

To Members of Upper Arley Parish Council

15th April 2024

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 23rd April 2024 at Shatterford Village Hall. The meeting will follow the Annual Parish Meeting which will commence at 7.30 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council meeting held on Monday 18th March 2024 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheet to be circulated). Report from Clerk on new Lengthsman system and amount of funding for new financial year.

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 15 th March 2024	
Lloyds Treasurers Account	£49.99
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£15,400.36

b) To approve payments to be made as listed below:

Salaries (April 2024)	£464.16	BACS
HMRC (April 2024)	£44.40	BACS
Admin Expenses (April 2024)	£89.15	BACS
Lengthsman and litter contract	£476.00	BACS

c) To ratify the following payments

Toilet Contract 1.4.24	£166.66	SO
Coverplan (laptop)	£9.50	DD

d) Bank reconciliation: To complete the bank reconciliation for the period ending 31st March 2024.

e) Payments and Receipts Account: To note the payments and receipts account for the period ending 31st March 2024 (enclosed).

f) Appointment of Internal Auditor: To appoint Miss J Barker as the Internal Auditor for the 2024-2025 financial year.

10. Planning and Development Control:

a) Planning Applications Received

24/0182/FUL Land At Os 377940 282285 Bridgnorth Road Shatterford
Proposed development of 2no. three bed detached dwellings with associated works.

24/0187/HOU Coldridge Farm Witnells End Shatterford
Single storey and two storey rear extensions with balcony. Two storey side extension and swimming pool to rear amenity.

24/0183/CLE The Bumbles Upper Birch Road Shatterford Worcestershire
Certificate of Lawfulness for the existing use of the building as a commercial car workshop (use class B2) for in excess of ten years

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

23/0683/FUL| High Trees Farm Beacon Lane Shatterford Bewdley
Replacement of a barn with a dwelling and garage and demolition of further existing barn. Approved.

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting, which will be the Annual Meeting of the Parish Council will take place on Tuesday 21st May 2024 at Arley Memorial Hall commencing at 7.30 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Monday 24th June 2024 – Parish Council Meeting - 7.30 pm - Pound Green and Button Oak Community Hall

Tuesday 23rd July 2024 – Parish Council Meeting - 7.30 pm - Shatterford Village Hall

Tuesday 20th August 2024 – Parish Council Meeting – 7.30 pm – Arley Memorial Hall

Monday 23rd September 2024 – Parish Council Meeting 7.30 pm – Pound Green and Button Oak Community Hall