

Tutnall & Cobley Parish Council

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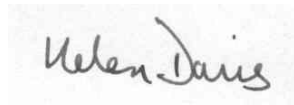
118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

6 April 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 12 April 2011** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

A G E N D A

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 8 March 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police:** CSO John Tilt
 - d) **District Councillor:**
 - e) **County Councillor:**

- f) **Footpath Warden:**
- g) **Tree Warden:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

5 CORRESPONDENCE FOR INFORMATION – and will be placed in a folder for Councillors to inspect at the meeting.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
- b) Bromsgrove DC: Community Consultation Conference Sat 25 June 10 – 3.30; District Council priorities in the morning; equality issues in the afternoon, followed by Disabled Access Awards.
- c) Bromsgrove DC: Nominations are now invited from anyone who feels that a Bromsgrove based business or a service provider deserves recognition for the part they have played in helping to remove barriers that are faced by people with disabilities in their every day lives. Please get your nominations in by 13th May
- d) Bromsgrove DC: Together Bromsgrove residents' magazine.
- e) Worcestershire County Council: Concessionary Travel arrangements change from 1 April - bus pass for free travel can only be used between 9.30 – 23.00 on weekdays and all day on weekends and Bank Holidays.
- f) Worcestershire CC: Public Rights of Way: Prioritising Maintenance: WCC will carry out the survey themselves.
- g) Worcestershire CC: Waste Core Strategy Development Plan Document: Publication document (Regulation 27 consultation). Consultation response form to their strategy to 2027 is available at www.worcestershire.gov.uk/wcs
- h) Worcestershire Cash Newsletter March 2011 <http://www.worcestercash.org.uk/>

6 PLANNING MATTERS:

Applications for Consideration:

11/026 & 11/0268 Wharf Cottage & Warehouse, New Wharf: Refurbishment and extension of Wharf Cottage and conversion of Warehouse into two dwellings with removal of modern lean-to and internal staircase.

11/0197 4 Tug Cottages, Alcester Road: Proposed replacement of timber gates to side access driveway.

11/0245 Brockhill Pumping Station, Brockhill Lane: Non-material alteration of permission 09/0956. Details of ventilation ducting and cowl was omitted in error from original planning permission.

Approvals: none received to date.

Refusals: none received to date.

Planning Matters:

10/0696 Finstall House, Alcester Road: Rebuild brick chimney – previously removed – withdrawn.

11/0142 3 New Wharf: Removal of velux to rear roof slope and insertion of glazed window to rear elevation. The Council has decided that permission is required and this application is for the non-material amendment. The full planning application was approved under 10/0162.

Planning Minutes for meeting of 28 March have approved constitutional amendments to the scheme of delegation for planning enforcement and development control; constitutional amendment and proposed member protocol for involvement in pre-application discussions for proposed developments in the district; and adoption of the planning enforcement policy.

7 COMMUNITY RESILIENCE: Update.

8 LENGTHSMAN SCHEME:

Funding is being maintained at current level: T&C £2,502 and Burcot £1,566. Spend for 2010 / 11 T&C £2,651.50 (we received additional £200 for Brockhill Lane) and Burcot £1,570.50

The Lengthsman's current hourly rate is £10.50 and would like to increase to £11.00
To confirm participation in 2011 / 12 scheme and administration on behalf of Burcot Village
Hall Committee.

To consider outstanding issues.

9 HIGHWAYS MATTERS:

Road noise from A448

To consider outstanding issues.

10 COMMUNITY PAYBACK: Application for installing bollards at 'The Orchard' was
submitted on 15 February.

11 BROAD GREEN MOWING TENDER: The approved contractor withdrew. The Chair and
Vice Chair approved the next lowest tender and the contract has been awarded.
To formerly approve arrangements.

12 RAILINGS TO PLYMOUTH MEMORIAL:

13 NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:

**14 REVIEW OF PROCEDURAL DOCUMENTATION – STANDING ORDERS - FINANCIAL
REGULATIONS – INTERNAL FINANCIAL CONTROL POLICY (nb this will need to be
amended when we move over to internet banking) – FREEDOM OF INFORMATION –
CODE OF CONDUCT – SCHEME OF DELEGATION – COMPLAINTS PROCEDURE –
ENVIRONMENTAL COMMITTEE TERMS OF REFERENCE – DISTRICT COUNCIL
PARISH CHARTER:** To consider re-adoption.

15 THE WORCESTERSHIRE AGREEMENT – Parish & Town Council Commitments:
To consider the draft agreement; copy enclosed.

16 FINANCE: to consider:

a)	Bank Balances: as at 31 March 2011	Current Account	£4,346.12	
		31 December 2010	Deposit Account	<u>£3,793.86</u>
			Total Balance	£8,139.98

b)	Receipts:	Co-op Bank: Interest 4 March 2011	£ 0.54
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c) Payments for Approval:

Simon Skeys: Lengthsman Scheme for March		
Burcot: 50 hours x £10.50 = £525.00		
T&C: 30 hours x £10.50 = £315.00	£ 840.00	
Simon Skeys: Broad Green Island: one cut	<u>£ 41.50</u>	
	Total	£ 881.50

d)	Unpresented Cheques:	G Whitehouse	£ 50.00
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e)	WCC Lengthsman Invoices not yet paid:	£1,231.50
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f) **Annual Return:** to be back with Clement Keys by 1 August.

g) Finance Items - Proposed and Seconded:

17 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to
report minor matters of information not included elsewhere on the agenda and to raise items
for future agendas. Councillors are respectfully reminded that this is not an opportunity for
debate or decision-making.

18 DATE OF NEXT MEETING: Following the Annual Parish Meeting and Annual Meeting
there will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community
Hall at 8.00 pm on **Tuesday 17 May 2011**.