

Tutnall & Cobley Parish Council

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Dear Parishioner

8 June 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 14 June 2011** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

A G E N D A

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 17 May 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt** nb PC Threadgold has replaced Greg Moorman
 - d) **District Councillor:**
 - e) **County Councillor:**

- f) **Footpath Warden:**
- g) **Tree Warden:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
 - b) Worcestershire County Council: Parish Paths Partnership Scheme: Application to bid for £500 grant for 2011/12.
 - c) Worcestershire CC: Alvechurch FP579 Emergency Closure Notice and plan received via Footpath Warden; details will be emailed.

6 **PLANNING MATTERS:**

Applications for Consideration:

11/0465 Malt Shovel Cottage, Hewell Lane: First Floor extension and replace roof window with dormer window.

11/0436 Meadowbank Farm, Tack Farm: Part loft conversion to provide bedroom and ensuite.

Approvals: none received to date.

Refusals: none received to date.

Planning Matters: Public Access submissions – lot of technical problems, Clerk has had to submit some replies direct to the Planning Officer when site has been down.

- 7 **COMMUNITY RESILIENCE:** Key Contact List attached; suggestions for additional contacts requested. Cllr Cooper and the Clerk are booked onto a BDC Community Resilience Workshop on 16 June.

- 8 **LENGTHSMAN SCHEME:** Simon has been given permission to spray footways that are vulnerable if siding-out would break up the tarmac.
To consider outstanding issues.

9 **HIGHWAYS MATTERS:**

To consider outstanding issues.

- 10 **COMMUNITY PAYBACK:** Update

11 **BROAD GREEN FLOWER BED:**

- 12 **RAILINGS TO PLYMOUTH MEMORIAL:** To consider costs to replace railings.

13 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:**

14 **PRISON SHOP:**

- 15 **COMPUTER SOFTWARE FOR THE CLERK:** To consider upgrade to accommodate Microsoft Publisher 2010 software.

16 **FINANCE: to consider:**

a)	Bank Balances: as at 31 May 2011	Current Account	£7,335.15
		31 December 2010	Deposit Account
			<u>£3,793.86</u>
		Total Balance	£11,129.01

b)	Receipts:	Co-op Bank: Interest 5 May 2011	£ 0.89
		Worcestershire CC: balance of invoice 10/017	<u>£ 71.00</u>
			£ 71.89

c) Payments for Approval:

Brookfield Contract Services:

Grass cutting at Tutnall Lane and Pocket Park	£	30.00
The Information Commissioner: Registration Renewal	£	35.00
Steve Cooper: Repairs to bus shelter: toll of flashband	£	19.89
Steve Cooper: P3 expenses to 10 May 2011	£	54.00
H Davies: Clerk's Remuneration 1 March – 31 May:		
Salary: £755.51	Expenses: £203.18	£ 958.69
HMRC:		<u>£ 188.88</u>
	Total	£1,286.46

d) **Unpresented Cheques:** none

e) **Internal Audit Report:** to consider the enclosed report dated 23 May 2011.

g) **Finance Items - Proposed and Seconded:**

17 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

18 **DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 12 July 2011**.