

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Wednesday 13th November 2024
in Little Comberton Village Hall at 7.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Wednesday 9th October 2024 (attached)
5. **Election of Vice Chairman**
6. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways
 - c. Footpaths/PRoW
 - d. Trees
 - e. 'Our Community Can' WDC initiative
 - f. Airband poles
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Proposal to approve WCC Highways Scheme @ £1970.00 inc VAT
 - d) Proposal to approve annual gift to village volunteers up to £150.00
 - e) Proposal to consider annual donation to Royal British Legion
 - f) Pay scales for 2024/25: Local Government pay award
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Wednesday 15th January 2025

Nicola Harding
Clerk to the Parish Council

Meeting Wednesday 13th November 2024
Detail Information as at 6th November 2024

Item 6, Progress reports	a. Lengthsman: updates b. Highways: Speed initiative updates c. Footpaths/PRoW: Updates d. Trees: planting/sponsorship/memorial garden/grants: updates attached e. 'Our Community Can' WDC initiative: updates f. Airband Poles: updates																										
Item 8, Planning	No applications received or pending at present.																										
Item 9, Finance	<p>a) Current Balances at 6th November 2024</p> <table> <tr> <td>Treasurer's Account:</td><td style="text-align: right;">£17,110.67</td></tr> <tr> <td style="text-align: right;">TOTAL</td><td style="text-align: right;">£17,110.67</td></tr> </table> <p>b) <i>Payments to report:</i></p> <table> <tr> <td>Warwickshire College: Scott's pine tree</td><td style="text-align: right;">£64.80</td></tr> <tr> <td>ICO: Annual data protection fee</td><td style="text-align: right;">£35.00</td></tr> <tr> <td>Salary: November 2024</td><td style="text-align: right;">£388.70</td></tr> <tr> <td>Expenses: November 24</td><td style="text-align: right;">£12.00</td></tr> <tr> <td>*Hall hire: September 24</td><td style="text-align: right;">£13.00</td></tr> <tr> <td>*Street Furnishings Ltd: VAT on posts purchase</td><td style="text-align: right;">£256.87</td></tr> <tr> <td>*Royal British Legion: Poppy wreath</td><td style="text-align: right;">£19.99</td></tr> <tr> <td>Back-pay 24/25: Annual local government pay award (full details attached)</td><td style="text-align: right;">£131.00</td></tr> <tr> <td style="text-align: right;">TOTAL</td><td style="text-align: right;">£921.36</td></tr> </table> <p><i>Income to report:</i></p> <table> <tr> <td>WCC: Lengthsman Aug/Sept 24</td><td style="text-align: right;">£330.00</td></tr> <tr> <td>WCC: Cllr Hardman fund: Memorial Garden</td><td style="text-align: right;">£500.00</td></tr> </table> <p>c) Proposal to approve WCC Highways Scheme @ £1970.00 inc VAT <i>Review of speed initiative funds available and existing 24/25 budget.</i> d) Proposal to approve annual gift to village volunteers up to £150.00 e) Proposal to consider annual donation to Royal British Legion f) Pay scales for 2024/25: Local Government pay award (full details attached)</p> <p>*Lloyds Bank: Notification of change of current Treasurer's account to a Community Account on 14 January 2025, designed for non-profit organisations with an annual turnover of less than £250,000 per year. <i>Charges will start to be applied on day to day banking services and account maintenance.</i> Further details to be shared at the meeting.</p>	Treasurer's Account:	£17,110.67	TOTAL	£17,110.67	Warwickshire College: Scott's pine tree	£64.80	ICO: Annual data protection fee	£35.00	Salary: November 2024	£388.70	Expenses: November 24	£12.00	*Hall hire: September 24	£13.00	*Street Furnishings Ltd: VAT on posts purchase	£256.87	*Royal British Legion: Poppy wreath	£19.99	Back-pay 24/25: Annual local government pay award (full details attached)	£131.00	TOTAL	£921.36	WCC: Lengthsman Aug/Sept 24	£330.00	WCC: Cllr Hardman fund: Memorial Garden	£500.00
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Item 10, Correspondence

Cotswold National Landscape	Details of review currently being undertaken of the Cotswolds National Landscape (AONB) Management Plan – deadline for consultation 18 December (details uploaded.)
WCC Streetscape Design Guide consultation	WCC's draft Streetscape Design Guide is now out for public engagement for feedback (emailed.) This will be for a twelve-week period from Monday 4 November 2024 to Monday 27 January 2025 closing at midnight. Survey and design guide links: https://online1.snapsurveys.com/StreetscapeDG2024 https://www.worcestershire.gov.uk/sites/default/files/2024-11/Public%20Engagement%20-%20Draft%20Streetscape%20Design%20Guide_1.pdf

Item 11, Councillors' reports and items for future agendas