

BAYTON PARISH COUNCIL
Chair David Burns, Richard Adams, Tom George

To Members of Bayton Parish Council

You are duly summoned to attend
Parish Council Meeting of Bayton Parish Council to be held on
Tuesday 12 November 2024 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Co-option of a Councillor.**
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c. To declare any **Other Disclosable Interests** in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** - Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** - to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk at least 3 clear days prior to a meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

5. **County Councillor Report**
District Councillor Report
6. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 25 September 2024
7. **Finances:**
 - a. **Bank Mandate**
 - b. **Clerks Salary Statutory Increase**
 - c. **Internal Audit Terms of Engagement letter**
 - d. **Payments**
 - i. Regular payments - confirmation of payments made
 - ii To consider payments to be made as on list presented at meeting
 - e. **Receipt** - To report receipts since last meeting.
 - f. **Bank Reconciliation** - To agree Bank Reconciliation for Current Account as at 4 November 2024
 - g. **Budget review and report** as at 4 November 2024
 - h. **Budget setting for Precept** - FY 2025-2026
8. **Clerks report on Urgent Decisions since last meeting** - reported at meeting
9. **Planning:**
 - a. Plans circulated since last meeting -
M/24/01342/LB - Plowstall House

BAYTON PARISH COUNCIL
Chair David Burns, Richard Adams, Tom George

- b. Decisions received since last meeting -
M/24/00969/HP - Erection of a domestic outbuilding to consist of two open garage bays and a utility room. -
(Variation of condition 2. Ref M/23/00050/HP) - Approved
 - c. Plans for consideration at Meeting
Planning appeal 21/01930/FUL - Highbrae, Clows Top.
 - d. Enforcements
10. **Road report:**
- a. Lengthsman progress report
 - b. Any issues to report
11. **Progress Reports** - Milestone update
12. **Reports on Meetings attended by Clerk or Councillors**
13. **Correspondence for Information:** *WMP Newsletters; IA Engagement letter; CALC Newsletters
MHDC Teams Training Session Neighbourhood Planning Guidance, Gambling & Licensing Consultation; Planning; MHDC
Newsletter; MHDC Notice of Review to Polling Districts and Stations;
WCC Draft Streetscape plan, Planning for a Healthier and Inclusive Ageing Environments.*
14. **Correspondence for discussion**
- a. MHDC Notice of Review
15. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
16. **Date of next meeting - 14 January 2025**
17. **Councillors to agree to Close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
18. **Contracts - Clerk & Lengthsman**
19. **Meeting Closure.**

Signed *Lesley Jenkins*
Clerk to Bayton Parish Council
Mobile: 07942 363070
Email: Baytonparishcouncil@gmail.com

Date 5 Nov 2024