

LOWER SAPEY PARISH MEETING

The Annual Meeting of Lower Sapey Parish will be on

Thursday 16th May 2024 at 7:30pm

To be held in St Bartholomew's church Harpley

This "Annual Meeting" is being held in the timescale required in a local election year to provide for the election of officers and agree the procedure for the Annual Governance and Accountability Return

AGENDA

1. Election of Chair
2. Acceptance of apologies for absence
3. Election of Vice Chair
4. Annual report of Chair
5. Approval of the minutes of a meeting held on 18th January 2024 and any matters arising
6. Financial matters:
 - a. Approval of accounts ending 31st March 2024
 - b. Bank balance as of 16th May 2024
 - c. Review of payments and receipts
 - d. Update on S106 fund application – car park
 - e. Defrayed service cost for clerk's duties
 - f. Expenses relating to administration
7. County and District councillor report
8. Parish Lengthsman Scheme
 - a. Tasks to be undertaken
9. Highways matters for consideration
10. Planning Matters for consideration
11. Correspondence
12. Policing matters
13. Any other parish business
14. Date of next meeting