

## TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on  
**Wednesday 17<sup>th</sup> July 2024**  
in Little Comberton Village Hall at 7.00pm

### AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Election of Vice Chairman**
4. **Proposal to fill casual vacancy by Co-option**
5. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
5. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 12<sup>th</sup> June 2024. (attached)
6. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways: Speed initiative
  - c. Highways: Drainage
  - d. Airband poles
  - e. Trees
  - f. Avon Vale River Action group
  - g. Bonfires
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation & Budget review (i) June 2024
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Wednesday 11<sup>th</sup> September 2024 at 7.30pm

Nicola Harding  
Clerk to the Parish Council

**Meeting Wednesday 17<sup>th</sup> July 2024**  
**Detail Information as at 9<sup>th</sup> July 2024**

<b>Item 3, Election of Vice-chair</b>	To appoint a vice-chair to the parish council.																								
<b>Item 4, Casual vacancy</b>	Application received (attached) to fill one of two remaining vacancies – proposal to consider filling casual vacancy by co-option.																								
<b>Item 6, Progress reports</b>	<p>a. Lengthsman: Updates: Footpaths works reported behind Old House Farm completed</p> <p>b. Highways: Speed initiative: Village posts, Wick Road lay-bys, land off Pershore Road (land ownership &amp; potential permissive footpath)</p> <p>c. Highways: Drainage updates from WCC Drainage engineer June 24 (attached)</p> <p>d. Airband poles: Wick Road – actions</p> <p>e. Trees: Quotation received for crown reduction of lime tree at Memorial Garden, following H&amp;S tree inspection (attached) Replacement tree request</p> <p>f. Avon Vale River action group: Next steps</p> <p>g. Bonfires: Updates</p>																								
<b>Item 8, Planning</b>	<p><b>W/24/00031/HP Associated Ref: W/24/00032/LB</b> Location: The Old Thatch, Pershore Road - addition of new obscured glass window to the upstairs bathroom. Rebuild and extend the garage/workshop. Replace all existing windows. Timber rose arch between house and detached garage to form covered pedestrian link – <i>permission granted.</i></p> <p><b>W/24/00941/AGR</b> Land at (OS 9652 4375) Wick Road: Prior Notification for a new agricultural building – <i>comments of objection submitted 5<sup>th</sup> June 2024 &amp; 8<sup>th</sup> July.</i> Updates from Planning consultant (emailed 9/7/24)</p>																								
<b>Item 9, Finance</b>	<p>a) Current Balances at 1<sup>st</sup> July 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurer's Account:</td> <td style="text-align: right;">£14,350.87</td> </tr> <tr> <td style="text-align: center;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£14,350.87</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: July 2024</td> <td style="text-align: right;">£388.70</td> </tr> <tr> <td>Clerk Expenses: July 2024</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Postage: Airband letter 2</td> <td style="text-align: right;">£6.10</td> </tr> <tr> <td>K Lloyd: Grass-cut (i) Memorial Garden</td> <td style="text-align: right;">£125.00</td> </tr> <tr> <td>PPC: Grass-cut (i) Memorial Garden</td> <td style="text-align: right;">£125.00</td> </tr> <tr> <td>Lengthsman: July 24</td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>LCVHC: June hall hire</td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td style="text-align: center;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£834.80</b></td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC Lengthsman June 24 work-plan</td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>VAT refund 24-25 expenditure to date</td> <td style="text-align: right;">£552.34</td> </tr> </table> <p>c) Bank reconciliation &amp; Budget review (i) June 2024: Documents to be uploaded into Box for verification by DS.</p>	Treasurer's Account:	£14,350.87	<b>TOTAL</b>	<b>£14,350.87</b>	Salary: July 2024	£388.70	Clerk Expenses: July 2024	£12.00	Postage: Airband letter 2	£6.10	K Lloyd: Grass-cut (i) Memorial Garden	£125.00	PPC: Grass-cut (i) Memorial Garden	£125.00	Lengthsman: July 24	£165.00	LCVHC: June hall hire	£13.00	<b>TOTAL</b>	<b>£834.80</b>	WCC Lengthsman June 24 work-plan	£165.00	VAT refund 24-25 expenditure to date	£552.34
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**Item 10, Correspondence**

West Mercia Police	<p>Questionnaire received (attached) from the Police &amp; Crime Commissioner as an opportunity to have your say on policing in the local area, raise any concerns and identify the improvements you would like to see. The council can have their say online or a word version is available <a href="https://survey.alchemer.eu/s3/90725530/Town-and-Parish-Council-Survey-2024">https://survey.alchemer.eu/s3/90725530/Town-and-Parish-Council-Survey-2024</a></p> <p>You can then email the completed survey response to: <a href="mailto:opcc@westmercia.police.uk">opcc@westmercia.police.uk</a> or post it back to OPCC on the postal address given. The survey closes Monday 5<sup>th</sup> August.</p>
Local Government Boundary Commission	<p>The electoral review of Worcestershire has now been completed and the final recommendations have been published on 9/7/24 for future electoral arrangements in the county. Final recommendations available via <a href="#">Worcestershire   LGBCE</a> (Emailed)</p>