

To Members of Upper Arley Parish Council

22nd October 2024

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 29th October 2024 at Shatterford Village Hall, commencing at 7.00 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council Meeting held on Monday 23rd September 2024 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 21st October 2024

Lloyds Treasurers Account	£10,028.15
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£14,788.44

b) To approve payments to be made as listed below:

Salaries (October 2024)	£406.96	BACS
HMRC (October 2024)	£101.60	BACS
Admin Expenses (October 2024)	£65.95	BACS
Eurooffice (Stationery)	£64.78	BACS

c) To ratify the following payments

Toilet Contract 1.10.24	£166.66	SO
Alveley First Responders	£400.00	BACS
Wyre Forest First Responders	£200.00	BACS

d) Bank Reconciliation: Members are asked to complete the bank reconciliation for the period ending 30th September 2024.

10. Planning and Development Control:

a) Planning Applications Received

24/0678/AG High Trees Farm Beacon Lane Shatterford
General Purpose Storage Building (machinery and fodder)

24/0605/HOU Greendale Cottage Bridgnorth Road Shatterford
Install of a Mitsubishi PUZ-WM50VHA 5KW Air Source Heat Pump (ASHP) to the rear of the property

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

24/0553/CLP Coldridge Farm Witnells End Shatterford

Two storey and single storey rear extension to form porch, study with enlarged bedroom over. Single storey side extension to form Games Room.

Approved.

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting will take place on Tuesday 3rd December 2024 at Arley Memorial Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Thursday 31st October 2024 – Chairman's Meeting – 7.00 p.m. – Wyre Forest House
Saturday 16th November 2024 - Mayor of Bewdley's (Cllr Ian Latimer) Charity Quiz Night
Tuesday 3rd December 2024 – Parish Council Meeting – 7.00 pm – Arley Memorial Hall