

BAYTON PARISH COUNCIL
Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,
Kate Taylor, Christine Clarke

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 15th February 2011** at **7.00pm** in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **18th January 2011**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - **Data Protection Registration**- update.
 - **Election** - update.
 - **Housing Needs Survey** – update.
7. **Reports on Meetings attended by Clerk or Councillors** –
 - **Village Hall** – 20th January.
 - **Cleobury Country AGM** - 1st February.
 - **Planning Meeting Great Witley** - 7th February.
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** - Current and Investment Accounts – Jan 11.
9. **Planning:**
 - a. **Plans for comment tonight** – None.
 - b. **Decisions received since last meeting** – None.
 - c. **Planning Queries raised by Electors:-**
 - Building of Conservatory/Replacement Windows – outcome of query with MHDC.

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10. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.

11. Tree maintenance –

- **Oak Tree, Church Car Park** – to discuss suggested work to tree and quotes obtained.
- **Beech Tree Coronation Corner** – to discuss suggested work to tree, quotes obtained.

12. Vacancies on PC – to discuss co-option of interested parties.

13. Coronation Corner –

- **Purchase** - To agree to pay legal fees of £104.40 for Land Transfer/Registry.
- **Improvements/Water Pump** - Councillors to discuss.
- **Notice Board** – to discuss replacement.

14. Queens Jubilee – To discuss celebrating this event in 2012.

15. Clerks Review – to agree date for review with Chairman and Vice Chairman.

16. Correspondence for Information:

A list of items circulated by paper and email in folder with minutes.

17. Clerks report on Urgent Decisions since last meeting.

Complaint received Dec 10 - response dealt with by Chairman (circulated).

Dog Warden contacted regarding complaints made (circulated).

Police and WCC contacted regarding mud on B4202/Clows Top Road, Bayton.

BT Box Bayton Common damage reported.

Status of trees in Conservation Area clarified.

18. Councillors' reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of next meeting: - 15th March 2011

20. Meeting Closed.

Signed-----Date **9th February 2011**
Clerk Sue Burrows