

**PLEASE NOTE THAT THIS MEETING HAS BEEN
RESCHEDULED TO MONDAY 27TH OCTOBER 7.30PM AT
GRIMLEY PEACE HALL**



**Grimley
Parish Council**

Republished Monthly Meeting of Grimley Parish Council

**~~20th October~~ 2025, 7.30pm
Peace Hall, Sinton Green, WR2 6NP**

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **20th October 2025 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Date of publication of this notice: 15th Oct 2025



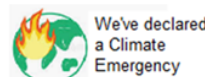
Scan with your
phone to go to our
new parish council
website



Scan with your phone to
access the information
provided at the start of
each meeting

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments MUST be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- Please ensure that correspondence to be read and considered by the Councillors is received at least one week before the meeting, so that it can be added to the agenda and scheduled for discussion as required.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Reggs/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy.
- Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights. See our website for more information: [https:// grimley-pc.gov.uk](https://grimley-pc.gov.uk)

Requests for this information in other languages/audio/large print will be reasonably considered.



Agenda for the Monthly Meeting of Grimley Parish Council 20th October 2025, 7.30pm, Grimley Peace Hall, Sinton Green, WR2 6NP

1	Welcome, information provided at the start of each meeting and general admin <ul style="list-style-type: none"> a. Points of order and adjustments to facilitate public participation. i. Point of order from Councillor Woodhouse: Ref recent planning applications Camp Lane and subsequent enforcement enquiries, involvement was at the request of residents. Action on behalf of residents were as per Standing Orders and as per expectations for the position of a parish councillor. b. To consider any apologies for absence. Motion to accept and Clerk to add to register.
2	Declarations of interest <ul style="list-style-type: none"> a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests. f. To consider any adjustments required to encourage or allow public participation.
3	Minutes of the previous meeting 22nd Sept 2025 – Motion to receive, consider and approve.
4	The meeting will be adjourned for Open Forum (Public Question Time) <i>Please refer to the notes on your seat for information about this section.</i> <i>Motion to suspend Standing Orders.</i> <i>The Chair will receive questions from the press and public.</i>
5	To receive the report of the County Councillor – Mel Fordington (Items raised for decision will be added to the next agenda) <ul style="list-style-type: none"> a. Speeding at Moseley Corner and meeting with West Mercia Police. b. Campaign to preserve and improve bus services. c. Update on Devolution and progress towards Unitary Council services. Standing item.
6	To receive the report of the District Councillor – Dean Clarke (Items raised for decision will be added to the next agenda)
7	<i>Closure of Open Forum. Motion to reinstate Standing Orders.</i>

8	<p>Planning & Consultations - Consider and resolve to respond to the following:</p> <ol style="list-style-type: none"> Standing Item: Planning Applications. To consider and arrange an extra ordinary parish council meeting for applications received after date of publication of this agenda: nil at time of publication. To note that the PIP application to the rear of the Peace Hall has been refused. To note correspondence from Worcestershire Regulatory Services ref The Open Ditch and advisory visits in response to concerns about noise and light pollution. To note correspondence from The Camp Inn requesting clarification about possible changes to planning flood zones. Further information has been sought from the Environment Agency - awaiting a response. Statement of Licensing Policy Review - Consultation 2025-30. Motion for response by 31st October.
9	<p>Commons and Village Greens - Discuss updates and formulate Motions not requiring written notice</p> <p>Monkwood Green</p> <ol style="list-style-type: none"> Request for cooperative working towards additional dog waste bins has been sent to Worcestershire Wildlife Trust. Awaiting response. Withdrawn —request from Commoner for grazing. Willow pollarding on the Green. Motion to consult CB with a view to budgeting in 26/27 for these works. <p>Sinton Green</p> <ol style="list-style-type: none"> Tree works village green - Clerk update seeking quotes. Bus shelter repairs - Cllr site visit, outcomes and expected quote from contractor. Also to note similar inspection of the bus shelter at Grimley approach road. (Illustrative quotation for brand new shelter "Littlethorpe Eaton": £13.5 plus installation). Motion for repairing both shelters and to utilise CIL planning Wagon Wheel funds (£744.55) towards this project. Motion to claim on insurance?
10	<p>Infrastructure, services, highway matters, drainage and flooding To discuss updates/formulate Motions not requiring written notice. Highways (roads & pavements) & byways (bridleways and footpaths).</p> <p>a. Monthly project checklist and watchlist:</p> <ol style="list-style-type: none"> Drainage issues Dark Lane WCC flood alleviation works road closure 27th Oct over 3 days (ref 1731030) Drainage issues Birchall Green to Sinton Green. No further updates received from WCC as of 15/10. Drainage issues Sinton to MWGreen WCC flood alleviation works road closure Oct 2025 (ref 1738709) Drainage issues Moseley Corner. No further updates from Land Drainage as of 15/10. RoW PR-24-48834. GM-609 Riverdale. RoW blocked by vehicle. Matter reported again: #90016 RoW: PR-21-36692. GM-598 (D) Bumbles. RoW blocked and gated off. Matter reported again: #90015 RoW: PR-24-49009. GM-537. Holywards Farm. RoW blocked. Matter reported again: #90018. RoW: Monkwood Green GM-523(C). South of the Common behind Moorlands. Non-residential site. RoW regularly blocked with barbed wire. Matter reported again #90020. New item. Broken finger post Dark Lane RoW GM-590 to Walton lane has been reported Ref #89872. To note that some illegal and/or out of date signage along the main road has been removed. To note that the grass has been reseeded by residents in vicinity of the removed bollards Sinton Court. <p>b. To note that the Public Right of Way Operations Manager WCC has been in touch in response to parish council complaints about the outstanding issues affecting rights of way across the parish:</p> <ol style="list-style-type: none"> RoW issues dated 2015 on the report-it website in fact pre-date that (- data migration to new website) RoW team concentrate on issues affecting health and safety, eg bridges/rail crossings. The budget for affecting change to all other issues is very limited. Many issues cannot be migrated to the care of the Lengthsman (repair of stiles and sign posting), because of legislative and policy restrictions – nb upping the Lengthsman budget is n/a. The parish council request for increased staffing is noted and will form part of Unitary negotiations. The parish has only one long term RoW diversion in place - at The Camp Inn where the riverbank is unstable. The alternative route is around the car park at the kind consent of the publican and brewery. <p>c. School parking. Motion to request councillor and police attendance at appropriate school meeting.</p> <p>d. Vehicle Activated Speed Signs (VAS) for the parish. The process for installing a VAS is that the County Cllr must raise the issue first with Highways and obtain permission in principle. Budget, number of VAS required, locations, care and maintenance, solar powered?, volunteers for fortnightly rotation and battery</p>

	charging and long term plans for this. MWGreen already has a licence/permit for a VAS - this is the only existing permit for the parish.
11	Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice. <ol style="list-style-type: none"> Grimley Peace Hall, Sinton Green – updates as required. <ol style="list-style-type: none"> Defib was used but is now up and running. Thank you to Wendy and Sue for sorting. Bench repairs at the hall - update Cllr Sinclair. To note Councillor attendance and assistance with Western Power tree works at the hall. Lengthsman - Has been instructed to clear hedge behind the Grimley bus shelter. Motion of thanks to Simon and his family on the occasion of his 15 years service under the New Lengthsman scheme. Grimley Smaller Charities – planned donation towards Grimley Peace Hall. Police – quarterly contract has been returned asking for focus on recent burglaries and break-ins. Noticeboard duplicate keys – update Cllr Russell. Christmas trees.
12	Finance and Administration - Discuss updates and formulate Motions not requiring written notice. <ol style="list-style-type: none"> To review payments made within the past month and to consider and motion to approve the payment of outstanding accounts. Appendix 1. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy). Nil at publication. To receive and motion to accept latest Bank Reconciliation. Clerk timesheet for inspection. Inspection of parish council Annual Calendar and actions outstanding. Banking arrangements. Online banking terms and conditions are changing. Motion to approve amendments to Standing Orders in respect of banking arrangements and payment approvals.
12 cont	Finance and Administration continued <ol style="list-style-type: none"> Staffing committee future meeting dates to agree and put in diary. Budget 26/27. Cllrs please to think about future projects and inform Clerk so that budget can be created and debated in public at November 2025 parish council meeting. Residents input welcome. To note that the Clerk has written to (and received a receipt from) SBA on behalf of PKFLittlejohn ref confirming the trustee status of the council as nil.
13	Standing item – Planning Enforcement The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Motion to exclude the public and press by reason of the confidential nature of the business to be transacted.
14	Correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section. <ol style="list-style-type: none"> Clerk's correspondence list for information. Appendix 2. Parish Land Management Policy update. Moved to next meeting. Risk assessment review and update. Moved to next meeting
15	Date of next scheduled meeting: 24th November 2025 7.30pm – Monthly PC meeting, Grimley Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Appendix 1_Payments to be made this month and already made in the previous month under the Delegation Policy and Financial Regs.

73	Mr S Skeys	Lengthsman worksheet September.	not yet received
74	Mr S Skeys	Mowing invoice September	not yet received
75	Grimley Peace Hall Foundation	Donation for the 24/25 financial year	£400
76	Grimley Peace Hall Foundation	Donation for the 25/26 financial year.	£400
77	Pencroft Earthmoving Ltd	Ditch clearance £3500 plus £700 VAT	£4200.00
78	MWG strimming contractor	Strimming MWGreen annual contract.	not yet completed
79	MWG strimmer contractor	Strimming MWGreen annual contract.	not yet completed
80	Mrs Lisa Stevens	Monthly Expenses & £15 homeworking	£39.12
81	Nest Pensions	Oct payment for Oct wage.	Redacted

82	HMRC Shipley	EmployER Gross National Insurance	redacted
83	Mrs L Stevens	Monthly wage for Sept paid in Oct.	redacted
84	Lloyds Service charge	Taken out of bank account direct	£4.25
85	Mr D Harrison	Wreath Remembrance Day	£30.00

Appendix 2 - Clerk correspondence where NOT included in agenda items above.

	Police Crime Commissioner newsletter
	PCSO quarterly contract
	NALC Chief Executive's bulletin
	WCALC monthly bulletin
	CPRE newsletter and monthly bulletin
	MHDC Planning monthly bulletin
	WCC Funding Finder monthly bulletin
	The Rural Funding Digest - Looking for funding for your local project or community group
	The Rural Bulletin – national rural news and ensuring rural communities have a voice
	Rural Services Network weekly bulletin
	HMRC – payroll update and legal requirements.
	HMRC Help and Support
	HSE weekly bulletins – working from home, employing contractors
	Parish Magazine monthly submission
	Coordinate wreath order with other parish councils
	WCALC National Honours Awards
	HIVE Worcestershire Archives Service
	Correspondence with resident ref dead badger
	WWT Green Farm access easement