

EASTHAM PARISH COUNCIL
John Inge (Chairman), Geoff Brookes, Mike Adams,
Cyril Norman, Joyce Horsfall, Peter Moseley, Mike Dowling

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Meeting** to be held at
8.00pm on Tuesday 26th April 2011 at Eastham Memorial Hall

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal interests in items on the agenda and their nature.
 - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes** To consider adoption of the minutes of the Meeting of the Council held on 29th March 2011 (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports for Information:**
 - a. **Memorial Hall Railings** – update.
 - b. **Election in May 2011** – update.
7. **Reports on Meetings attended by Clerk or Councillors:**

Clerks Gathering – Audit Training (5th April)
WCC Parish Conference (12th April)
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for March 11 to be viewed and signed. (Investment and Current Account)
 - d. To appoint Internal Auditor.
 - e. Financial Review (circulated) – to agree PC comply with all statements.
 - f. To agree Accounts for year end 31st March 2011 and complete Annual Return for External Auditor.
9. **Planning:**
 - a. Plans circulated since last meeting – None.
 - b. Decisions received since last meeting – None.

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10. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Update on outstanding queries –
 - Highwood Road resurfacing and barrier.
 - New Road – erosion of sides.
 - Water on road at Robins End (Rhyse Lane).
 - Grit bin Highwood.

12. Annual Parish Meeting – to discuss content.

13. Correspondence for Information:

A list of items will be available at the meeting.

14. Clerks report on Urgent Decisions since last meeting.

- Payments to LM – Feb/March 11.

14. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

15. Date of next meeting: To be confirmed.

16. Meeting Closed.

Signed-----Date 18th April 2011
Clerk Sue Burrows