

Tutnall & Cobley Parish Council

Tel: 01527 577833
e-mail: tutnallcobleypc@btinternet.com
<http://www.worcestershire.gov.uk/MyParish>

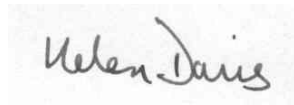
118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

6 July 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 12 July 2011** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 14 June 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**
 - d) **District Councillor:**
 - e) **County Councillor:**

- f) **Footpath Warden:**
- g) **Tree Warden:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
 - b) Bromsgrove District Council Partnership: Age Well Scheme: free three day course for clerks and councillors 55+ to learn how to age well. Likely to be held in July at the Rylands Centre. Contact Ian Anderson 881291 to book.
 - c) Bromsgrove DC/Redditch BC: Advice & Career Fair 12 July at BDC; 15 July RBC.
 - d) Worcestershire County Council: Temporary Road Closure Order:
Hewell Lane from Junction with Hollow Tree Lane for 50m in northerly direction for three days from 26 July to facilitate water main repairs.
 - e) Worcestershire CC: Home Composting promotion with compost bins from £8; buy two and get second half price.
 - f) Barnt Green Parish Council: Draft Core Strategy letter dated June 2011: enclosed for information.
 - g) The Governor, HMP Hewell: Letter of thanks regarding support for the prison shop.
 - h) Community First Newline magazine.

6 **PLANNING MATTERS:**

Applications for Consideration:

11/0465 Malt Shovel Cottage, Hewell Lane: First Floor extension and replace roof window with dormer window.

11/0436 Meadowbank Farm, Tack Farm: Part loft conversion to provide bedroom and ensuite.

Approvals: none received to date.

Refusals: none received to date.

Planning Matters:

- 7 **GREEN BELT ENCROACHMENT:** To consider correspondence dated 21 June, enclosed for information.

8 **REINSTATEMENT OF COBLEY HILL WINDMILL:**

- 9 **COMMUNITY RESILIENCE:** To consider adopting the Community Emergency Plan (email attachment). A decision needs to be made on the members of the Community Response Team (page 7) and Communications phone cascade (page 19).
Community Plan Guidance Notes – email attachment
Revised Key Contacts List – email attachment

10 **LENGTHSMAN SCHEME:**

To consider outstanding issues.

11 **HIGHWAYS MATTERS:**

To consider outstanding issues.

12 **COMMUNITY PAYBACK SCHEME AT THE ORCHARD:** Update

13 **BROAD GREEN:** To consider protection against Travellers

14 **RAILINGS TO PLYMOUTH MEMORIAL:**

15 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:**

- 16 FINANCE: to consider:**
- a) **Bank Balances:** as at 30 June 2011 Current Account £6,106.49
31 December 2010 Deposit Account £3,793.86
Total Balance £9,900.35
- b) **Receipts:** Co-op Bank: Interest 3 June 2011 £ 0.80
Worcestershire CC: Invoice 11/001 £ 182.00
£ 182.80
- c) **Payments for Approval:**
Helen Davies: Reimbursement for computer software
£224.45 plus £44.90 VAT £ 269.35
Simon Skeys:
Broad Green cuts £41.50 x 3 (6 cuts to date) £124.50
Lengthsman Scheme: T&C: May £132.00
June £176.00
Burcot: May £ 44.00
June £ 77.00 £ 553.50
Total £ 822.85
- d) **Unpresented Cheques:** none
- e) **Quarterly Audit:** update
- f) **Finance Items - Proposed and Seconded:**
- 17 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 18 DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 13 September 2011.**