



**Members of Catshill & North Marlbrook Parish  
Council  
are summoned to attend an ordinary meeting on  
Thursday 26th September 2024 starting at 19:00 in  
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 19/09/2024

## **AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. Declarations of Interest  
Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations  
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings. To approve the minutes of the Parish Council meeting held on 25/07/2024
8. Chairman's Report to include:
  - 8.1 Update and discussion on War Memorial
  - 8.2 To discuss grant request for Citizens Advice Bureau
  - 8.3 To discuss grant request for Catshill Foodbank

9. Finance

9.1 To receive the payments and receipts report to 16/09/2024 and related budget comparison see below. Note all bills for payment are as approved in the budget

<b>Bank Reconciliation as at 20/09/2024</b>			
Opening Cash Book balance		<b>£105,931.00</b>	
Add receipts between 1 April - 18 Sept 2024	6,332.25		
Less payments between 1 April - 18 Sept 2024	-34,324.13		
Cashbook balance at 18 Sept 2024		<b>£77,939.12</b>	<b>A</b>
Bank statements at 18 Sept 2024			
Unity Trust Bank	79,793.13		
Soldo account	33.40		
Less unpresented cheques, as list below	1,887.41		
Bank balances at 18 Sept 2024		<b>£77,939.12</b>	<b>B</b>

9.2 Report on External Audit for 23/24

9.3 Quote for Winter flowers for boxes

10. Items for discussion:

10.1 Dock garden update

10.2 Flower tub by Tesco Express

10.3 Update and progress on Fireworks Event

10.4 Events Discussion Remembrance Day, Halloween, Christmas Party, Christmas Lights Switch on

10.5 Catshill Cemetery update

11. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

11.1 **News Magazine** Cllr P Masters

11.2 **Junior Councillors** – Cllr Parry

11.3 **Footpaths Report** – Cllr Laniosh

12. **Date and time of next meeting** Thursday October 31st 2024 @ 19:00 Small Room Village Hall

Excerpt from accounts spreadsheet for Sept 2024

<b>Sep-24</b>		<b>Description</b>	<b>Receipts</b>	<b>Payments Gross</b>	<b>Payments VAT</b>	<b>Payments Net</b>
Talk Talk	v080	Office phone and broadband - Aug 2024		52.95		52.95
O2	v081	office mobile		18.79	3.13	15.66
Water Plus	v082	Water Ivy Cottage Gardens		8.02		8.02
Meadowfields Ground Maintenance	v083	Maintain shrubs at gardens Aug 2024		237.60	39.60	198.00
Salaries Sept 2024	v084-85	Salaries Sept 2024		879.81	-	879.81
Mrs C Blake	v086	Working from home allowance		18.00		18.00
Soldo Top up	V087	Top up on card		50.00		50.00
Bad Krispy	V088	Music for Fireworks Event		200.00		200.00
PKF Littlejohn LLP	v089	Audit fee 23/24		378.00	63.00	315.00
Chris Cooke	v090	Lengthsman July 24		174.00	29.00	145.00
			-	1,967.17	134.73	1,832.44
		<b>Total for year to 31/03/2025</b>	<b>6,332.25</b>	<b>34,324.13</b>	<b>3,194.04</b>	<b>31,130.09</b>

Councillors: B McEldowney (Chairman), P Masters, S Osman, B Laniosh,  
J Parry, K Burgess, T Gillespie, B Pagett