

# **EARLS CROOME PARISH COUNCIL**

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Clerk & R.F.O.: Mrs Nikki Nicholson, The Old farmhouse, Pirton Court, Pirton, Worcester, WR8 9EE  
Tel: 01905 936560 e-mail: earlscroomepc@gmail.com

**To: All Members of Earls Croome Parish Council.**

**I hereby give notice of the Annual meeting of the above Council at Earls Croome Village Hall**

**On TUESDAY 27<sup>th</sup> May 2025, at 7:30pm**

**The Annal Parish Council meeting will be preceded by the Annual Parish Meeting at 7pm**

## **Agenda**

- 1 Election of Chairman & Declaration of Office**
- 2 Apologies**
- 3 Registration & Declaration of Interest**
- 4 To note the Code of Conduct, the Standing Orders & the Financial regulations**
- 5 Public Participation – any Member of the public wishing to address the council is asked to notify the Clerk one week prior to the meeting to ensure the discussion topic is included in the Agenda.**
- 6 Delegation of Planning and other matters**
- 7 Appoint representatives: Open Spaces (including the Commons & the Playing field), Village Hall Rep, Highways (Including flooding and drainage) Planning co-ordinators, Staffing Committee, SWDPR monitor, Website/social media & Defibrillator (including phone box).**
- 8 Legal documents & Contracts**
- 9 Minutes of the Last Meeting**
- 10 Representatives Reports**
- 11 Highway Matters**
- 12 Parish Paths**
- 13 Lengthsman Scheme**
- 14 Commons**
  - Environmental working party update**
  - Smithmoor - Debris clear up, Hay & Maintenance**
  - Dunstall**
  - Marsh**
- 15 Planning**
- 16 Finance**
  - Bank Reconciliation – March & April**
  - Agree draft end of year accounts & Bank reconciliation.**
  - Appoint Internal Auditor**
  - AGAR exception**
  - AGAR Section 1**
  - AGAR Section 2**
  - Insurance renewal**

Payments made since last meeting:

Stroke Society – Duggan donation	£25.00
Mr B Arrowsmith – lengthsman services – March	£182.00
Mrs N Nicholson – clerk OPE (Nov- March)	£50.93
J Marklew – playing field grass cutting	£40.00
Lloyds Bank – service charge	£4.75
Mrs N Nicholson – Clerk Salary- April (S/O)	£289.66
Mrs N Nicholson – Clerk working from home allowance April (S/O)	£20.00
Mrs Nicholson – balance of salary	£3.66
Worcestershire CALC- Membership fee	£180.48
J Marklew – playing field grass cutting	£40.00

To review and authorize the following payments:

a) Mrs N Nicholson – Clerk salary – May (S/O)	£293.32
b) Mrs N Nicholson – Clerk Working from home allowance May (S/O)	£20.00
c) Mrs N Nicholson OPE	£TBC
d) Tim Hughes – lengthsman payment – May	£TBC
e) CAS Ltd – Annual Insurance premium	£468.25
f) Tim Hughes – lengthsman payment – June	£TBC

To be reviewed at July meeting.

g) Church Yard Grant	£175.00
h) Village Hall annual hire fee	£100.00

Remittance:

MHDC Precept payment: £2650.00

WCC Lengthsman reimburse March: £182.00

**17 Website & .gov requiremnt**

**18 Correspondence**

**19 Date of Next Meeting:** Tuesday 22<sup>nd</sup> July 2025