

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Wednesday 15th January 2025
in Little Comberton Village Hall at 7.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Wednesday 13th November 2024 (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways
 - c. Footpaths/PRoW
 - d. Trees
 - e. 'Our Community Can' WDC initiative
 - f. Airband poles
6. **Parking on pavements**
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Bank reconciliation (iii) 18 December 2024
 - d) Proposal to approve annual Parish web-site hosting@ £129.60 inc VAT
 - e) Proposal to approve 2025/26 budget & resultant precept request
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Wednesday 12th February 2025

Nicola Harding
Clerk to the Parish Council

Meeting Wednesday 15th January 2025
Detail Information as at 7th January 2025

Item 5, Progress reports	<p>a. Lengthsman: updates from December work plan</p> <p>b. Highways: Speed initiative scheme/Wick Road updates & drainage updates</p> <p>c. Footpaths/PRoW: Updates from land agent/WCC senior area public rights of way officer (attached & PRoW plan for information)</p> <p>d. Trees: Memorial Garden/Wick Road updates</p> <p>e. 'Our Community Can' WDC initiative: updates following taster sessions</p> <p>f. Airband poles: Any updates regarding recovery of poles following complaint to Head of Delivery</p>																																							
Item 6, parking	Parking on pavements																																							
Item 8, Planning	No applications pending or received to date.																																							
Item 9, Finance	<p>a) Current Balances at 7th January 2025</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurer's Account:</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£14,210.19</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">£14,210.19</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: December 2024</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£405.08</td> </tr> <tr> <td>Salary: January 2025</td> <td></td> <td style="text-align: right;">£405.08</td> </tr> <tr> <td>Expenses: Dec/Jan 24/25</td> <td></td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Lengthsman: November 24</td> <td></td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>Lengthsman: December 2025</td> <td></td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>Grass-cut (ii) Memorial Garden</td> <td></td> <td style="text-align: right;">£125.00</td> </tr> <tr> <td>Grass-cut (ii) PPC</td> <td></td> <td style="text-align: right;">£125.00</td> </tr> <tr> <td>RBL: Annual donation</td> <td></td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Annual gifts expenses (approved Nov meeting)</td> <td></td> <td style="text-align: right;">£112.79</td> </tr> <tr> <td>Hall hire November 2024</td> <td></td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">£1,564.95</td> </tr> </table> <p>c) Bank reconciliation (iii) 18 December 2024: Documents attached for checks & verification.</p> <p>d) Proposal to approve annual Parish web-site hosting@ £129.60 inc VAT & report from Cllr Jamieson.</p> <p>e) Proposal to approve 2025/26 budget & resultant precept request: Options attached for consideration.</p> <p>*Lloyds Bank: Notification of change of current Treasurer's account to a Community Account on 14 January 2025, designed for non-profit organisations with an annual turnover of less than £250,000 per year. A monthly charge of £4.25 per will start to be applied on day to day banking services and account maintenance. <i>Lloyds have confirmed there is no other free account for parish councils to migrate to.</i></p>	Treasurer's Account:		£14,210.19	TOTAL		£14,210.19	Salary: December 2024		£405.08	Salary: January 2025		£405.08	Expenses: Dec/Jan 24/25		£24.00	Lengthsman: November 24		£165.00	Lengthsman: December 2025		£165.00	Grass-cut (ii) Memorial Garden		£125.00	Grass-cut (ii) PPC		£125.00	RBL: Annual donation		£25.00	Annual gifts expenses (approved Nov meeting)		£112.79	Hall hire November 2024		£13.00	TOTAL		£1,564.95
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Item 10, Correspondence

WCC Streetscape Design Guide consultation	Reminder of WCC's draft Streetscape Design Guide currently out for public engagement from Monday 4 November 2024 to Monday 27 January 2025 closing at midnight. Survey and design guide links: https://online1.snapsurveys.com/StreetscapeDG2024 https://www.worcestershire.gov.uk/sites/default/files/2024-11/Public%20Engagement%20-%20Draft%20Streetscape%20Design%20Guide_1.pdf
Pershore Education Planning Area Review	Notice of agreement to extend the age ranges of all the first schools in the Pershore Education Planning Area to become primary schools. The middle schools in Pershore will no longer have a point of entry into Year 5 for September 2025, and Pershore High School's intake will be expanded to accommodate all Year 7 pupils in the area from September 2027.
SWDP Review	Further to comments submitted in respect of the South Worcestershire Development Plan Review, the Secretary of State has appointed two planning Inspectors to conduct an Examination into the soundness and legal compliance of the Plan. Ian Kemp will act as Programme Officer for the Examination and will be responsible for assisting the Inspectors with the administrative and procedural aspects of the Examination process & the primary point of contact for any queries.