

You are duly summoned to attend the
MEETING of the PARISH COUNCIL
to be held at **7.00 p.m.** on **Monday 23rd September 2024** Main Hall Salwarpe Village Hal

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings
3. **Minutes**
 - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 15th July 2024
4. **Chairman/Clerk/ County & District Councillors** - Progress on items from Minutes of 15th July 2024 Not otherwise covered by the agenda
 - a) **Memorial Garden Copcut Rise** – Progress Report – Cllr. D Birch
5. **Chairman’s Report**
 - a) **Copcut Rise** – Notice Board Memorial & Coronation Benches - To Note - Installation Completed
 - b) **Maintenance/Lengthsman works** - Review of surface water drainage on verges in Church Lane
 - c) **Highways/Footpaths** – Update on Highways/Footpath Issues not covered at item 4
 - d) **Tree Survey** – J Grove Survey Recommendations
6. **Deputy Chair Report - None**
7. **Councillor Reports**
 - a) **Remembrance Sunday 10th November** Wreath Laying/Memorial Cleaning - Cllr Meddings
 - b) **War Memorial Land Registration** - Update - Cllr Meddings
 - c) **Hindlip First School** – Breakfast Club Update – Cllr Armitage
 - d) **Facebook Update** – Cllr Hewitt
8. **Reports of County and District Councillors**
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
 - a) **Review of payments** made and received since the last meeting (see Appendix 1)
 - b) **Report on Year-to-Date Expenditure** Compared to Budget
 - c) **Monitoring Officer** to confirm Accuracy of Bank Payments
 - d) **To note** – Completion of External Audit
 - e) **Review of Bank Accounts**
 - f) **To note** – Tree Survey Expenditure
11. **Planning Consultations**
 - (a) **Applications** (see Appendix 2)
 - (b) **Enforcements and Appeals** (see Appendix 3)

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE

PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

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Email: hmhspc@gmail.com

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To note – New enforcement cases

(c) Temporary Granted Permissions (see Appendix 4)

12. Councillors Reports and Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

13.. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 18 November 2024 Main Hall at Salwarpe Village Hall

Signed 

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe Parish Council

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Appendix 1
Payments and Receipts 10/05/2024-5/7/2024

Opening Balance Community	10132.64
Less Payments	(11446.51)
Plus receipts	7000
Total	5686.13

Business Money Manager Deposit Account Opening Balance	850801.25
Interest	415
Transfer to C/A	(7000)
Closing Balance May BMM Account	79,216.25
Closing Balance Community Account	5686.13
Total	84902.38
Total allocated Reserves (Ring fenced see attached)	(46579.53)
Available Funds	38322.85

Current Account

Payee	Description	Payment	receipt
Councillor	Laptop Battery	96.38	
	June bank charge	8.00	
Councillor	Reimbursement seeds	£232.00	
Salaries	Salary July	739.94	
HMRC	Salary July	166.95	
PKF Litlejohn	Audit 23/24	£252.00	
JHF Contracting	Benches/NB	2688.00	
Salaries	Salaries	613.49	
HMRC August	Salaries August	141.75	
	July bank charge	8.00	
	Transfer from savings account		7,000.00
	Bank Charge Aug	8.00	
Hindlip first School	Grant Year 3 s137	6500.00	
		11454.51	7,000.00

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BMM Account

Description	Payment	Receipt
September Interest		415
Transfer to Current Account	7000	

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	Community Legacy Project to be allocated from General Reserve if bid successful	Election/Poling Station	Spend by April 24 CIL Middleton Cottages £7128 30/4/2019 + £1670.10 27/4/2021	Community Events/Public Open Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development/Misc Noticeboards	Replacement Posts Green Swan & War Memorial	2024/24 Grants (s.137) £10.81 per elector 1666 =£18009	New Development/street furniture/biodiversity new litter bins	closing Total Ringfenced		
24/25												
Opening balance ringfence 24/25 (rounded)	0	0	1291.06	2163.67	4257.61	15000	4377.6	2150	18009	16560	0	63808.94
Benches Copcut (purchase)			-1017.49	-476.92								-1494.41
Chawson 1st School								-6500				-6500
Music Bus				-495								-495
Fit NB (NDC)									-1093.82			-1093.82
Benches Fit			-1146.18									-1146.18
Hindlip Year 3 s137								-6500				-6500
												0
												0
												0
												0
												0
												0
												0
												0
												0
Total Remaining	0	0	1291.06	0	3285.69	15000	4377.6	2150	5009	15466.18	0	46579.53

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As at 12/9/2024

BUDGET COMPARISON sept 24

	Actual YTD	Forecast	Total Forecast To 31 Mar 25	Budget 24/25	Variance
Clerk Salary & Expenses					
Salary (inc. extra hours worked)	3,895.75	5,454.05	9,349.80	10,500.00	1,150
Home office allowance	132.00	180.00	312.00	312.00	0
Mileage	67.05	93.87	160.92	300.00	139
CALC Training / Clerk Gatherings	-	200.00	200.00	200.00	0
Chairman / Councillor Expenses					
Chairmans allowance	400.00	600.00	1,000.00	1,000.00	0
Councillors Mileage & expenses	-	250.00	250.00	250.00	0
Councillors training	-	400.00	400.00	300.00	-100
Fees					
Insurances	569.39	-	569.39	1,500.00	931
CALC Fees	1,035.64	-	1,035.64	1,200.00	164
External Audit	210.00	-	210.00	500.00	290
Internal Audit	-	300.00	300.00	500.00	200
Subscriptions	40.00	960.00	1,000.00	1,000.00	0
Misc Costs					
Meeting Room Hire	-	300.00	300.00	300.00	0
PO Box Rental	-	400.00	400.00	400.00	0
Office consumables	221.38	309.93	531.31	700.00	169
Risk Assessment & Tree Survey	-	-	-	-	0
Maintenance:					
Maintenance Green & pond	-	4,750.00	4,750.00	4,750.00	0
		-	-		0
General repairs - notice boards etc	-	4,000.00	4,000.00	2,000.00	-2,000
Misc Tree/litterbin maintenance inc top cut extra	-	1,000.00	1,000.00	1,000.00	0
Section 137 / 139					
Wreaths	-	100.00	100.00	100.00	100
Burial Ground Grant	1,500.00	-	1,500.00	1,200.00	-300
Section 144/111					
Community event & Magazine	-			-	0
Election Expenses (reserves)				500.00	500
New Development Costs				-	0
Climate enhancement biodiversity		-		-	0
Potential Legacy Grant		-		10,000.00	10,000
Expenditure exc. L'sman & VAT recovery	8,071.21	19,297.85	27,369.06	40,512.00	11,242.94
Dom Reserves					
Bench installation	1,093.82				
Seeds	232.00				
S106	2,163.67				
Chawson School	6,500.00				
Election Recharge	-		-		
Hindlip School	6,500.00				
Coronation Grant	971.92				
Lengthsman Scheme	-				
VAT paid	1,010.40				
Year to date gross expenditure	26,543.02	19,297.85	27,369.06		

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Application 6 July 2024 – 12 September 2024

NEW APPLICATIONS				
No	Location	Proposal	Parish	
W/24/01346/FUL	Wescoe, Newland Lane, Newland,	Construction of 1no. self-build dwelling	Salwarpe	Com/ment sent 30/07/2024
W/24/01488/ADV	Unit 1 - Sainsburys Local, Tolley Way, Copcut,	Advertisement consent to erect five illuminated and eight nonillum	Salwarpe	Comment not sent 4/9/2024
W/24/01622/HP	Gretna Farm, Ladywood, Droitwich Spa	Erection of two-storey rear extension Erection of two-storey rear extension	Salwarpe	Comment sent/
W/24/01521/OUT	White Lodge, High Park, Ombersley Road,	Outline application for the construction of on self-build dwelling with some matters reserved.	Salwarpe	Comment due 17/09/2024
W/24/01283/FUL	Middleton Grange, Ladywood Road, Salwarpe,	Siting of 40 no. solar panels on non residential curtilage land to serve Middleton Grange	Salwarpe	Comment due 27/9/2024
W/24/01683/FUL	Oakmead, Ladywood Road, Salwarpe,	Proposed Replacement Self-Build Dwelling and new Garage /Carport	Salwarpe	Comment due 27/9/2024
W/24/01559/CU	Land at (OS 8800 5994), Strand Lane , Martin Hussingtree,	Change of you use from agricultural/ non domestic land to garden associated with the dwelling 2 Church Lane	Martin Hussingtree	Comment due 27/9/2024
Applications in period 7				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/22 Deemed as finally disposed of 19/8/2024
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022

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W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/2023
23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	comments sent 15/9/2023
W/24/00557/FUL	Wescoe Newland Lane	Construction of 1 self-build dwelling	Salwarpe	Comments sent 15/4/2024
W/24/00829/RM	6 Oakley Gardens, Newland,	Reserved Matters application for appearance of plot 4 following outline approval 19/01679/OUT for up to 9 Self Build Dwellings.	Salwarpe	Comment sent 30/05/2024
W/24/00505/HP	5 Spellis Green Cottage, Hindlip Lane,	Two storey side extension and single storey rear extension	Hindlip	Comment sent 7/6/2024
W/24/01015/OUT	Land At (Os 9030 6094), Newland Road, Droitwich Spa	Outline planning permission with all matters reserved, except for means of access from Newland Lane, for residential development of up to 50 dwellings and associated infrastructure.	Salwarpe	Comment sent 1/7/2024

DECISIONS

No	Location	Proposal	Parish	Decision
W/24/01127/TDC5	Wescoe Newland Lane	Variation of conditions for granted application	Salwarpe	Approved 24/07/2024
W/24/01356/NMA	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Non-Material Amendments to Ref. W/22/00796/FUL for a change to the timber cladding in the Drive Thru from a variety of horizontal / vertical / diagonal patterns to vertically only.	Salwarpe	Approved 22/7/2024
W/24/00639/HP Associated Ref:W/24/00640/LB	Old Mill House, Copcut Lane, Salwarpe	First floor rear extension and internal alterations, partial demolition and rebuilding of dwelling with roof alterations and new dormers, changes to fenestration and new patio and associated railing	Salwarpe	Approved 6/8/2024
W/24/00985/FUL	New Mill Farm, Ladywood	Minor amendments to door and window openings, change to roof line, increase porch depth by 300mm and enclosed porch, extend external chimney breast by 225mm and centre chimney stack. New single storey extension to form new single bedroom with ensuite.	Salwarpe	Approved 8/8/24
W/23/01780/CM	Court Farm Hindlip Lane	County Matter Consultation by Worcestershire County Council. Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	Deemed as finally disposed of???? Open Case

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W/24/01239/GPDR	Gallops At, Offerton Farm, Offerton Lane, Hindlip	Notification for Prior Approval for the proposed change of use of first floor agriculture building to flexible commercial use under permitted development	Hindlip	Refused 19/08/24
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Reserved matters application for the amendments to footpaths 727/1077/1142/1120/1081/627/1075/1086/110 7/1146	Salwarpe	Deemed as finally disposed of
Decisions in Period - 7				

APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/24/0302	Land opp Yew Tree Farm	Self Build Homes as non-conforming development		Not enforceable (Planning error in process) 2/9/2024 Closed
W/ENF/24/0318	Gloverspiece Mini Farm	Siting of mobile home	Martin Hussingtree	
New Enforcements in period 2				

APPEALS

No.	Description	Parish	Decision
APP/H1840/W/23/3326877 W/23/01101/PIP	White Lodge High Park Ombersley Road	Salwarpe	Dismissed 24/6/2024
APP/H1840/W/24/3342247 W/23/01180/PIP.	Permission in Principle for 2 detached bungalows Land At (OS 8726 6088) Ladywood Road Salwarpe	Salwarpe	Representations by 16/7/2024
New appeals in period 0			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	Renewal Approved EXP 04/11/2024
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2024
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL)	3 years	Expire 03/11/2024
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025

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New Temporary permissions in period 0			
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**APPENDIX 5
NON-PLANNING ACTIVITY**

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
Pensions Regulator.	Redeclaration due February 2026