

BAYTON PARISH COUNCIL

on Tuesday 14 January 2025 in BAYTON CHURCH at 7.30pm

Agenda

1. **Apologies:** To receive apologies.
 2. **Co-option of a Councillor.**
 3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To **declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c. To **declare any Other Disclosable Interests** in items on the agenda and their nature.

Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** - Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
 4. **Dispensations** - to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk prior to a meeting.
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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

5. **Reports**
 - a. County Councillor Report
 - b. District Councillor Report
6. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 12 November 2024
7. **Finances:**
 - a. **Bank Mandate**
 - b. **Grants for consideration** - Clows Top Village Hall
 - c. **Payments**
 - i. Regular payments - confirmation of payments made
 - ii To consider payments to be made as on list presented at meeting
 - d. **Receipt** - To report receipts since last meeting.
 - e. **Bank Reconciliation** - To agree Bank Reconciliation for Current Account as at 31 Dec. 2024
 - f. **Budget review and report** as at 31 December 2024
 - g. **Budget setting for Precept** - FY 2025-2026

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- 8. Clerks report on Urgent Decisions since last meeting** - reported at meeting
- 9. Planning:**
 - a. Plans circulated since last meeting - none
 - b. Decisions received since last meeting - M/24/01342/LB - Plowstall House - approved
 - c. Plans for consideration at Meeting
M/24/01624/FUL - Woodside Farm Change of use of agricultural land to camping and log cabin site to include 1 log cabin and 4 bell tents. Installation of tent bases, access, car parking, building for toilet and shower facilities.
 - d. Enforcements
- 10. Road report:**
 - a. Lengthsman progress report
 - b. Any issues to report
- 11. Progress Reports -**
 - a. Milestone
 - b. Church Lane Drain
- 12. Reports on Meetings attended by Clerk or Councillors**
- 13. Correspondence for Information:** *CALC Newsletters, WCC Managing Verges for Biodiversity survey, Milestone, WMP Newsletter and Quarterly Contract, MHDC Draft Pavement Licensing Policy.*
- 14. Correspondence for discussion**
- 15. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 16. Date of next meeting - 11 March 2025**
- 17. Meeting Closure.**

Signed *Lesley Jenkins*

Date 8 January 2025

Clerk to Bayton Parish Council Mobile: 07942 363070 Email: Baytonparishcouncil@gmail.com