

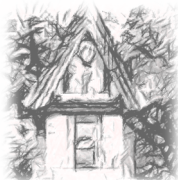
Rous Lench Parish Council

**Councillors are summoned to a meeting of Rous Lench Parish Council at 7pm on Monday
15th July 2024 in Rous Lench Village Hall**

Press and public are cordially invited to attend

Agenda

- 1. Chairman's welcome**
- 2. Apologies for absence:** To receive apologies and to approve reasons for absence.
- 3. Declarations of Personal and Prejudicial Interest**
 - 3.1. Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
 - 3.4. Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
- 4. Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. District Councillors:** To receive a report.
 - 4.2. County Councillor:** To receive a report.
 - 4.3. Police:** To receive a report.
 - 4.4. Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
- 5. To consider and adopt the minutes** from the Parish Council meeting on 20th May 2024.
- 6. Planning:** To consider the following planning applications to be determined by Wychavon District Council and appeals to be determined by the Planning Inspectorate:
 - 6.1. SWDP Review consultation** – response provided by RLPC. Any updates to be provided.



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- 6.2. **W/23/00321/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL – amended to part change of use of land (retrospective) from agricultural land to provide extension to existing gypsy site approved under reference W/15/01159 together with the siting of 3 no. mobile homes, 3 no. day rooms and 3 no. touring caravans to provide three gypsy pitches for members of the same family.
Comment provided by RLPC, currently pending decision.
- 6.3. **W/23/02236/FUL**, Land On, Little Ashdene Farm, Kington Lane, Kington - Change of use of land to residential for the erection of 3 dwellings. Comment provided by RLPC, currently pending decision.
- 6.4. **W/24/01223/CAN**, Rous Lench Village Green, The Green, Rous Lench - Undertake tree works as detailed on the application form and any accompanying information. Submitted by Rous Lench Parish Council. Currently pending decision.
7. **Public Rights of Way and Highways**
 - 7.1. **PROW maintenance and obstruction issues:** To report issues and provide updates.
 - 7.2. **Lengthsman Scheme:** To receive update and to consider items for the Lengthsman’s work schedule.
 - 7.3. **Flooding:** Update on flooding issues within the Parish.
8. **Progress reports: Clerk’s report**
 - 8.1. Update Council on actions since previous meeting.
9. **Community Garden and Allotments:** update from Cllr Newton.
10. **Rous Lench and Radford Parish:** Items for discussion or decision or to share updates.
 - 10.1. **Asset maintenance checks** (standing item).
 - 10.2. **Vehicle Activated Sign (VAS)** – to receive an update on the new VAS sign.
 - 10.3. **Community Legacy Grant (round 5)** – to receive an update on the application made by St Peter’s Church.
 - 10.4. **Atlas Tower Group** – to receive an update on the meeting with Atlas and next steps.
 - 10.5. **Neighbourhood Plan** – to complete a survey from Wychavon District Council.
 - 10.6. **Policing Priorities Charter** - to share the guidance provided.
 - 10.7. **Office of the Police Crime Commissioner (OPCC) survey** – to complete the annual Town and Parish Council survey on local policing.
11. **Finance:**
 - 11.1. **Budget expenditure:** To consider and approve.
 - 11.2. **Bank reconciliation:** To consider and approve.
 - 11.3. **Invoices:** To approve the following invoices for payment:
 - 11.3.1. Kerry Williamson (Clerk) - June and July salary and expenses.
 - 11.3.2. Simon Skeys (Lengthsman)
 - 11.3.3. Rous Lench Village Hall – hall booking for meeting.
 - 11.3.4. CALC – Councillor training.
 - 11.4. **Clerk’s Delegation:** To note the following payments made between meetings:
 - 11.4.1. ELMS (Environmental & Landscape Maintenance Services) (allotments – CLG funding): £1,280

11.4.2. MJW Tree Surgeons (Tree work on the village Green): £850

12. Correspondence: Clerk to present correspondence received since previous meeting.

13. Councillor Reports & Items for Future Agenda. To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

14. Date of the next meeting: Monday 16th September at 7pm.

Dated 9th July 2024

*Kerry Williamson
Clerk and RFO*