

**DODFORD WITH GRAFTON PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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14 May 2025

**Dodford with Grafton Parish Council Meeting to be held on
Monday 19 May 2025 starting at 7.30pm
in Dodford Village Hall, Priory Road, Dodford**

AGENDA

- 1. Election of Chairman and Chairman's Declaration of acceptance of office**
- 2. Election of Vice Chairman and Declaration of acceptance of office**
- 3. Councillor's Declaration of acceptance of office**
- 4. Apologies** – Council to receive apologies and approve the reason for absence
- 5. Declarations and Register of Interests**
Councillors to complete Register of Members' Disclosable Pecuniary Interests for new term of office and to submit them to the Monitoring Officer at Bromsgrove District Council

Councillors are reminded of the need to update their register of interests and to declare:

- i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
- ii. any Other Disclosable Interests (ODI) on the agenda and their nature

Councillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.

- 6. Dispensations**
To approve any dispensations from Parish Councillors who may have a DPI or ODI to allow them to stay / speak / vote in the meeting during consideration of the item.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be included in the minutes as an aide memoire.

- 7. Meetings**
To approve the minutes of the Parish Council meeting held on 14 April 2025
- 8. Reports – for information:**
 - i. County Councillor's report
 - ii. District Councillor's report
 - iii. Social Media report
 - iv. Clerk's report on items not otherwise on agenda
- 9. Membership of Committees and Organisations**
 - i. To agree representatives for Worcestershire CALC meetings

- ii. To agree members of the Planning Committee

10. Asset Register

To review and approve the Asset Register (circulated prior to the meeting)

11. Finance

- i. To appoint a Parish Councillor to oversee the bank reconciliation on a quarterly basis
- ii. To approve the 2025 Council's Annual Review of Financial Management (circulated prior to the meeting)
- iii. To review, approve and sign the 2025 Annual Risk Assessment (circulated prior to the meeting)
- iv. To review, approve and sign the Annual Governance Statement 2024/2025 (circulated prior to the meeting)
- v. To review, approve and sign the Accounting Statements for 2024/2025 (circulated prior to the meeting)
- vi. To note Internal Auditor's Report for 2024/2025
- vii. To agree payments for May 2025

12. Planning

- i. To approve the Parish Council planning committee meeting minutes held on 15 April 2025
- ii. 25/00348/FUL – Stone House, Cockshutt Lane – Proposed rear/side two storey extension and single storey rear extensions
- iii. To note any planning decisions received
- iv. To consider any planning appeals or appeal decisions received
- v. Enforcement/Environmental issues and update on current enforcements
- vi. Any planning issues – for information

13. Highways and footpaths

To update and discuss any footpath / bridleway issues

14. Moving Parish Council to a .gov.uk domain

To defer to June meeting

15. First Aid Training – 7 June 2025

To update on format for the day and numbers attending

16. Memorial Garden

To defer to June meeting

17. Dodford Village Hall

- i. To update on issues or questions already raised
- ii. To consider raising any issues or questions to be discussed at the next Dodford Village Hall Committee meeting

18. Correspondence received - for information

To note correspondence received since the last meeting and any items for a future agenda

19. Councillors items

Councillors to report items of information and to raise items for a future agenda