

You are duly summoned to attend the
MEETING of the PARISH COUNCIL
to be held at **7.00 p.m.** on **Monday 18th November 2024** Main Hall Salwarpe Village Hal

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings
3. **Minutes**
 - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 23rd September 2024
4. **Update on Health Corridor - Gemma Ranford Place Projects Officer for Droitwich Spa**
5. **County and District Councillors**
 - a) **Progress on Action List Items** from Minutes of 23rd September 2024 Not otherwise covered by the agenda including:
 - a(i) Gloverspiece Mobile Home update – Dist. Cllr. Birch
 - b) **New issues** for District/County Councillors - Information/Comment
 - c) **County/District Councillor Reports**
6. **Chairman's Report**
 - a) **Highways**
 - b) **War Memorial** - Inscription Renovation
 - c) **Proposed Tree Works**
 - d) **Consideration of .gov Domain**
7. **Deputy Chair Report**
 - a) **Finance Committee** meeting date for 2025-26 Budget/Precept Preparation
 - b) **Highway Markings/Offerton Bridge** continuous Damage (see item 4(b))
8. **Councillor Reports**
 - a) **Remembrance Sunday** 10th November - Cllr Meddings
 - b) **War Memorial Land Registration** - Update - Cllr Meddings
 - c) **Severn Trent Authority Letter to Residents** in Ladywood Area - Cllr Meddings
 - d) **Finance for Councillors** - Training attended by Cllr Meddings
 - e) **Shrinking Width of the Footpath** through Martin Hussingtree – Cllr. Hewitt (see item 5(b))
 - f) **Potential for VAS** signs on roads at "the dip" A38 – Cllr. Hewitt (see item 5(b))
 - g) **Proposed 40mph limit** through Ladywood – Cllr. Hewitt (see item 6(a))
 - h) **Middle School Choice** for Copcut Rise residents – Cllr. Hewitt
 - i) **Martin Green** – To Note. No Report – Reseeding taken place

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE

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9. Salwarpe Village Hall Committee Report (Cllr.J.Hill)

10. Finance

- a) **Review of payments** made and received since the last meeting (see Appendix 1)
- b) **Report on Year-to-Date Expenditure** Compared to Budget
- c) **Monitoring Officer** to confirm Accuracy of Bank Payments
- d) **To note** – NALC Pay Award Effective from 1/4/2024 – Payments made October 24

11. Planning Consultations

- (a) **Applications** (see Appendix 2)
- (b) **Enforcements and Appeals** (see Appendix 3)
- (c) **Temporary Granted Permissions** (see Appendix 4)

12. Councillors Reports and Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

13. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 20th January 2025 Main Hall at Salwarpe Village Hall

Signed 

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe Parish Council

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Appendix 1

Payments and Receipts 23/9/2024-8/11/2024

Opening Balance Community	5686.13
Less Payments	(2764.56)
Plus receipts	20255.00
Total	23176.57

Business Money Manager Deposit Account Opening Balance	79,216.25
Interest	
Transfer to C/A	
Closing Balance May BMM Account	79,216.25
Closing Balance Community Account	23176.57
Total	102,392.82
Total allocated Reserves (Ring fenced see attached)	(46334.53)
Available Funds	56,058.29

Current Account

Date	Ref	Payee	Description	Payment	Receipt
			Interest Aug	8.00	
23/09/2024	25	Contractor	Tree Survey	522.00	
23/09/2024	26	Webbs 9275	Plants Community Garden	294.07	
01/10/2024	27	Salaries	Sept Salary	763.29	
05/10/2024	28	HMRC	Sept Salary	173.25	
	29	Salaries	Salary Oct	811.92	
	30	HMRC	Salary Oct	184.03	
26/09/2024		Wychavon	Precept 2		20,255.00
			Interest Sept	8.00	
			Total	2764.56	20255.00

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24/25	Community Legacy Project to be allocated from General Reserve if bid successful	Election/Political Station	Spend by April 24 CIL Middleton Cottages £7128 30/4/2019 + £1670.10 27/4/2021	Community Events/Public Open Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development/Misc Noticeboards	Replacement Posts Green Swan & War Memorial	2024/24 Grants (s.137) £10.81 per elector 1666 =£18009	New Development/street furniture/biodiversity new litter bins	closing Total Ringfenced	General Reserve (Closing 23/24)	Total closing balance 31/3/2024		
Opening balance ringfence 24/25 (rounded)	0	0	1291.06	2163.67	4257.61	15000	4377.6	2150	18009	16560	0	63808.94	25386	87394.94
Benches Copcut (purchase)				-1017.49	-476.92							-1494.41		
Chawson 1st School								-6500				-6500		
Music Bus					-495							-495		
Fit NB (NDC)										-1093.82		-1093.82		
Benches Fit				-1146.18								-1146.18		
Hindlip Year 3 s137								-6500				-6500		
Community Plants										-245		-245		-490
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
Total Remaining	0	0	1291.06	0	3285.69	15000	4377.6	2150	5009	15221.18	0	46334.53	25386	

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

As at 10/11/2024

BUDGET COMPARISON APRIL 24/25- £

	Actual YTD	Forecast	Total Forecast To 31 Mar 24	Budget 23/24	Variance
Clerk Salary & Expenses					
Salary (inc. extra hours worked)	5,682.17	3,595.29	9,277.46	8,400	-877
Home office allowance	186.00	126.00	312.00	312	0
Mileage	88.65	118.20	206.85	300	93
CALC Training / Clerk Gatherings	-	200.00	200.00	200	0
Chairman / Councillor Expenses			-		0
Chairmans allowance	400.00	600.00	1,000.00	650	-350
Councillors Mileage & expenses	-	250.00	250.00	200	-50
Councillors training	-	400.00	400.00	400	0
Fees			-		0
Insurances	569.39	-	569.39	1,000.00	431
CALC Fees	1,035.64	-	1,035.64	1,200.00	164
External Audit	210.00	-	210.00	300.00	90
Internal Audit	-	300.00	300.00	300.00	0
Subscriptions	40.00	960.00	1,000.00	780.00	-220
Misc Costs					0
Meeting Room Hire	-	300.00	300.00	300.00	0
PO Box Rental	-	400.00	400.00	400.00	0
Office consumables	287.85	205.61	493.46	560.00	67
Risk Assessment & Tree Survey	435.00	-	435.00		-435
Maintenance:					0
Maintenance Green & pond	-	4,750.00	4,750.00	4,000.00	-750
		-	-	1,200.00	1,200
General repairs - notice boards etc	-	4,000.00	4,000.00	4,000.00	0
Misc Tree/litterbin maintenance inc top cut extra	-	1,000.00	1,000.00	1,000.00	0
Section 137 / 139			-		
Wreaths	-	100.00	100.00	100.00	100
War memorial grant	1,500.00	-	1,500.00	500	-1,000
Section 144/111			-		
Community event & Magazine	-	3,200.00	3,200.00	3,200	0
Election Expenses (Reserves)		-	-	250	250
Climate enhancement biodiversity		-	-		0
New Development Costs		-	-	9,336	9,336
			-		0
Expenditure exc. L'sman & VAT recovery	10,434.70	20,505.10	30,939.80	38,888.00	8,048.20
Bench installation	1,093.82				
Seeds	477.06				
S106	2,163.67		2,163.67		
Chawson School	6,500.00		6,500.00		
Election Recharge	-		-		
Hindlip School	6,500.00		6,500.00		
Coronation Grant	971.92		971.92		
Lengthsman Scheme	-		-		
VAT paid	1,150.41				
Year to date gross expenditure	29,291.58	20,505.10	47,075.39		

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13 September 2024 – 8 November 2024

NEW APPLICATIONS				
No	Location	Proposal	Parish	
W/24/01766/FUL	Worcester Rugby Football Club, Westons Fields, Offerton Lane, Hindlip,	Construction and operation of micro-energy storage facility	Hindlip	Comment sent 4/10/2024
W/24/01808/FUL	Wescoe, Newland Lane, Newland,	2no. self-build houses	Salwarpe	Comment sent 7/10/224
W/24/01823/SCR	Worcester Warriors Sixways Stadium Rugby Football Club,	Development of a mixed-use proposal including new/refurbished north and west stands, a hotel, medical/sports rehabilitation/research/office accommodation, multistorey car park, golf driving range with associated leisure and office uses, solar farm, sports pitch, associated landscaping and flood/biodiversity net gain mitigation	Hindlip	Screening Not consulted
W/24/01775/CAN	Salwarpe Coach House, Copcut Lane,	Undertake tree works, as detailed on application form and in any accompanying information	Salwarpe	Tree Not consulted
W/24/02040/FUL	Cream Cottage, 4 Church Lane, Martin Hussingtree,	Proposed Single Storey Rear Extension (Part Replacement) & change of use of land for use as additional Garden Land	Martin Hussingtree	Comment due 7/11/2024
W/24/01726/FUL	Hindlip Hall, The Drive, Hindlip,	Full planning application for phased development consisting of (1) demolition of existing outdoor firing range and associated structures together with earthworks, and erection of firearms building providing a 50-metre indoor firing range with related facilities (Sui Generis use), access road, car parking and associated works including landscaping (Phase 1); and (2) erection of two-storey extension to existing Firearms Training School building to provide related facilities (Sui Generis use) and associated works (Phase 2).	Hindlip	Comment due 7/11/2024
W/24/02113/TDC5	Wescoe, Newland Lane, Newland,	Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP (Variation of conditions 2,3,5 and 7 Ref.W/23/02540/TDC5 - PLOT 3)	Salwarpe	Comment due 5/11/2024
W/24/02114/TDC5	Wescoe, Newland Lane, Newland,	Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP (Variation of conditions 2,3,5 and 7 Ref.W/23/02540/TDC5 - PLOT 2)	Salwarpe	Comment due 5/11/2024
W/24/01943/HP	Court Farm, Hindlip Lane	Proposed 3No. canopy porches over existing doors on Ancillary Accommodation outbuilding	Hindlip	Comment due 19/11/2024
W/24/02167/CU Associated Ref:W/22/00294/CU	Sterling Business Centre, Drury Lane,	Change of use from redundant agricultural hatchery to B1: Business Use, involving reroofing and repair of existing buildings, highway alterations to Drury Lane, removal of storage compound and extensive landscaping works -Variation of Conditions 2 and 4 of planning permission W/15/00033/CU to allow for external storage up to 2.4m in height within a limited area of the	Martin Hussingtree	Comment due 22/11/2024

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		site as approved under planning reference W/22/00294/CU - removal of conditions 2 and 3; variation of condition 5.		
Applications in period 8				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/22 Deemed as finally disposed of 19/8/2024
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022
W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/2023
23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	comments sent 15/9/2023
W/24/00557/FUL	Wescoe Newland Lane	Construction of 1 self-build dwelling	Salwarpe	Comments sent 15/4/2024
W/24/00829/RM	6 Oakley Gardens, Newland,	Reserved Matters application for appearance of plot 4 following outline approval 19/01679/OUT f up to 9 Self Build Dwellings.	Salwarpe	Comment sent 30/05/2024
W/24/00505/HP	5 Spellis Green Cottage, Hindlip Lane,	Two storey side extension and single storey rear extension	Hindlip	Comment sent 7/6/2024
W/24/01015/OUT	Land At (Os 9030 6094), Newland Road, Droitwich Spa	Outline planning permission with all matters reserved, except for means of access from Newland Lane, for residential development of up to 50 dwellings and associated infrastructure.	Salwarpe	Comment sent 1/7/2024

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W/24/01622/HP	Gretna Farm, Ladywood, Droitwich Spa	Erection of two-storey rear extension	Salwarpe	Comment sent/
W/24/01283/FUL	Middleton Grange, Ladywood Road, Salwarpe,	Siting of 40 no. solar panels on non residential curtilage land to serve Middleton Grange	Salwarpe	Comment sent 27/9/2024
W/24/01683/FUL	Oakmead, Ladywood Road, Salwarpe,	Proposed Replacement Self-Build Dwelling and new Garage /Carport	Salwarpe	Comment sent 27/9/2024

DECISIONS

No	Location	Proposal	Parish	Decision
W/24/01488/ADV	Unit 1 - Sainsburys Local, Tolley Way, Copcut,	Advertisement consent to erect five illuminated and eight nonillum	Salwarpe	Approved 20/09/2024
W/24/01346/FUL	Wescoe, Newland Lane, Newland,	Construction of 1no. self-build dwelling	Salwarpe	Approved 2/10/2024
W/24/01559/CU	Land at (OS 8800 5994), Strand Lane , Martin Hussingtree,	Change of you use from agricultural/ non domestic land to garden associated with the dwelling 2 Church Lane	Martin Hussingtree	Approved 16/10/2024
W/24/01521/OUT	White Lodge, High Park, Ombersley Road,	Outline application for the construction of one self-build dwelling with some matters reserved.	Salwarpe	REFUSED 24/10/224

Decisions in Period - 4

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/24/0318	Gloverspiece Mini Farm	Siting of static mobile Unit on Rose Le Field. Use Ancillary to the Land	Salwarpe	Enforcement Inspection. No Planning Breach Closed
New Enforcements in period				

APPEALS

No.	Description	Parish	Decision
APP/H1840/W/24/3342247 W/23/01180/PIP.	Permission in Principle for 2 detached bungalows Land At (OS 8726 6088) Ladywood Road Salwarpe	Salwarpe	Representations by 16/7/2024
APP/H1840/W/24/3351872 W/23/01184/OUT	Wain House 1 dwelling	Salwarpe	Representations by 21/11/2024
New appeals in period 1			

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APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2026
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL)	3 years	Expire 03/11/2024
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
New Temporary permissions in period 0			

APPENDIX 5

NON-PLANNING ACTIVITY

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
Pensions Regulator.	Redeclaration due February 2026

**Hindlip, Martin Hussingtree & Salwarpe Parish Council
Report to Council Meeting 18th November 2024: Agenda Item 8(a)**

REMEMBRANCE SUNDAY 10th NOVEMBER 2024



**SALWARPE WAR MONUMENT
Grade II Listed Building 1462082**

Following the conclusion of the 8.30am service at St Michael's Church, Salwarpe Village. The Act of Remembrance was led by Team Vicar Rev. Laura Handy attended by 20 members of the public.

9:30am: the Roll Call of the men of Salwarpe fallen in two World Wars was read out followed by the two-Minute silence and reading of Binyon's poem:

"At the going down of the sun and in the morning, we will remember them"

Parish Councillor Thomas laid the Remembrance wreath on behalf of the Parish Council, Churchwarden D. Luscombe laid a wreath on behalf of the Parochial Church Council. Resident Rex Stenner laid a wreath on behalf of parishioners of Salwarpe. Parish Councillor Meddings placed a wooden cross in remembrance of the Rector of Salwarpe, Rev. William Heading Mitchell served as RNVR Chaplain on HMS Charybdis killed in the sinking of the ship in 1943.

The Act of Remembrance concluded with the Vicar reading the Kohima Exhortation:

"When you go home, tell them of us and say.
For your tomorrow, we gave our today"

Armistice Day Monday 11th November 2024, flags retained in place with Information notices placed on the frontage of the war memorial.

The Council expresses its thanks to former soldier Rex Stenner and Julie Morgan residents of Copcut Rise, who as their personal act of remembrance cleaned the War Monument prior to the Remembrance Day ceremony.