



Rous Lench Parish Council

Councillors are summoned to a meeting of Rous Lench Parish Council at 6pm on Monday 30th September 2024 in Rous Lench Village Hall

Press and public are cordially invited to attend

Agenda

1. **Chairman's welcome**
2. **Apologies for absence:** To receive apologies and to approve reasons for absence.
3. **Declarations of Personal and Prejudicial Interest**
 - 3.1. **Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. **Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. **Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
 - 3.4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. **District Councillors:** To receive a report.
 - 4.2. **County Councillor:** To receive a report.
 - 4.3. **Police:** To receive a report.
 - 4.4. **Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
5. **To consider and adopt the minutes** from the Parish Council meeting on 15th July 2024.
6. **Planning:** To consider the following planning applications to be determined by Wychavon District Council and appeals to be determined by the Planning Inspectorate:
 - 6.1. **SWDP Review consultation** – response provided by RLPC. Any updates to be provided.



Clerk: Kerry Williamson
Email: rouslenchpc@gmail.com
Telephone: 07721 889703

- 6.2. W/23/00321/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL – amended to part change of use of land (retrospective) from agricultural land to provide extension to existing gypsy site approved under reference W/15/01159 together with the siting of 3 no. mobile homes, 3 no. day rooms and 3 no. touring caravans to provide three gypsy pitches for members of the same family.
Application approved by Wychavon District Council at Planning Committee.
- 6.3. W/23/02236/FUL**, Land On, Little Ashdene Farm, Kington Lane, Kington - Change of use of land to residential for the erection of 3 dwellings. Comment provided by RLPC, currently pending decision.
- 6.4. W/24/01223/CAN**, Rous Lench Village Green, The Green, Rous Lench - Undertake tree works as detailed on the application form and any accompanying information. Submitted by Rous Lench Parish Council. Wychavon District Council raised no objections.

7. Public Rights of Way and Highways

- 7.1. PROW maintenance and obstruction issues:** To report issues and provide updates.
- 7.2. Lengthsman Scheme:** To receive update and to consider items for the Lengthsman's work schedule.
- 7.3. Flooding:** Update on flooding issues within the Parish.

8. Progress reports: Clerk's report

- 8.1.** Update Council on actions since previous meeting.

9. Community Garden and Allotments: update from Cllr Newton.

10. Rous Lench and Radford Parish: Items for discussion or decision or to share updates.

- 10.1. Asset maintenance checks** (standing item).
- 10.2. Vehicle Activated Sign (VAS)** – to receive an update on the new VAS sign and the data being collected.
- 10.3. Atlas Tower Group** – to receive an update on the next steps.
- 10.4. Police and Crime Plan Consultation** – to complete the survey on the draft Police and Crime Plan.
- 10.5. Parking on the Village Green** – to consider a 'No parking' sign as grass is becoming damaged.
- 10.6. Sexual Harassment Policy** – From October 2024 new legislation (s40A Equality Act 2010) places greater responsibilities and legal requirements on Councils to take proactive steps to prevent sexual harassment at work. To consider if the Council's current procedures are fit for purpose.
- 10.7. Wychavon Polling Places and Polling Districts Review** – to complete a feedback form on Rous Lench & Radford's current polling place and district.

11. Finance:

- 11.1. Budget expenditure:** To consider and approve.
- 11.2. Bank reconciliation:** To consider and approve.
- 11.3. Invoices:** To approve the following invoices for payment:
- 11.3.1.** Kerry Williamson (Clerk) - August and September salary and expenses.

- 11.3.2. Simon Skeys (Lengthsman)
- 11.3.3. Rous Lench Village Hall – hall booking for meeting.
- 11.3.4. Office of the Police and Crime Commissioner (OPCC), West Mercia Police – underspend on VAS returned.
- 11.3.5. Rous Lench Community Gardens – remaining CLG funding.
- 11.3.6. PKF Littlejohn – External auditor fee.
- 11.4. **Direct debits:** To note the following direct debits made between meetings:
 - 11.4.1. ICO (Information Commissioner’s Office): £35.
- 11.5. **Grant application from Rous Lench Village Hall:** To consider the grant application of £780 towards the rehangng of the stage doors, following works for dry rot.
- 12. **Correspondence:** Clerk to present correspondence received since previous meeting.
- 13. **Councillor Reports & Items for Future Agenda.** To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 14. **Date of the next meeting:** Monday 18th November at 7pm.

Dated 24th September 2024

*Kerry Williamson
Clerk and RFO*