

To Members of Upper Arley Parish Council

20th January 2025

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 28th January 2025 at Shatterford Village Hall, commencing at 7.00 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council Meeting held on Tuesday 10th December 2024 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 19th January 2025

Lloyds Treasurers Account	£3,095.79
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£14,970.29

b) To approve payments to be made as listed below:

Salaries (January 2025)	£406.96	BACS
HMRC (January 2025)	£101.60	BACS
Admin Expenses (January 2025)	£50.25	BACS
Lengthsman and Contracts	£442.00	BACS
Stinkyink (printer cartridges)	£40.49	BACS

d) To ratify the following payments

Toilet Contract 1.1.25	£166.66	SO
Salaries (December 2024)	£406.96	BACS
HMRC (December 2024)	£101.60	BACS
Admin Expenses (December 2024)	£144.71	BACS
Arley Memorial Hall (Room Hire)	£60.00	BACS
Lengthsman and Contracts (December 2024)	£329.00	BACS

e) Bank Reconciliation: Members are asked to approve the bank reconciliation for the period ending 31st December 2024.

f) Precept: Members are asked to make a decision on the amount of Parish Precept to be set for the 2025-2026 financial year (sample precept modelling enclosed).

10. Planning and Development Control:

a) Planning Applications Received

None.

b) Planning Application Consultations Since Last Meeting

24/0822/FUL Greenfields Romsley Lane Shatterford Worcestershire DY12 1RS
Removal of existing septic tank serving dwelling and replacement with wastewater treatment plant in adjacent field.

c) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

d) Planning Decisions Received

24/0731/NMA|Non-Material Amendment related to Planning Reference
22/0559/HOU: Rangemore Trimpley Lane Shatterford Worcestershire.
Change of roof material and extension wall to run alongside site boundary. Approved.

24/0605/HOU Greendale Cottage Bridgnorth Road Shatterford
Install of a Mitsubishi PUZ-WM50VHA 5KW Air Source Heat Pump (ASHP) to the rear of the property. Approved.

e) Wyre Forest District Council - Scoping Consultation on the Planning Obligations Supplementary Planning Document: Members are asked to form a response to the above consultation (document for further information enclosed).

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting will take place on Tuesday 25th February 2025 at Arley Memorial Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Monday 3rd March 2025 – 7.00 pm – Wyre Forest House - Chairman's Meeting

Tuesday 25th March 2025 - 7.00 pm - Arley Memorial Hall – Parish Council Meeting

Tuesday 29th April 2025 - 7.30 pm - Shatterford Village Hall –Parish Council Meeting
preceded by the Annual Parish Meeting