

# BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Clare Wood

Tel: 07986 321941 Email: [bentleypauncefoot@gmail.com](mailto:bentleypauncefoot@gmail.com)

To: Members of Bentley Pauncefoot Parish Council

11 July 2024

You are duly summoned to attend the next Ordinary Meeting of Bentley Pauncefoot Parish Council to be held at **7.00pm** Tuesday 16 July 2024 in the Village Hall.

## ***Democratic 15 Minutes / Public Question Time:***

***From 7.00pm members of the public / press are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.15pm. Members of the public may not take part in the Parish Council meeting itself.***

## **AGENDA**

1	<b>Apologies</b>	To receive apologies and to approve the reason for absence.
2	<b>Annual Minutes and Actions</b>	To consider the adoption of the Minutes of the Annual Meeting of the Council held on Tuesday 21 May 2024 and status of actions arising from those meetings.
3	<b>Ordinary Minutes and Actions</b>	To consider the adoption of the Minutes of the Ordinary Meeting of the Council held on Tuesday 21 May 2024 and status of actions arising from those meetings.
4	<b>Declarations of interest</b>	
	a)	To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	b)	To declare any Other Disclosable Interests in items on the agenda and their nature.
	c)	Written requests to the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5	<b>Village Hall Update</b>	
6	<b>Footpaths update</b>	
7	<b>CALC - Issues / updates</b>	
8	<b>Road safety campaign – updates</b>	
9	<b>Parish Contact Contract –</b> Councillors to consider their top 3 community priorities and feedback to the SNT via the Contact Form.	
10	<b>Tractors on the lanes –</b> The Parish Council to discuss tractors on the country lanes in the parish.	
11	<b>Social Media</b>	
12	<b>Planning &amp; Consultations</b>	
	a)	<b>Foxlydiat Working party</b> Update on Cllr Karen May and Ruth Bamford meeting at Bentley Village Hall and Foxlydiat Community Governance Review.
	b)	<b>24/00412/FUL – Keys Cottage, Woodgate Road, Lower Bentley</b> Proposed single storey front extension to dwelling and enlargement of existing detached garage to provide one-bedroom annexed living accommodation for a family member – <i>no objection and narrative submitted 6<sup>th</sup> June 2024.</i>

	c)	<b>24/00533/REM – Land to the west of Foxlydiate Lane and Pumphouse Lane, Bromsgrove Highway, Bromsgrove, Worcestershire</b> – Land at Foxlydiate Lane and Pumphouse Lane, Webheath, Redditch (“Foxlydiate”) – Reserved matters application for the erection of 222 dwellings to include details of appearance and landscaping, layout, internal roads and scale of development pursuant to the approved hybrid planning permission – <i>expired 29<sup>th</sup> June 2024, comments submitted 2<sup>nd</sup> July 2024</i>																														
	d)	<b>24/00595/CPL – Berries View, Banks Green, Upper Bentley</b> – Certificate of lawfulness (proposed use) for the siting of a caravan within the curtilage of the dwellinghouse for incidental resident – <i>expired 12<sup>th</sup> July 2024</i>																														
13	<b>Finance</b>																															
	a)	<b>Barclays Bank Mandate</b> – The Parish Council to approve the removal of previous Councillors Bewsher and Spence and Clerk Ann Dyson from the Barclays Bank Mandate.																														
	b)	<b>Bank reconciliation</b> – Councillors to receive the bank statements and corresponding bank reconciliations for the periods to end of May 2024 and end of June 2024.																														
	c)	<p>The following invoices to be approved for payment by the Parish Council. Once approved the Clerk will add payments using online banking, to be authorised by one Councillor:</p> <table border="1"> <thead> <tr> <th>Invoice</th> <th>Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Clerks Salary (June and July 2024)</td> <td></td> <td></td> </tr> <tr> <td>Clerks Expenses (June and July 2024)</td> <td></td> <td></td> </tr> <tr> <td>ICO Annual Renewal (Data Protection Fee)</td> <td></td> <td>£40.00</td> </tr> <tr> <td>HMRC (direct debit 22/07/2024)</td> <td></td> <td>£72.40</td> </tr> </tbody> </table> <p>The following invoice was approved for payment by the Parish Council prior to the meeting on Tuesday 18<sup>th</sup> July 2024. The payment was made from Barclays Current Account ending xxxx7848:</p> <table border="1"> <thead> <tr> <th>Invoice</th> <th>Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>C Cooke (Lengthsman) – 31/05/2024</td> <td>6264</td> <td>£464.70</td> </tr> </tbody> </table> <p>The following payments were received:</p> <table border="1"> <thead> <tr> <th>Invoice</th> <th>Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>WCC (Lengthsman) – 11/06/2024</td> <td>6264</td> <td>£387.25</td> </tr> <tr> <td>Internal Transfer from Savings (Account Number xxxx4101) – 30/05/2024</td> <td></td> <td>£1,000</td> </tr> </tbody> </table>	Invoice	Number	Amount	Clerks Salary (June and July 2024)			Clerks Expenses (June and July 2024)			ICO Annual Renewal (Data Protection Fee)		£40.00	HMRC (direct debit 22/07/2024)		£72.40	Invoice	Number	Amount	C Cooke (Lengthsman) – 31/05/2024	6264	£464.70	Invoice	Number	Amount	WCC (Lengthsman) – 11/06/2024	6264	£387.25	Internal Transfer from Savings (Account Number xxxx4101) – 30/05/2024		£1,000
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14	<b>Notice of Conclusion of Audit</b> – The Parish Council to be informed of the PKF Littlejohn notice of conclusion of audit 2022/2023, which has been placed on the Parish Council website.																															
15	<b>Perrymill Farm</b> -The Parish Council to discuss alleged events taking place, and to consider any action necessary with Bromsgrove District Council Planning Enforcement Department.																															
16	<b>Temporary Event Notices</b> - The Parish Council to discuss the notifications of temporary event notices.																															

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17	<b>Lengthsman</b> - Issues / updates
18	<b>Police / SNT update</b>
19	<b>Report from County Councillor</b>
20	<b>Report from District Councillor</b>
21	<b>Councillors Reports &amp; Items for future Agenda</b>
	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
22	<b>Date of Next Meeting</b>
	To confirm the date of the next meeting, scheduled for Tuesday 17 September 2024 in the Village Hall.

*Clare Wood*

**Clare Wood – Clerk & RFO to Bentley Pauncefoot Parish Council**

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