

Tutnall & Cobley Parish Council

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Dear Parishioner

7 September 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 13 September 2011** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 12 July 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk: Attached**
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**
 - d) **District Councillor:**
 - e) **County Councillor:**
 - f) **Footpath Warden:**
 - g) **Tree Warden:**

- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

5 CORRESPONDENCE FOR INFORMATION – and will be placed in a folder for Councillors to inspect at the meeting.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
- b) Bromsgrove DC: Core Strategy Progress Report and National Planning Policy Framework: email letter dated 25 August attached for information.
- c) Bromsgrove DC: Annual Review of Polling Places: request for more suitable building for use as a polling station – Tardebigge Church Hall was used for 2011 elections. Reply needed by 26 September.
- d) Bromsgrove DC: Annual Civic Service 18 September.
- e) Bromsgrove DC: Localism & Planning: Forwarded presentation notes of an event held on 13 June by the West Midlands Councils is available in email format.
- f) Bromsgrove DC: Equality & Diversity Forum: Report on the Community Consultation Conference held in June. Next meeting is on 22 September 6.15 at the Council House.
- g) Bromsgrove DC: Together Bromsgrove Magazine summer 2011
- h) Bromsgrove DC: July to September is running a campaign focused towards dog walkers cleaning up dog poo.
- i) Worcestershire CC: Bus Service: Confirmation that the Sunday service for the 143 has been withdrawn. All changes can be seen on <http://www.worcestershire.gov.uk/cms/pdf/Sept%202011%20changes%20V3%20-%20WEBSITE%20version.pdf>
- j) County Councillor E Moffett: details of new Community Orchard Guides.
- k) Worcestershire CC: Children's Trust: July Newsletter
- l) Worcestershire Rural Outreach Newsletter July
- m) North Worcestershire Policing Board: Community Fund: Grants of up to £1,000 available for projects that support the policing aims and priorities for 2011/12.

6 PLANNING MATTERS:

Applications for Consideration:

11/0612 and 11/0680 Tutnall Hall, Tutnall Lane: Proposed demolition and reconstruction of single-storey conservatory.

11/0709 Wharf Cottage, New Wharf: Amendment to 11/0266 to include demolition of unsafe half brick gable wall and reconstruction to Wharf Cottage – Listed Building Consent.

11/0705 Hewell Social Club, 5 The Drive: Proposed conversion of existing former social club into 4 residential dwellings.

11/0718 Weights Farm, Weights Lane: Steel portal framed building for storage of fodder for winter feed for cattle retained on farm due to TB restrictions.

11/0682 Gorsey Lane Farm, Scarfield Hill: Erection of new conservatory.

11/000048/CM Lye Bridge Depot, Redditch Road, Alvechurch B48 7RT: Change of use of part of the depot for the storage, treatment and export of 1,000 tonnes per annum of gully waste. Although the proposal is outside the parish, WCC have sent a copy of the application and plans with a request for comments.

Approvals:

11/0465 Malt Shovel Cottage, Hewell Lane: First floor extension and replace roof window with dormer window.

11/0266 & 0268 Wharf Cottage & Warehouse, Alcester Road: Refurbishment and extension of Wharf Cottage and conversion of warehouse into 2 dwellings with removal of modern lean-to and internal staircase.

11/0398 Gorsey Lane Farm, Scarfield Hill: New entrance lobby and bed sitting room annex.

11/0541 Whitegates, Tutnall Lane: Change of use from D1 to residential dwelling.

Refusals:

11/0436 Meadow Barn, Tack Farm: Part loft conversion to provide bedroom and ensuite.

Planning Matters:

11/0613 The Dusthouse, Dusthouse Lane: Condition 1 of Planning Permission B/94/0257 has been complied with. With reference to application 10/0562 evidence has been supplied to show that a substantive start was made within one year of planning permission being granted under reference B/94/0257. By way of the construction of a new structural wall and the re-tiling of the roof over: Certificate of Existing Lawful Use / Development.

11/0604 Weights Farm, Weights Lane: Steel portal framed building: Agricultural Notification. Decision issued 10 August – PRRQD.

2011/0127/ENF Sawmill House, Hewell Lane: Alleged Breach: Change of use from domestic to retail unit.

- 7 **PARISH PATHS PARTNERSHIP:** To confirm that Members wish to enter into the agreement with Worcestershire CC which will allow a grant of £500 to be obtained on production of invoices for completed work.
- 8 **REINSTATEMENT OF COBLEY HILL WINDMILL:**
- 9 **COMMUNITY RESILIENCE:** To consider adopting the Community Emergency Plan. A decision needs to be made on the members of the Community Response Team (page 7) and Communications phone cascade (page 19).
- 10 **CHURCHYARD FOOTPATH:** Update
- 11 **ILLEGAL & UGLY SIGNS:**
- 12 **THE BROCKHILL ACTION GROUP (Save the Green Belt):** To consider the email received concerning the proposal to build a link road to open up the green belt.
- 13 **LENGTHSMAN SCHEME:**
Agmore Road: the Lengthsman has asked if the Golf Club be requested to cut the overgrown hedge to their boundary so he can side-out.
To consider outstanding issues.
- 14 **HIGHWAYS MATTERS:**
Gritting Service Plan has been received from Highways; Cllrs Tolley & Whittaker have been approached to tender as potential snow contractors. Schedule of grit bin costs is attached.
To consider outstanding issues.
- 15 **BOLLARD INSTALLATION AT THE ORCHARD:** Update
- 16 **FRUIT TREE PLANTING OPPOSITE THE ORCHARD:** To consider proposal.
- 17 **BROAD GREEN:** To consider protection against Travellers
- 18 **RAILINGS TO PLYMOUTH MEMORIAL:**
- 19 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:**

20 **NEWSLETTER:** To consider articles and ideas for front cover.

21 **PRISON UPDATE: Closure of Brockhill:**

22 **FINANCE: to consider:**

a) Bank Balances: as at 31 July 2011	Current Account	£5,819.39	
	as at 31 August 2011	Current Account	£6,044.32
	31 December 2010	Deposit Account	<u>£3,793.86</u>
		Total Balance	£9,838.18

b) Receipts:	Co-op Bank: Interest 5 July 2011	£ 0.75
	Worcestershire CC: Invoice 11/002	£ 94.00
	Worcestershire CC: Invoices 11/003 & 004	£ 441.00
	Co-op Bank: Interest 5 August 2011	£ 0.64
	HMRC: VAT refund	<u>£ 224.29</u>
	Total:	£ 760.68

c) **Payments for Approval:**

Helen Davies: Clerk's Remuneration 1 June – 31 August 2011		
Salary: £574.59	Expenses: £172.91	£ 747.50
HMRC:		£ 143.64
Simon Skeys:		
Broad Green cuts £41.50 x 3	£124.50	
Lengthsman Scheme: T&C: July	£176.00	
	August	£176.00
	Burcot: July	<u>£ 77.00</u>
	£429.00	<u>£ 553.50</u>
	Total	£1,444.64

d) **Unpresented Cheques:** none

f) **Finance Items - Proposed and Seconded:**

23 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

24 **DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 11 October 2011.**