

**TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL**  
**You are duly required to attend the next meeting of the Parish Council to be held on**  
**Monday 2<sup>nd</sup> September 2024**  
**in Great Comberton Village Hall at 7.00pm**

**AGENDA**

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Proposal to fill casual vacancy by co-option**
4. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
5. **Minutes:** To consider the approval of the minutes of meeting held on Monday 13<sup>th</sup> May 2024. (attached)
6. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Police
  - d. Footpaths/PRoW/Trees
  - e. Broadband
  - f. Wychavon DC: 'Our Community Can'
  - g. Calc: Training
  - h. Avon vale River Action Group
  - i. Community Infrastructure Levy (CiL)
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation (i) 30 June 2024
  - d) Proposal to consider expenditure for bench repairs
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Monday 4<sup>th</sup> November 2024 at 7pm

Nicola Harding  
Clerk to the Parish Council

**Meeting Monday 2<sup>nd</sup> September 2024**  
**Detail Information as at 25<sup>th</sup> August 2024**

<b>Item 3, Casual vacancy</b>	Three applications received for Cllr vacancy created (attached.) Proposal to co-opt to fill casual vacancy.																										
<b>Item 6, Progress reports</b>	<p>a. Lengthsman: any issues to note.</p> <p>b. Highways: Current footpath reconstruction works: 2<sup>nd</sup>-12<sup>th</sup> September – Back Lane to Pershore Road</p> <p>c. Police: Speed checks conducted in the village in June. Detailed parish priorities (speeding &amp; garden equipment/farm theft) forwarded to West Mercia Police 11/7/24 – updates requested.</p> <p>d. Footpaths/PRoW: Details of extension to footpath closure notice broken bridge – F/P PS-561 &amp; entire length of GC-500.</p> <p>e. Broadband: any updates to note.</p> <p>f. Wychavon DC: 'Our Community Can' – updates from Cllr Hamilton: meeting on 20/8/24 with Wychavon representatives &amp; neighbouring parish councils to discuss initial development of ideas for potential activities in the local area.</p> <p>g. Calc: Training opportunities – updates from Cllr Lavelle.</p> <p>h. Avon vale River Action Group – updates requested regarding local water testing.</p> <p>i. Community Infrastructure Levy (CiL) - consideration of ideas for expenditure</p>																										
<b>Item 8, Planning</b>	<p><b>W/24/00721/HP:</b> Valley House, Church Street – Demolition of detached garage &amp; erection of new garage &amp; summerhouse - <i>application approved.</i></p> <p><b>W/24/00607/HP:</b> Replacement garage and removal of existing garage and stable outbuildings - Waterbrook House - <i>application approved.</i></p> <p><b>W/24/01293/CLE:</b> Certificate of Lawfulness for the continued use of the land as residential curtilage in association with the property known as Waterbrook House - <i>application approved.</i></p> <p><b>W/24/00922/LB:</b> Removal of existing render from north elevation and replacement of the damaged cement render with lime render Location: Shelton Farm, Lower End - <i>application approved.</i></p> <p><b>W/24/01235/LB:</b> Retrospective application for repairs to outbuilding/barn within the curtilage of grade 2 listed Fern cottage - <i>decision pending.</i></p> <p><b>W/24/01465/HP:</b> Proposed single-storey extension; new dormers, roof lights, windows and doors; and new outbuilding to provide workshop and store: Hopestan House - <i>decision pending. No comments to submit.</i></p>																										
<b>Item 9, Finance</b>	<p>a) Current Balances at 26<sup>th</sup> August 2024</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Community Account:</td> <td style="text-align: right;">£6,811.13</td> </tr> <tr> <td>Premium Account:</td> <td style="text-align: right;">£1,802.45</td> </tr> <tr> <td align="right"><b>TOTAL</b></td> <td style="text-align: right;"><b>£8,613.58</b></td> </tr> </table> <p>b) Payments to report:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Salary: August 2024</td> <td style="text-align: right;">£323.92</td> </tr> <tr> <td>*Expenses: July-August 2024</td> <td style="text-align: right;">£36.00</td> </tr> <tr> <td>*Lengthsman: July 2024</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>Salary: July 2024</td> <td style="text-align: right;">£323.92</td> </tr> <tr> <td>Lengthsman: June 2024</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>Salary: June 2024</td> <td style="text-align: right;">£323.92</td> </tr> <tr> <td>Lengthsman: May 2024</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>*Village hall hire: 2 x May meetings</td> <td style="text-align: right;">£TBC</td> </tr> <tr> <td>*S Cooper: Gate Brailles Orchard</td> <td style="text-align: right;">£600.00</td> </tr> <tr> <td align="right"><b>TOTAL</b></td> <td style="text-align: right;"><b>£2,147.76</b></td> </tr> </table> <p>c) Bank reconciliation (i) 30 June 2024: Documents have been approved and verified by Cllr Lavelle – to be signed off at the meeting for internal auditor. Documents for second quarterly reconciliation to be prepared and forwarded by the Clerk after 30<sup>th</sup> September 2024.</p> <p>d) Proposal to consider expenditure towards bench repairs (by the telephone kiosk.)</p>	Community Account:	£6,811.13	Premium Account:	£1,802.45	<b>TOTAL</b>	<b>£8,613.58</b>	Salary: August 2024	£323.92	*Expenses: July-August 2024	£36.00	*Lengthsman: July 2024	£180.00	Salary: July 2024	£323.92	Lengthsman: June 2024	£180.00	Salary: June 2024	£323.92	Lengthsman: May 2024	£180.00	*Village hall hire: 2 x May meetings	£TBC	*S Cooper: Gate Brailles Orchard	£600.00	<b>TOTAL</b>	<b>£2,147.76</b>
Community Account:	£6,811.13																										
Premium Account:	£1,802.45																										
<b>TOTAL</b>	<b>£8,613.58</b>																										
Salary: August 2024	£323.92																										
*Expenses: July-August 2024	£36.00																										
*Lengthsman: July 2024	£180.00																										
Salary: July 2024	£323.92																										
Lengthsman: June 2024	£180.00																										
Salary: June 2024	£323.92																										
Lengthsman: May 2024	£180.00																										
*Village hall hire: 2 x May meetings	£TBC																										
*S Cooper: Gate Brailles Orchard	£600.00																										
<b>TOTAL</b>	<b>£2,147.76</b>																										

**Item 10, Correspondence**

WCC Highways	Briefing note on NPPF Consultation to Parish and Town Councils Government consultation on the proposed reforms to the National Planning Policy Framework (NPPF) and other changes to the planning system consultation. Consultation closes on 24 September 2024. <i>Emailed 21/8/24. Consideration of completion/submission</i>
--------------	---

**Item 11, Councillors' reports and items for future agendas**

Reminder: Pershore First Responders AED training event – Monday 30<sup>th</sup> September 2024 at 7pm in the village hall. Cllrs Collingwood & Hodgson to attend on behalf of the Parish Council.