

SUCKLEY PARISH COUNCIL

Notice of Meeting

A meeting of Suckley Parish Council is to be held at the Parish Councils Playing Field Pavilion, Suckley, Worcester, WR6 5DE

Monday 10th March 2025 at 7.30 pm.

*Members of the public are invited to attend and in accordance with the parish council's Standing Orders may at agenda item 4, make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

During agenda item 4:

- i. the period designated for public participation shall not exceed fifteen minutes.
- ii. no member of the public shall speak for more than five minutes unless directed by the Chair of the meeting.
- iii. no question put shall require a response nor start a debate on the question.
- iv. the Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay in the meeting after agenda item 4, there is no opportunity for participation unless invited to do so by the Chair of the meeting.

Summons

Councillors are hereby summoned to a meeting of Suckley Parish Council to transact the business set out in the following agenda.

Signed: *L Cleaver*

Dated 4th March 2025

Lesley Cleaver

Clerk and Responsible Financial Officer.

Email: suckleypcclerk@hotmail.com

AGENDA

1. **Chair's welcome and to record apologies.**
2. **Declarations of Interests.** Members are reminded of:
 - (a) the statutory requirement to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
 - (b) the requirement in the council's Members Code of Conduct to declare all Other Registerable Interests (ORI) and None-Registerable Interests (NRI) in matters to be considered in the meeting.When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council.

3. Consideration of any request for a dispensation.

Should any councillor declare any of DPI, ORI, NRI, they may apply for a dispensation which must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and asking to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote.

The council is required to decide whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

4. Public Participation

(a) * Please refer to the notes above. Speakers will be asked to give their name to the meeting, however comments made will be anonymised and summarised in the ensuing minutes.

(b) Public presentation(s) Planning (if on the agenda) (including planning applications representatives)

(1) The Council Chair will ask the applicant/s or their representatives (if present) to put forward any points they wish to make regarding their application

(2) Other parishioners are then invited to put forward their comments

(3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so

(c) To receive a report from and ask questions of County Councillor Cllr Karen Hanks

(d) To receive a report from, and ask questions of District Councillor Sarah Rouse

(e) To receive a report from, and ask questions of District Councillor Peter Whatley

(f) School report Cllr Helen Philpotts

5. TO APPROVE AND SIGN THE MINUTES of the meeting held 10/02/2025 as a true and accurate record, draft minutes issued to all councillors 17th February 2025 and made available online.

6. POLICY DOCUMENT INTERNAL/EXTERNAL

Nothing to be considered.

7. PLANNING – MHDC

(a) Nothing at the time of issue.

(b) Decisions (for information only). Nothing at the time of issue.

8. PLAYING FIELD WORKING GROUP (PLWG)

(a) **Report** from the last meeting of the PLWG

(b) **To discuss the “Shadow Budget”** changes needed to be made so the working group can function, including the transfer of funds £3000 from the councils general funds bank account into the councils playing field bank account beginning of April the start of a new financial year as per the 2025/2026 budget.

(c) **Fund Raising Event.** To consider recommendations with regards to a fund raising event in the village, other views considered. Details as circulated.

(d) **6-A-Side Football Event.** To receive an update regards the 6-A-side football tournament. Sponsorship, goal posts required & any insurance.

(e) **Grant applications submitted,** to receive an update with regards to grant applications made to , Severn Trent, Platform and MHDC.

- (f) **Pavilion Appraisal.** To consider an appraisal of the pavilion by Community First £155.00 no vat, and any possible grant opportunities. Details as circulated.

9. REPORTS

- (a) **Footpaths.** To receive any update from *Cllrs Lewis and Philpotts*.
(b) **Clerks.** Details as circulated. To consider applications to be made for free Trauma/bleed kit, and consideration of a possible portable defibrillator.

10. COMMUNITY - PROJECTS/ITEMS FOR DISCUSSION/UPDATE

- (a) **Mobile Phone Mast** (Atlas Tower Group) to consider any update.
(b) **Neighbourhood Plan** to receive an update from Cllr Jew following the submission of the plan to MHDC
(c) **Defibrillator roll out.** Details as circulated from Cllr Mansell
C1 For Cllr Mansell to start talks with Malvern Heart Start.
C2 Open a discussion with regards the availability for all parishioners.
C3 Consideration of coded key rings for parishioners.

11. GRANT APPLICATIONS TO BE CONSIDERED

Grant policy document and applications as circulated

- (a) Suckley Quarter Marathon £150
(b) SPACE £100

12. RATE REDUCTION CONSIDERATION

To consider the information sent by MHDC with regards possible applications with regards rate rebates

13. FINANCE –

- (a) To review the bank reconciliation to the end of January 2025 to receive any comments

(b) To review the budget v actual figures to the end January 2025 to receive any comments

(c) To note the new tax base figure from MHDC and the revised band D calculation change.

(d) APPROVAL OF PAYMENTS

To **RESOLVE** to agree the following payments two signatures required

£130.00	Cheque 1177	M J Bosley, vermin control 8/2/2025
£645.95	Cheque 1178	L Cleaver clerks February salary
£ 28.06	Cheque 1178	L Cleaver clerks expenses February 2025
£324.00	Cheque 1179	R Wilks Lengthsman January work
£ 56.00	Cheque 1180	Zurich Insurance , pavilion hire (po 2504)

(e) PLAYING FIELD ACCOUNT

To note direct debit payments taken.
Water Plus £11.65 January 2025

(f) PARISH COUNCIL ACCOUNT

To note, automatic monthly receipts
St. Johns Football Club £130.00 January 2025
Bank interest £22.27 January 2025

14. **CONTRACTOR RENEW CONSIDERATION**
To consider contactors for the coming financial year, details as circulated.
(a) The control of moles.
(b) Grass cutting
15. **VE Day 8th May 2025**
To consider the recent email from a member of the public (circulated before the meeting) with regards this event.
Does the council wish to hold its own event, or to support a forthcoming local event.
16. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
Each councillor is requested to use this opportunity to report minor matters of Information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
17. **MEMBERS TO RAISE ISSUES FOR DISCUSSION AT THE NEXT MEETING**
Reserves policy, general and earmarked.
Internal auditor appointment.
Replacement defibrillator pads.
18. **CONFIDENTIAL MATTERS**
The Council may resolve to close the meeting to members of the public in order to discuss matters relating to confidential matters such as contacts, legal action, staffing, as allowed by the Public Bodies (Admission to Meeting) Act 1960.
19. **THE ROLE OF THE CLERK.**
To discuss a letter from a member of the public "the role of the clerk" in its entirety, with consideration of further emails from that parishioner and the clerks employment.

SUCKLEY PARISH COUNCIL MEMBERS: _

Cllr Richard Lewis Chair, Cllr Simon Jew, Cllr Andrew Mansell, Cllr Howard Ormerod, Cllr Helen Philpotts, Cllr Rebecca Roper.