

# BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Clare Wood

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To: Members of Bentley Pauncefoot Parish Council

14 November 2024

You are duly summoned to attend the re-scheduled Ordinary Meeting of Bentley Pauncefoot Parish Council which will take place on **Tuesday 19 November 2024 at 7.00pm in the Village Hall**

## ***Democratic 15 Minutes / Public Question Time:***

***From 7.00pm members of the public / press are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.15pm. Members of the public may not take part in the Parish Council meeting itself.***

## **AGENDA**

1	<b>Apologies</b>	To receive apologies and to approve the reason for absence.
2	<b>Minutes and Actions</b>	To consider the adoption of the Minutes of the Ordinary Meeting of the Council held on Tuesday 17 September 2024 (and adjourned and held on Wednesday 25 September 2024) and status of actions arising from those meetings.
3	<b>Declarations of interest</b>	
	a)	To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	b)	To declare any Other Disclosable Interests in items on the agenda and their nature.
	c)	Written requests to the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4	<b>Village Hall Update</b>	
5	<b>Footpaths update</b>	
6	<b>CALC - Issues / updates</b>	
7	<b>Road safety campaign – updates</b>	
8	<b>Speeding on Cur Lane / Copyholt Lane – The Parish Council to receive an update on progress.</b>	
9	<b>Social Media</b>	
10	<b>Parish Council Budget &amp; Precept 2025/2026</b>	
11	<b>Parish Council Owned Laptop and printer – Councillors to consider purchasing a Parish Council owned laptop for Parish Council business.</b>	
12	<b>Bentley Bugle – The Parish Council to receive an update.</b>	
13	<b>Planning &amp; Consultations</b>	
	a)	<b>Foxlydiat Working party &amp; Foxlydiat Community Governance Review</b> Updates / issues.
	b)	<b>Planning Applications</b> <b>24/00097/FUL and Appeal Ref: APP/P1805/W/24/3352451</b> <b>Berries View, Banks Green, Upper Bentley</b> <b>Appeal - Conversion of a brick built garage/workshop into a 2 bedroom dwelling.</b> Change of use from outbuilding to residential unit.
	c)	<b>24/01043/FUL – Perrymill Farm , Lower Bentley Lane, Lower Bentley, Worcestershire - A material change in use of land to mixed use for agriculture and</b>

	d)	short stay accommodation, 1 No. tipi for short stay accommodation and 1 No. yurt as a welfare station and produce storage, ancillary to adjoining Retreat Centre granted permission 19/01144/FUL.  <b>Wythall Neighbourhood Plan</b> – update to be provided.															
14	<b>Temporary Event Notices</b> - The Parish Council to discuss the notifications of temporary event notices.																
15	<b>Finance</b>																
	a)	<b>Bank reconciliation</b> – Councillors to receive the bank statements and corresponding bank reconciliations for the periods to end of September 2024 and end of October 2024.															
	b)	The following invoices to be approved for payment by the Parish Council. Once approved the Clerk will add payments using online banking, to be authorised by one Councillor:															
		<table border="1"> <thead> <tr> <th>Invoice</th> <th>Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Clerks Salary (Oct / Nov 2024)</td> <td></td> <td></td> </tr> <tr> <td>Clerks Expenses (Oct / Nov 2024)</td> <td></td> <td></td> </tr> <tr> <td>HMRC Direct Debit (22/10/2024) Quarterly HMRC bill</td> <td></td> <td>£217.20</td> </tr> <tr> <td>Lengthsman Invoices</td> <td>6517, 6518, 6519</td> <td>£364.50</td> </tr> </tbody> </table>	Invoice	Number	Amount	Clerks Salary (Oct / Nov 2024)			Clerks Expenses (Oct / Nov 2024)			HMRC Direct Debit (22/10/2024) Quarterly HMRC bill		£217.20	Lengthsman Invoices	6517, 6518, 6519	£364.50
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	c)	The following monies were received by the Parish Council:															
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16	<b>Parish Councillor Vacancy</b> – The Parish Council to discuss progress of co-option of a Councillor.																
17	<b>Dates of Parish Council Meetings 2025</b> -The Parish Council to approve the dates of Parish Council meetings for 2025.																
18	<b>Lengthsman</b> - Issues / updates																
19	<b>Police / SNT update</b>																
20	<b>Report from County Councillor</b>																
21	<b>Report from District Councillor</b>																
22	<b>Councillors Reports &amp; Items for future Agenda</b>																
	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>																
23	<b>Date of Next Meeting</b>																
	To confirm the date of the next meeting, scheduled for Tuesday 21 January 2025 in the Village Hall at 7.00pm.																
24	<b>Confidential Item</b>																
	The Parish Council to discuss this item with no members of the public or press present.																

Clare Wood

Clare Wood – Clerk & RFO to Bentley Pauncefoot Parish Council