

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Wednesday 11th September 2024
in Little Comberton Village Hall at 7.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Election of Vice Chairman**
4. **Proposal to fill casual vacancy by Co-option**
5. **Parishioners' comments**
Meeting adjourned for Public Question Time.
6. **Minutes:** To consider the approval of the minutes of meeting held on Wednesday 17th July 2024. (attached)
7. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways: Speed initiative
 - c. Highways: Drainage
 - d. 'Our Community Can' initiative: WDC
 - e. Footpaths
 - f. Airband poles
 - g. Trees
 - h. Avon Vale River Action Group
 - i. Bonfires
8. **District and County Councillors' reports:** for information
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Proposal to approve expenditure for 6 x village posts @ £1,284.36 exc. VAT
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** Wednesday 9th October 2024 7.30pm

Nicola Harding, Clerk to the Parish Council

Meeting Wednesday 11th September 2024
Detail Information as at 3rd September 2024

Item 3, Election of Vice-Chair	To appoint a vice-chair to the parish council.																																	
Item 4, Casual vacancy	Application considered at the July parish council meeting to fill one of two remaining Cllr vacancies: proposal to formally co-opt applicant.																																	
Item 7, Progress reports	<ul style="list-style-type: none"> a. Lengthsman: Any updates b. Highways: Speed initiative: Updates - village posts, Wick Road lay-bys c. Highways: Drainage updates requested from WCC Drainage engineer d. 'Our Community Can' initiative: Updates from CR following meeting with Cllr Hardman/WDC on 20/8/24 e. Footpaths: Overgrown footpath LC-515 reported online to WCC - to be dealt with as soon as possible as part of the Summer strimming programme. f. Airband poles: Wick Road: update on Cllr Jamieson's latest communications with manager g. Trees: Crown reduction of lime tree at Memorial Garden & replacement tree updates h. Avon Vale River action group: Updates i. Bonfire Protocol: Updates 																																	
Item 9, Planning	W/24/00941/AGR Land at (OS 9652 4375) Wick Road: Prior Notification for a new agricultural building – <i>prior approval requirement approved and granted</i> . Letters of concern forwarded to Wychavon DC on 21 st August – any updates from working group and planning consultant.																																	
Item10, Finance	<p>a) Current Balances at 1st September 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurer's Account:</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£15,187.17</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">£15,187.17</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary August 24</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£388.70</td> </tr> <tr> <td>Salary September 24</td> <td></td> <td style="text-align: right;">£388.70</td> </tr> <tr> <td>Clerk's monthly expenses August & September 24</td> <td></td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Expenses: Ink: barn application documents</td> <td></td> <td style="text-align: right;">£16.93</td> </tr> <tr> <td>Lengthsman July 24</td> <td></td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>LCVHC: July hall hire</td> <td></td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">£996.33</td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC: July lengthsman invoice</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£165.00</td> </tr> <tr> <td>LCVHC: Hall lease – 2024/25</td> <td></td> <td style="text-align: right;">£441.56</td> </tr> </table> <p>c) Proposal to approve expenditure for 6 x village posts @ £1,284.36 exc VAT</p>	Treasurer's Account:		£15,187.17	TOTAL		£15,187.17	Salary August 24		£388.70	Salary September 24		£388.70	Clerk's monthly expenses August & September 24		£24.00	Expenses: Ink: barn application documents		£16.93	Lengthsman July 24		£165.00	LCVHC: July hall hire		£13.00	TOTAL		£996.33	WCC: July lengthsman invoice		£165.00	LCVHC: Hall lease – 2024/25		£441.56
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Item11, Correspondence

West Mercia Police: Rural & Business Crime	Offer to hold future Crime Prevention Awareness day & Summer newsletter attached for information.
West Midlands Ambulance Service	Offer from volunteer for West Midlands Ambulance Service to run a CPR awareness session free of charge, for future reference. This request is to get the fee to hire the parish hall waived - not for payment from the Parish Council. In the session, a donation pot for the CFR charity would be available but this is a free session.
WDC	National Planning Policy Framework (NPPF) consultation (emailed 20/8/24) Ward members have been briefed about proposed changes & implications. Briefing note attached, should Parish Councils consider responding by 24 th September. https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system
PKF Littlejohn	Notification of receipt & log of the PC's notification of exempt status for the year ended 31 March 2024 submitted for Little Comberton Parish Council. There is therefore no review to be performed and consequently no auditor certificate and report, or any other closure documentation to be issued for this reporting year.