

To Members of Upper Arley Parish Council

18th March 2025

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 25th March 2025 at Arley Memorial Hall, commencing at 7.00 p.m.

The meeting will be preceded by a presentation from a Representative from the Police and Crime Commissioner's Office.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council Meeting held on Tuesday 25th February 2025 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 16th March 2025

Lloyds Treasurers Account	£1,237.12
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£15,090.88

b) To approve payments to be made as listed below:

Salaries (March 2025)	£406.96	BACS
HMRC (March 2025)	£101.60	BACS
Shatterford Village Hall (room hire 2024/25)	£80.00	BACS
Arley Memorial Hall (room hire Feb 2025)	£20.00	BACS
McAfee LiveSafe (computer antivirus 2 yr period)	£129.99	BACS
Admin Expenses (March 2025)	£101.55	BACS
Med UK (defib pads Pound Green)	£129.60	BACS
Med UK (defib battery Upper Arley)	£234.00	BACS

c) To ratify the following payments

Toilet Contract 1.3.25	£166.66	SO
Arley Memorial Hall (room hire June/Sept 2024)	£40.00	BACS
Bespoke Laser Art (VE Day plaque)	£47.94	BACS

10. Planning and Development Control:

a) Planning Applications Received

25/0169/CLE Heathfield Button Oak To Arley Road Pound Green Bewdley
Certificate of Lawfulness for the existing use of land as garden and vegetable garden in excess of 10 years

25/0152/PNR Barn At Shatterford Lakes Bridgnorth Road Shatterford
Conversion of agricultural building to form 2no. residential units. For information only.

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

None.

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting will take place on Tuesday 29th April 2025 at Shatterford Village Hall preceded by the Annual Parish Meeting which will commence at 7.30 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Tuesday 29th April 2025 - 7.30 pm - Shatterford Village Hall –Parish Council Meeting preceded by the Annual Parish Meeting

Thursday 15th May 2025 – 7.00 p.m. Chairman's Meeting – Wyre Forest House

Tuesday 20th May 2025 – 7.30 p.m. – Arley Memorial Hall – Annual Meeting of the Parish Council.

Tuesday 24th June 2025 – 7.30 p.m. – Arley Memorial Hall – Parish Council Meeting

Tuesday 22nd July 2025 – 7.30 p.m. – Shatterford Village Hall – Parish Council Meeting