <i>Comments of objection forwarded to WDC 8 December 2023 - pending decision.</i></p> <p>W/23/02447/SCR: Land At (OS 9463 5414) Naunton Road, Naunton Beauchamp - 76 dwellings with access from the B4042 through its southern boundary. <i>Request for a full environmental impact statement forwarded to WDC on 20/12/23 – pending decision.</i></p> | | | | | | | | | | | | | | | | | | | | |

Item 24/20, Correspondence

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| Platform Housing | Confirmation that the floodlight at Rooftop properties in Hillside Close has now been replaced with a sensor version. |
| WCC | New Community Orchard and Mini Forest Funding available from The Coronation Living Heritage Fund. For further information, contact: Wade Muggleton, Senior Greenspace Officer WMuggleton@worcestershire.gov.uk 01905 844 946 |
| Nigel Huddleston MP | Request to contribute and feature in parish magazine/newsletter to keep residents up to date on local issues currently being resolved. |