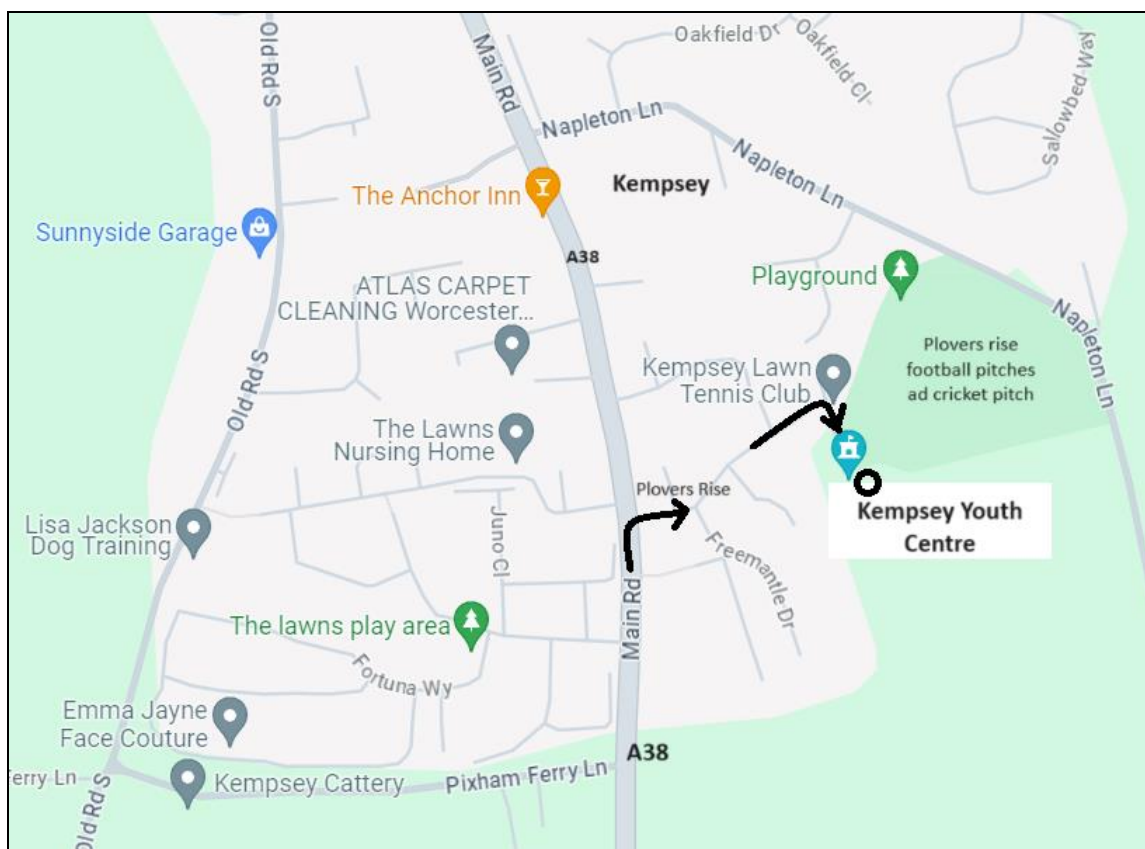


# Extraordinary Meeting of Severn Stoke & Croome D'Abitot Parish Council

**Wed 21<sup>th</sup> August 2024, 7.30pm**  
**Plovers Rise Youth Centre, Kempsey, WR5 3SA**

*Date of publication of this notice: 12<sup>th</sup> July 2024*

**Councillors**, Notice is hereby given that a meeting of Severn Stoke and Croome d'Abitot Parish Council will be held on Wednesday **21<sup>th</sup> August 2024 at 7.30pm** at the Youth Centre at Plovers Rise, Kempsey, WR5 3SA. Ample free parking is provided on site. Please note that this venue (the Youth Centre) is incorrectly shown as the 'Kempsey Community Centre' on Google maps. Satnav should be directed to use the postcode only (WR5 3SA) please in order to avoid travelling to the wrong location. If in doubt find the Kempsey Tennis Club on Plovers Rise and you will be in the right location. what3wordlocation ///eclipses.apples.clings. Map care of Google, edited.  
Lisa Stevens, Clerk & Resp. Financial Officer, 07950256363, [severnstokeandcda@gmail.com](mailto:severnstokeandcda@gmail.com)



Scan for our website and to access all documents including this agenda

- The press and public are invited to attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents.
- Whilst social distancing is no longer in place, occasionally safety considerations may mean that we close the meeting and reschedule.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded. We are happy to provide guidance on what is permitted. Advice should be sought in advance.
- Persons attending this meeting can prior note the document 'Information provided at the beginning of each parish council meeting' (QR code to the right).
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by Standing Orders, Financial Regulations and the Delegation to the Clerk policy.



Scan with your phone to directly access the information provided at the beginning of each parish council meeting.

1	<p><b>Welcome and general admin</b></p> <p>a. Points of order if any.</p> <p>b. To consider any apologies for absence. Cllr Sumner.</p>
2	<p><b>Declarations of interest</b> Cllrs to take as read unless declarations arise</p> <p>a. To note updates to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. Cllr Freeman existing declaration as a volunteer for the National Trust. No dispensation required. Cllr Garrard existing declaration as a resident of High Green. No dispensation required.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts &amp; Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p>
3	<p><b>The meeting will be adjourned for Open Forum (Public Question Time)</b></p> <p><i>Please refer to the notes on your seat for information about this section</i></p> <p><i>Residents have requested to speak ref the application made under Section 73 of the Town and Country Planning Act 1990 to vary condition 16 attached to planning permission Opening Times 08/01709/FUL.</i></p> <p><b>Extract from National Trust application:</b> As set out in the introduction to this Supporting Planning Statement, it is proposed that condition 16 should be varied as follows: The mansion and visitor centre shall not be open to visiting members of the public outside the hours stated below unless the written agreement of the local planning authority is given.</p> <p>A). Mansion: 10:00 to 17:30</p> <p>B). Visitor centre and ancillary buildings: 08:00 to 18:00</p> <p>C). Exceptional events on up to 28 single days in any single year.....</p>
4.	<p><b>Planning and Enforcement</b> - to consider, comment and resolve to respond to the following applications or enforcement matters. Standing orders will be in place at this point, with public input not usually permitted unless councillors ask a question. Residents should please make sure that they ask all questions/make all representations in Open Forum above.</p> <p>a. To consider a response to the application made under Section 73 of the Town and Country Planning Act 1990 to vary condition 16 attached to planning permission Opening Times <b>08/01709/FUL</b> (The National Trust, Croome). Nb. The parish council has requested of MHDC and received an extension to the usual planning deadline in this matter.</p> <p>b. <i>Standing Item:</i> To consider and as required, arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.</p> <p>c. To note that once the parish council receives back quotes for rejuvenating the <b>red phone box at High Green</b>, a planning application may need to be made and advice is being sought. Motion to approve this course of action in principle only. Thank you to CCllr Martin Allen for future divisional funding.</p>
7	<p><b>Lengthsman scheme</b> - <i>Standing orders to be relaxed to allow input from the lengthsman et al if required. Update only, with this item added to a future agenda if required.</i></p> <p>a. To receive an update from the parish clerk with regard to concerns and questions that have been submitted to WCALC, who will make representations on our behalf to the County Council. No formal motion.</p> <p>Concerns relate to the online invoice submission system, reasoning and uses of data collected by the county council, ability of the lengthsman to work under new (or existing but now enforced) constraints, regular imposition of new requirements and lack of consultation. Note for clarity: Membership of the lengthsman scheme is a 'power' not a 'duty' of the parish council. This scheme has successfully been hosted by the County Council since 2002.</p>
10	<p>a. <b>Parish Council website and .gov email address</b> In order to finalise costs the PC is to agree the scope of works.</p> <p>b. <b>Development of use of social media.</b></p>
12	<p><b>Advert - Volunteer opportunities</b></p> <p>a. Organising litter picks in each village.</p> <p>b. St Denys' Church Committee has various vacancies.</p> <p>c. Leaflet delivery volunteers wanted across the parish.</p> <p>d. Biodiversity parish champion.</p> <p>e. Walkers to keep an eye on the state of the rights of way in our parish.</p> <p>f. The Parish Council would like to extend a welcome to a new volunteer Mr RH who has offered to walk all rights of way in the parish once a year and report back any issues so that they may be attended to.</p> <p style="text-align: right;"><i>Please contact the parish clerk for more information</i></p>

13	<b>Correspondence, dates for diary, items for future agenda.</b> Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda:  a. Flood bund update if any. b. Update from St Denys' if any.
14	<b>Date of next scheduled meeting: Wed 25<sup>th</sup> September 7.30pm</b>

Thank you to Kempsey Parish Council for assisting with room bookings and to Simon Bott and his lovely jubbly team for assisting with hosting.

**7pm 21/08/24. 10 min mini meeting for the COMMITTEE consideration of a new .gov.website for the parish council as per forthcoming regulations.**

**Please note that this Committee meeting at 7pm will not be open to the public.**

- 1) Timescales for implementation – Dates in 2025 for launch of gov.uk website & emails addresses/updated social media
- 2) GOV.UK – Cllr Hill to assist with costs, timescales etc. How will this feed into October 2024 budget recommendations for the 25/26 financial year?
- 3) SOCIAL MEDIA - Suggested plan as a starter for ten.
  - 1 week before a full meeting or on the day Lisa publishes agenda .... Nicki to be told which items will form social media focus ..post on insta/facebook to promote agenda
  - At the meeting Nicki to remind councillors which items will be used for social media e.g written/photo montage/video
  - After meeting within 2 days all items to Nicki for posting on insta/facebook