

CHILDSWICKHAM PARISH COUNCIL

Clerk to the Council David Hunter-Miller, 35 Benbow Close, Malvern Wells, WR14 4JJ
Email childswickhamparishcouncil@gmail.com **Tel** 07513 122918
Website e-services.worcestershire.gov.uk/MyParish

**Councillors are summoned to a meeting of Childswickham Parish Council
at 7:15PM on Thursday 4th July 2024
at Childswickham Memorial Hall, WR12 7HF (///stray.procures.magnetic)**

Press and public are cordially invited to attend

Agenda 07/2024

- 1. Chairman's welcome and announcements**
- 2. Apologies for absence:** To receive apologies and to approve reasons for absence
- 3. Declarations of personal and prejudicial interest**
 - 3.1. Register of Interests:** With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. Other Interests:** To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature. *Councillors with an Other Registerable Interest or Non-Registerable Interest may need to leave the room for the relevant items.*
 - 3.4. Dispensations:** To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
- 4. Open Session:** *The meeting will be adjourned for the open session*
 - 4.1. District Councillors:** To receive a brief report
 - 4.2. County Councillor:** To receive a brief report
 - 4.3. Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
- 5. To consider and adopt the minutes** from the Parish Council meeting on the 9th May 2024
- 6. Progress reports:** *To receive a brief update only*
 - 6.1. Councillor vacancies**
- 7. Correspondence**
 - 7.1. Police:** West Mercia Police Community Charter 'top three priorities'
- 8. Play Area**
 - 8.1.** To consider the latest play area inspection report
- 9. Highways and Lengthsman Scheme**
 - 9.1.** To receive an update on the Lengthsman Scheme and to consider any items for the Lengthsman's work schedule
 - 9.2.** To receive an update on the new Speed Indicating Device (Police grant funded)
 - 9.3.** To review the need for a temporary speed limit on Mount Pleasant (following approval of planning application W/23/02423/FUL)
- 10. Parish matters for discussion/decision**
 - 10.1.** To consider actions relating to trees at Green Close/New Street
 - 10.2.** To consider quotes for a dedicated Parish Council website
 - 10.3.** To consider creating a Parish Council Facebook page
 - 10.4.** To consider adopting a Social Media Policy
 - 10.5.** To consider adopting the NALC New Model Financial Regulations
- 11. Planning**
 - 11.1.** To consider the following applications to be determined by Wychavon District Council:
 - 11.1.1.** Nil

12. Finance

12.1. Bank mandate: To receive an update on bank signatory changes

12.2. Budget expenditure: To consider and approve

12.3. Bank reconciliation: To consider and approve

12.4. Earmarked reserves: To review

12.5. Invoices: To approve the following invoices for payment:

12.5.1. David Hunter-Miller (Clerk's salary and expenses - July)

12.5.2. HMRC (PAYE - July)

12.5.3. Elan City Ltd (Speed Indicating Device - grant funded): £2,640.00

12.6. Delegated Payments: To note the following payments approved between meetings:

12.6.1. 16/05/24 M Newbury (grass cutting): £720.00

12.6.2. 16/05/24 Brian Arrowsmith (Lengthsman April): £182.00

12.6.3. 16/05/24 AT and L Woods (hedge planting): £100.00

12.6.4. 16/05/24 Childswickham Memorial Hall (room hire for year): £96.00

12.6.5. 16/05/24 Mr I A Selkirk internal audit): £120.00

12.6.6. 14/06/24 David Hunter-Miller (salary and expenses June)

12.6.7. 14/06/24 HM Revenue and Customs (PAYE June)

12.6.8. 14/06/24 Brian Arrowsmith (Lengthsman May): £182.00

12.6.9. 14/06/24 Playsafety Limited (play area inspection): £312.00

13. Councillors' reports and items for the next agenda: To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

14. Date of the next meeting

Dated 28th June 2024



David Hunter-Miller
Clerk and RFO