

# H C P C

For And On Behalf Of  
Hill Croome Parish Council  
Clerk - Michael Brooks  
Vine Cottage Baughton Earls Croome WR8 9DQ

## To Members of Hill Croome Parish Council

You are duly summoned to attend the Ordinary Meeting of Hill Croome Parish Council to be held at Earls Croome Village Hall on Monday 18<sup>th</sup> November 2024 at 7.30pm.

### AGENDA

#### 1. Apologies

#### 2. Declaration of Interests

- a) Register of Interests: Councillors are reminded of the need to update their register of interests
- b) To declare any Disclosable Pecuniary Interest in the items on the agenda and their nature
- c) To declare any other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or a declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

.....  
**The meeting may be adjourned for Public Question time.**

*The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public shall not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.*

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#### 3. Minutes for the Council meeting held on Monday 16<sup>th</sup> September 2024 – To approve the minutes

#### 4. Policies and Procedures

- a. Finance Regulations 2024 (update) – consideration for adoption
- b. Civility and Respect Pledge – to be considered for adoption

#### 5. Finance - full reconciliation to include:

- i. **Expenses** since last meeting (a-d), *in advance for prior approval (e-g)*.
  - a) New Binder for storage of Minutes
  - b) Remembrance Day Wreaths
  - c) Lengthsman – September
  - d) Lengthsman – October
  - e) *Lengthsman – November*
  - f) *Lengthsman – December*
  - g) *Mower fuel*
- ii. **Receipts** since last meeting

Chairman - Phillippe Smith  
Clerk - Michael Brooks

Contact Details: email - [hillcroomepc@btinternet.com](mailto:hillcroomepc@btinternet.com) Telephone: 07764431249

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- a) Deposit Interest
- b) Lengthsman refund – August
- c) Lengthsman refund – October
- d) Precept 2<sup>nd</sup> Tranche

- iii. **Annual Budget** – to receive and appraise the Budget recommendation for the purpose of setting the Precept for next year.
- iv. **Earmarked Reserves** – Proposal to earmark £9000 as ‘reserves’ to enable the replacement of the speed signs.
- v. **New website and Gov.uk Email** – Proposal to create new website and Gov.uk email accounts to satisfy best practice. Quotations to be examined and selection made.
- vi. **Lloyds Bank** – Account ‘T’s and C’s’ update to include monthly fee of £4.25/month for each account
- vii. **Defibrillator battery** – monitored regularly pending a replacement (*already approved*)
- viii. **Noticeboard refurbishment**

**6. Planning** – update on current applications including:

- 1) Solar Farm proposals
- 2) Meadow Close - update

**7. Memorial Path** – to discuss the complaints received regarding the decision to implement the dropped kerb on Ash Lea to facilitate access for the less able. The work has been postponed pending the outcome of such deliberations and legal advice. *Discussion paper circulated to Councillors.*

*(Update ref. Trees on the green re. pollarding)*

**8. Reports from County and District Councillors**

**9. Training Update**

**10. Correspondence** – received from J. Churchward (parishioner), T. Crake x2 (Highways), Mr and Mrs Swinbourne, Mr and Mrs Southall, Mrs J Keetley and Mr H Haffner (Parishioners)

**11. Meeting dates** for 2024/25 – confirmed as follows -

27 January, 7 April, 12 May, 21 July, 15 September and 17 November 2025.

**12. Other matters at the discretion of the Chair**

**Date of next meeting**

Monday 27<sup>th</sup> January 2025

**Signed: M. Brooks**

**Clerk to Hill Croome Parish Council**

**Chairman - Phillippe Smith**

**Clerk - Michael Brooks**

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