

PEOPLETON PARISH COUNCIL

Clerk: Mrs Lisa Cope Tel: 07773793185 Email : Peopletonpc@gmail.com

Address: Walcote, Top Street, Charlton WR10 3LE

To Residents of Peopleton Parish Council

You are invited to attend the next Annual Parish Council Meeting of Peopleton Parish Council to be held at 7.30pm on Wednesday 15th May 2024 at the Village Hall

Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

AGENDA

1. **Election of Chair**
2. **Election of Vice Chair**
3. **Co-Option: To consider the co-option of any new Councillors**
4. **Apologies: To receive apologies and approve reasons for absence**
5. **Declarations of Interest:**
 - a) **Register of Interests: Councillors are reminded of the need to update their register of interests.**
 - b) **To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature**
 - c) **To declare any Other Disclosable Interests in items on the agenda and their nature**
 - d) **Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least for clear days prior to a meeting.**

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
6. **To note and adapt standing orders.**
7. **To note and adapt the code of conduct.**
8. **To consider the councils scheme of delegation and to appoint members to the following:**
 - **Staff working group**
9. **To review and adopt the council's financial regulations, risk assessment and insurance requirements.**
10. **To appoint individual councillors to the following roles**
 - a) **Village Trust**
 - b) **Village shop**
 - c) **PACT**
 - d) **Lengthsman**
 - e) **Highway & Byways issues**
 - f) **Website**
 - g) **Flood Alleviation Group**
11. **Minutes: To consider the approval of the minutes of the Annual Parish Council Meeting May 2023 and the Ordinary Parish Council meeting held on 13th March 2024**
12. **District and County Councillors' reports: for information**

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13. **Planning: To consider planning applications referred by Wychavon District Council for comment**
14. **Progress reports: for information/ discussion and comments if necessary**
 - a) **Chairman's report**
 - b) **Village trust**
 - c) **Village shop**
 - d) **PACT**
 - e) **Lengthsman**
 - f) **Highways & Byways issues**
 - g) **Flooding**
15. **Finance**
 - a) **To approve the payments for March & April 2024**
 - b) **Approval of Certificate of Exemption**
 - c) **Approval of Annual Governance Statement 2023/2024**
 - d) **Approval of Accounting Statements 2023/2024**
 - e) **Approval of Fixed Assets**
 - f) **Approval of Proposed Dates for Exercise of Public Rights**
16. **Land acquisition- To discuss the possibility of the Parish Council acquiring land in Peopleton for community purpose and possible next steps.**
17. **Beltane Bash Festival- To discuss any updates following the festival held in Peopleton on 4th and 5th May 2024**
18. **Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting)**
19. **Future agenda items and reports: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.**
20. **Setting a date for the 2025 Annual Parish Council Meeting-**

Meeting closed to the Public
21. **Confidential Matter- Clerk remuneration**

Signed

Lisa Cope

29th April 2024