

DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL

The Old Farmhouse
Pirton Court
Pirton
Worcester
WR8 9EE
25th April 2024

Dear Members,

The ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD on THURSDAY 2nd MAY at 7.30pm at St Barnabas School, Drakes Broughton.

THE MONTHLY PARISH COUNCIL MEETING WILL FOLLOW THE ANNUAL PARISH COUNCIL MEETING

Members of the public are welcome to attend the meeting. For more information please contact the Clerk via email : dbwppc@gmail.com

AGENDA

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DELCLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. ELECT A VICE CHAIR**
- 5. MEMBER RETIREMENT**
- 6. REGISTRATION AND DELCLARTIONS OF INTEREST**
- 7. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 8. DELEGATION OF PLANNING AND OTHER MATTERS**
- 9. REPRESENTATIVES TO BE APPOINTED**
- 10. LEGAL DOCUMENTS, CONTRACTS & ARCHIVE**
- 11. MEMBER VACANCIES FOR PIRTON, AND x2 DRAKES BROUGHTON**
- 12. MINUTES OF PREVIOUS MEETING**
- 13. MATTERS ARISING**
 - Pirton Grouping Order
 - Dog Waste Bin
 - Parish Meetings

14. FINANCE

- a) Monthly reconciliation of cash and other monies received.
- b) Agree Draft accounts for Year ending 31 March 2024, including annual bank reconciliation and statement of accounts.
- c) Agree and sign off Section One of Annual Return for year ending 31 March 2024
- d) Agree and sign off Section Two of Annual Return for year ending 31 March 2024
- e) Appoint internal Auditor
- f) Agree commencement date for the exercise of public rights
- g) Financial Regulations review

To review and authorize the following payments:

a) Mrs. N Nicholson – Clerk Salary – April	(S/0)	£600.00
b) Mrs N Nicholson – balance of clerk salary		£TBC

Note £TBC employee deductions owing to HMRC to be paid quarterly by 22nd July.

c) Mr B Arrowsmith – Lengthsman Services – April	£280.00
d) CALC – Annual subscription	£1241.88
e.) Drakes Broughton Village Hall – Annual room hire	£300.00
f.) SSE – Streetlight electricity (monthly Direct Debit)	£TBC
f.) Arthur J Gallagher Insurance Brokers Ltd- annual premium	£TBC
g.) Mrs N Nicholson – Quarterly contribution to line rental and internet	£60.00
h.) Mrs N Nicholson – quarterly OPE	£TBC
f.) SSE Monthly streetlight electricity	£TBC
g.) Smart Cut – Grass Cutting April	£TBC

Remittance: Precept 1 £1348.00 & Precept Grant £526.00

15. OPEN SPACE Phase 2 – report back from initial steering group meeting.

16. ROAD SAFETY – Community speed watch, VAS’s and data.

17. PLAY PARK – Signage, repairs & private hire/private use of playing field

18. REPRESENTATIVES REPORTS

- County Councillor and District Councillor
- Other reports as necessary

19. HIGHWAYS MATTERS & tasks for Lengthsman & thanks to the community for Community litter picking.

20. VILLAGER SUBMISSION

21. PLANNING

DBWPPC Neighbourhood Plan update

DB – category 1 classification

Worcestershire Parkway Development Joint Parishes Committee Petition “Healthcare and Infrastructure BEFORE Housebuilding”

a) Comments made on planning applications to Wychavon: W/24/00637/TDC5 Lee Haven, Mill Lane, Drakes Broughton. Technical details consent for 1 no. self-build dwelling. Following grant of permission in principle W/23/00254/PIP to include re-orientation of existing outbuilding. No objections. W/24/00473/PIP Chevington Mead, Brickyard Lane, Drakes Broughton. Permission in principle for the construction of 1 no. dwelling. Objection submitted.

b) Applications Approved: N/A

c) Applications Refused: W/23/000843/OUT Freshfields, 75 Stonebow Road, Drakes Broughton. Outline planning permission with all matters reserved except access for the erection of up to 25 dwellings.

d) Applications Awaiting comment: W/24/00650/FUL Wheatlands Farm, Walcot Lane, Drakes Broughton. Application for silage, muckstore, slurry storage and effluent tank facility.

W/24/00665/CU Bow Brook Farm, Brickyard Lane, Drakes Broughton. Change of use of agricultural land to residential land.

W/24/00517/FUL Pirton Gorse House, Worcester Road, Pirton. Agricultural building and yard area.

e) Appeals:

APP/H1840/W/23/3334104. Land at (Os 9215 4883) Windmill Lane, Stoulton. Permission in Principle for construction of up to 3 no dwellings. Reiteration of objections sent to Inspectorate.

APP/H1840/W/24/3336448 Land at (OS 9310 4833) Brickyard Lane, Drakes Broughton. Application for permission in principle for min of 6no dwellings and max of 8no dwellings. Reiteration of objections sent to Inspectorate.

Awaiting determination: 53 Houses at Thornleigh.

22. CORRESPONDENCE

- Letter to Chair from Harriet Baldwin MP re: Green Spaces funding
- Worcester Baseball request to make the Playing Field their home and convert to a baseball pitch.
- CALC Various, training opportunities, newsletters and updates

INFORMATION AND DATE OF NEXT MEETING

The Annual Parish meeting for Drakes Broughton & Wadborough – Friday 10th May 5:00pm Village Hall, Drakes Broughton

Monthly meeting Parish Council – Thursday 6th June 2024 at Drakes Broughton Village Hall

Minutes of last months and previous meetings and other relevant information can be found at:

[My Parish \(worcestershire.gov.uk\)](http://My Parish (worcestershire.gov.uk))

Nikki Nicholson

Clerk & R.F.O.