

Monthly Meeting of Grimley Parish Council

**Monday 27th January 2025 7.30pm,
Peace Hall, Sinton Green, WR2 6NP**

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **27th January 2025 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. clerkgrimleypc@gmail.com



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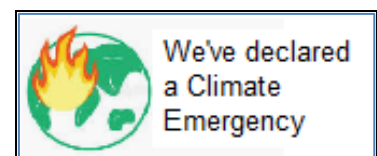
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- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments MUST be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- **Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).**
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Regis/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy.

<https://e-services.worcestershire.gov.uk/MyParish/>

Requests for this information in other languages/audio/large print will be reasonably considered.

Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights. This document is available via the website above, searching 'G' for Grimley and then selecting 'publications'.



Grimley Parish Council agenda Monday 27th January 2025, 7.30pm

1.	Welcome and general admin a. Points of order. b. To consider any apologies for absence: Cllr Woodhouse, Cllr Moore, Lee Durrant, PCSO.
2.	Declarations of interest <i>Cllrs to take as read unless declarations arise</i> a. To note updates to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.
3.	The meeting will be adjourned for Open Forum (Public Question Time) <i>Please refer to the notes on your seat for information about this section.</i> A project to improve mobile connectivity in our parishes - The parish council has been approached by Atlas Tower Group Limited and the County Council with an idea for a project to improve mobile phone signal in the wider area.
4.	To receive and approve the minutes of the previous meeting a. 25 th November 2024
5.	To receive the report of the County Councillor – Scott Richardson Brown (Items raised for decision will appear on the agenda for the next meeting) Devolution and the government instruction for district and county councils to merge asap.
6.	To receive the report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)
7.	Ditch and flooding working party. To receive an update on areas of focus - To discuss updates and formulate Motions not requiring written notice. a. Dark Lane & Walton Lane (Bells Bank) water running down road. Highways and Severn Trent undertook further road works for 18 th November. Lengthsman has since cleared all grips and headwalls/drain tops. To note new contact email address provided for Cllrs to report issues b. Oakhall Green to Sinton Green water running down road. Highways have inspected and are scheduling in ditch and grip works for spring 2025. Keep on watch list. c. Monkwood Green flooding adjacent to Goodwin's Farm. Scheduled as part of budget for 2025. Allocation to Cllr to compile spec. PC to begin collecting quotes March 2025. d. Moseley corner water regularly in road. Severn Trent have attended to inspect and tackle. Water remains in road. To note new contact email address provided for Cllrs to report issues
8.	Planning, Enforcement & Consultations - consider and resolve to respond to the following: a. Standing Item: To consider and arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda. M/24/01575/FUL: Change of use of land to form extended churchyard for burials b. M/24/01336/FUL The Bumbles, Grimley, WR2 6LT - Earth movement works to produce bunds and lake. Rights of way on site. c. M/24/01690/FUL Sinton Court, Sinton Green, WR2 6NP. Change of use to equestrian, construction of associated track and fencing and alterations/additions to north western entrance gates (VARIATION CONDITIONS 5,8, 9 OF PERMISSION M/23/01806/FUL). Rights of way on site. d. CPRE campaign - kickstart rooftop solar. Motion for PC signature in support of the campaign and letter to MP.
9.	Monkwood Green Common and SSSI - To discuss updates/formulate Motions not requiring written notice. a. WWT green farm project update. No further progress. Timetable unknown at present and all have noted the waterlogged condition of the soil. Contractor permitted to access the Common and SSSI to inspect or begin works at any time on condition that soil is firm enough.

b.	Reinvigorate project to clear ditches on the Common from Woodlands to Green Farm.
c.	Defib repairs undertaken and all matters resolved. To also note the merger of Webnos (The Heartbeat Trust online reporting system) with 'Circuit' (Managed by the Ambulance service). No impact on parish council procedures. No further action required.
10	Sinton Green - To discuss updates and formulate Motions not requiring written notice.
a.	Update regarding village green ditch clearance. Contractor has received required licence.
11	Grimley Village - To discuss updates and formulate Motions not requiring written notice.
a.	Recent flooding. Any outstanding actions/interventions required?
12	.Gov website and .gov email addresses for Cllrs. (County Council website closes June 2025). - To discuss updates and formulate Motions not requiring written notice.
a.	Update on progress. Reservation/booking for future creation of a 'Domain name registration' has taken place with Active Council/WJPS. Costs have been received and are under review with Chair.
13	Finance, admin and training - To discuss updates and formulate Motions not requiring written notice.
a.	Clerk timesheet for inspection.
b.	To consider and motion to approve the payment of outstanding accounts. Appendix 1. All invoices listed have been 'examined, verified and certified' by the RFO.
c.	To consider and approve payment of urgent accounts if any (Delegation to Clerk policy).
d.	To receive and motion to accept latest Bank Reconciliation 2025.
e.	To note Chair has attended 'Chair Training' with WCALC. Invoice received appendix 1.
f.	Banking matters – Signature on mandate to close saving account.
g.	Motion to purchase Malwarebytes for 2025. £39.99.
h.	Motion to continue with annual contribution to CPRE. £100.
i.	Decision about purpose of chair's allowance £50 pa
14	Confidential session. Motion to move to confidential session to discussion matters of procedure and standing orders and staffing matters 5/10 mins. All Cllrs and Clerk welcome to be present.
15	AOB, correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.
a.	Discussion - Change date of parish council meeting in St Barts Church – option to meet in church in July instead of September. Clerk to enquire as to provision of tables and chairs for a more effective meeting space. Use of school as an alternative.
b.	Items to add back to agenda in 2025 and to keep a 6 month watching brief on: <ul style="list-style-type: none"> - Bench at peace hall. - Oakhall Farm overhanging building – new signage to prevent vans from hitting building. - Kerb and verge rediscovery behind main pond, Monkwood Green. - Enforcement. Nuisance bonfires on land parcel behind The Moorlands, Monkwood Green. - Road repairs Monkwood Green (resident project) – resident maintenance under access agreements for Holly Cottage and The Croft. - Regulatory Services – ongoing investigation of alleged noise complaints Sinton Green. - Overgrown hedges encroaching on the village green. Await response or resident action. - Queens Oak, Peace Hall - Enforcement Ref: M/ENF/24/0298. Alleged creation of hardcore area. Camp Lane, WR2 6LX.
18	Date of next scheduled meeting: Monday 24 February 2025, 7.30pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Appendix 1_Payments to be made this month (Jan 25) and already made in the previous month (Dec 24) under Clerk delegation policy and Financial Regs.

December 24 below:

71	Mr S Skeys	November Lengthsman worksheet received 7th Dec. Claimed 11/12/24	272.30
72	Cllr Wilson	Xmas tree project MWGreen	50.00
73	S. L c/o Cllr Probert - Xmas tree Sinton	Xmas tree Sinton green	50.00
74	Xmas tree Grimley	Grimley Xmas tree reimbursement - not claimed as of date of publication.	0.00
75	Nest Pensions	Dec payment for Dec wage. Recalculated in light of payrise. Clerk contribution £26.28. PC contribution £19.71	45.99
76	Mrs L Stevens	Monthly Expenses December 2024	41.80
77	Mrs L Stevens	Chairman expenses. No gifts this year. Waiting cllr decision about donations	0.00
78	Mrs L Stevens	Monthly wage for Nov paid in Dec	630.84

Jan 25 payments table below:

79	Mr S Skeys	December Lengthsman worksheet received 1 st week Jan. Claimed from WCC 14 th Jan.	234.30
80	WJP Software Ltd	GPC202480. Domain name for new website	
81	Water plus	Invoice 17th dec 2024. Trough Monkwood Green. Account number 7001926124. VAT £4.71	28.28
82	CPRE	Annual Membership renewal 2024/25	100.00
83	WCALC	Cllr Collett WCALC Chair's training. VAT £7.00	42.00
84	Grimley Peace Hall Foundation	All hall bookings for 2025. Invoice yet to be received.	Tbc
85	Nest Pensions	Jan payment for Jan wage.	43.88
86	Mrs L Stevens	Monthly Expenses Jan 2025.	66.92
87	Mrs L Stevens	Monthly wage for Dec paid in Jan	630.84