

To Members of Upper Arley Parish Council

14th September 2024

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Monday 23rd September 2024 at Arley Memorial Hall, commencing at 7.30 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team and to agree the Policing priorities for the next quarter.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council Meeting held on Tuesday 20th August 2024 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 15th September 2024

Lloyds Treasurers Account	£1,827.99
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£14,725.45

b) To approve payments to be made as listed below:

Salaries (September 2024)	£407.36	BACS
HMRC (September 2024)	£101.20	BACS
Admin Expenses (September 2024)	£69.85	BACS

c) To ratify the following payments

Toilet Contract 1.9.24	£166.66	SO
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d) Annual Governance and Accountability Return 2023/24: To note the completion of audit for the 2023/2024 financial year by external Auditor PKF Littlejohn.

e) Memorial Wreath: Members are asked to approve the purchase of a Memorial wreath for Remembrance Day (Remembrance Sunday falls on the 10th of November 2024).

f) Donations: Members are asked to decide on any donation they may wish to make to Alveley First Responders and Wyre Forest First Responders.

10. Planning and Development Control:

a) Planning Applications Received

None.

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

24/0395/HOU 7 Arley Lane Goods Green Shatterford
Proposed part single storey and part two storey rear extensions. Withdrawn.

11. Meeting Dates for 2025: Members are asked to approve the draft meeting dates for 2025 (enclosed)

12. Clerk's Report: Clerks report on ongoing items.

13. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

14. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

15. Date of Next Meeting: The next meeting will take place on Tuesday 29th October 2024 at Shatterford Village Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Tuesday 24th September 2024 – Planning Training – 6.00 p.m. - Wyre Forest House
Saturday 26th October 2024 – WFDC Chairman Cllr John Byng's Chairty Quiz – 7.00 p.m. - St Georges Hall, Bewdley
Tuesday 29th October 2024 – Parish Council Meeting – 7.00 p.m. – Shatterford Village Hall
Thursday 31st October 2024 – Chairman's Meeting – 7.00 p.m. – Wyre Forest House
Tuesday 3rd December 2024 – Parish Council Meeting – 7.00 pm – Arley Memorial Hall