

BAYTON PARISH COUNCIL
Vice Chair David Burns, Richard Adams, Tom George
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To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Wednesday 20 March 2024 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Co-option of a Cllr** – To discuss any applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. County Councillor Report
District Councillor Report
7. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 9 January 2024 (attached)
8. **Progress Reports** –
 - a. Blocked Drains
 - b. Village Gates for Bayton
 - c. Milestone
9. **Reports on Meetings attended by Clerk or Councillors:**
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. Laptop replacement
 - c. To report receipts since last meeting.
 - d. To agree Bank Reconciliation for Current Account – 5 March 2024
 - e. Bank Mandate – amendments
 - f. Donation to Bayton Church for use of Building for meetings.
11. **Planning:**
 - a. Plans circulated since last meeting –
 - b. Decisions received since last meeting –
M/23/10580/FUL land at (Os 7072 7270) Clows Top – Change of use of land to a mixed use of land for agriculture and the keeping of racing pigeon, the erection of 3 no. timber outbuildings, construction of hardcore tract, erection of grates and fence (retrospective)
 - c. Plans for consideration
M/24/00118/HP - Tillygarmond, DY14 9NR - Conversion of an existing garage into a bedroom, internal alterations to create a larger entrance and porch and garage extension
 - d. Enforcements
12. **Road report:**
 - a. Lengthsman –Monthly progress report.
 - b. Any problems to report.

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13. Lengthsman Scheme – 2024 – 2025
14. Maintenance Contractor 2024-2025
15. Correspondence for Consideration
 - a. Information Commissioners Office – confirm changes made to be noted
 - b. Insurance renewal – letter for consideration
16. Risk Assessment – review
17. Defibrillator Policy -review
18. Tree Assessment report received – noted
19. WMP contract renewal – as circulated
20. Coronation Corner plants
21. Correspondence for Information:
CALC, , WCC, Worcestershire CALC LNRS survey, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner, Bridleway BA-574 Bayton & Bridleways RK-575 and RK-576 Rock)(Temporary Closure Order) 2023
22. Clerks report on Urgent Decisions since last meeting
23. Councillors reports and items for the next agenda.
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
24. Date of next meeting: - 14 May at 7.30pm BAYTON CHURCH
25. Meeting Closure.

Signed *Lesley Jenkins*
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Date 15 March 2024