

## TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on  
**Monday 13th January 2025**  
in Great Comberton Village Hall at 7.00pm

### AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Monday 4<sup>th</sup> November 2024 (attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. WCC Highways: Drainage/Severn Trent/Footpaths
  - c. Police: Safer Neighbourhood Team
  - d. 'Our Community Can' WDC initiative
  - e. Water testing: WDC
  - f. Brailles Orchard
  - g. Dog waste
  - h. Rooftop
6. **District and County Councillors' reports:** for information
7. **Planning**
8. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation (iii) 18 December 2024 & Budget Review December 2024
  - d) Proposal to approve 2025/26 budget & resultant precept request
9. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
10. **Councillors' reports and items for future agendas**
11. **Date of next meeting:** Monday 12<sup>th</sup> May 2025 – to be confirmed

Nicola Harding  
Clerk to the Parish Council

**Meeting Monday 13<sup>th</sup> January 2025**  
**Detail Information as at 6<sup>th</sup> January 2025**

<b>Item 3, parishioner's comments</b>	Concern received regarding location of WDC's waste collection point at the war memorial. Concerns emailed to Wychavon planning/District Cllr Hardman regarding Great Comberton's Conservation Area (emailed)																								
<b>Item 5, Progress reports</b>	<p>a. Lengthsman: December updates</p> <p>b. WCC Highways: Drainage/Severn Trent/Footpaths: public closure notice for Footpath EK-521 Eckington &amp; GC-506 Great Comberton.</p> <p>c. Police: Safer Neighbourhood Team – any updates from meeting 15/11/24</p> <p>d. 'Our Community Can' WDC initiative – updates from taster sessions</p> <p>e. Water testing: WDC – any updates from training event 9/12/24</p> <p>f. Brailles Orchard: Updates regarding maintenance &amp; 2025 hire fees to be agreed for car parking &amp; functions</p> <p>g. Disposal of dog waste</p> <p>h. Rooftop: Report from Cllr Barnes</p>																								
<b>Item 7, Planning</b>	<p><b>W/24/01465/HP:</b> Proposed single-storey extension; new dormers, roof lights, windows and doors; and new outbuilding to provide workshop and store: Hopestan House – <i>application approved.</i></p> <p><b>W/24/02365/FUL:</b> Associated Ref: W/24/02364/LB Conversion of outbuildings to multi-use annex incidental to Fern Cottage, for use as domestic accommodation, home office, and occasional holiday let accommodation, and addition of single storey extension. – <i>circulated 26/11/24, decision pending. Final comments to be received by 14<sup>th</sup> January.</i></p> <p><b>W/24/02361/FUL:</b> The Rickyard, Russell Street - Conversion of existing garage to 1 no. dwelling – <i>comments of objection submitted to WDC on 22 December – decision pending.</i></p>																								
<b>Item 8, Finance</b>	<p>a) Current Balances at 6<sup>th</sup> January 2025</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="text-align: right;">£748.37</td> </tr> <tr> <td>Community Account</td> <td style="text-align: right;">£7,722.63</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£8,471.00</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Royal British Legion: Remembrance wreath</td> <td style="text-align: right;">£19.99</td> </tr> <tr> <td>Salary: December 2024</td> <td style="text-align: right;">£337.57</td> </tr> <tr> <td>Salary: January 2025</td> <td style="text-align: right;">£337.57</td> </tr> <tr> <td>Expenses: Dec/Jan</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Postage: Nov 24</td> <td style="text-align: right;">£6.60</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£725.73</b></td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC: Lengthsman Aug/Sept/Oct 2024</td> <td style="text-align: right;">£540.00</td> </tr> <tr> <td>Barclays: Interest 5/9/24-2/12/24</td> <td style="text-align: right;">£13.44</td> </tr> <tr> <td>WCC: Lengthsman Nov 2024</td> <td style="text-align: right;">£180.00</td> </tr> </table> <p>c) Bank reconciliation (iii) 18 December 2024: Forwarded to Cllr Lavelle; Budget review December 2024 (attached)</p> <p>d) Proposal to approve 2025/26 budget &amp; resultant precept request: total budget requirement to be approved and forwarded to WDC by Friday 24 January 2025 (attached)</p>	Business Account:	£748.37	Community Account	£7,722.63	<b>TOTAL</b>	<b>£8,471.00</b>	Royal British Legion: Remembrance wreath	£19.99	Salary: December 2024	£337.57	Salary: January 2025	£337.57	Expenses: Dec/Jan	£24.00	Postage: Nov 24	£6.60	<b>TOTAL</b>	<b>£725.73</b>	WCC: Lengthsman Aug/Sept/Oct 2024	£540.00	Barclays: Interest 5/9/24-2/12/24	£13.44	WCC: Lengthsman Nov 2024	£180.00
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**Item 9, Correspondence**

WCC – Public Notice	Notice received of urgent closure of the highway: The effect of the Notice is that no person shall proceed along Footpath E-521 Eckington & Footpath GC-506 Great Comberton for the entire length (reported via village email.)
WCC Streetscape Design Guide	Reminder of WCC's draft Streetscape Design Guide currently out for public engagement from Monday 4 November 2024 to Monday 27 January 2025 closing at midnight. Survey and design guide links: <a href="https://online1.snapsurveys.com/StreetscapeDG2024">https://online1.snapsurveys.com/StreetscapeDG2024</a> <a href="https://www.worcestershire.gov.uk/sites/default/files/2024-11/Public%20Engagement%20-%20Draft%20Streetscape%20Design%20Guide_1.pdf">https://www.worcestershire.gov.uk/sites/default/files/2024-11/Public%20Engagement%20-%20Draft%20Streetscape%20Design%20Guide_1.pdf</a>
Pershore Education Planning Area Review	Agreement to extend the age ranges of all the first schools in the Pershore Education Planning Area to become primary schools. The middle schools in Pershore will no longer have a point of entry into Year 5 for September 2025, and Pershore High School's intake will be expanded to accommodate all Year 7 pupils in the area from September 2027.
SWDP Review	Further to comments submitted in respect of the South Worcestershire Development Plan Review, the Secretary of State has appointed two planning Inspectors to conduct an Examination into the soundness and legal compliance of the Plan. Ian Kemp will act as Programme Officer & primary point of contact for any queries.