

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
25<sup>th</sup> April 2025

Dear Members,

The ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD on THURSDAY 1st MAY at 7.30pm at St Barnabas School, Drakes Broughton.

THE MONTHLY PARISH COUNCIL MEETING WILL FOLLOW THE ANNUAL PARISH COUNCIL MEETING

Members of the public are welcome to attend the meeting. For more information please contact the Clerk via email : [dbwppc@gmail.com](mailto:dbwppc@gmail.com)

**AGENDA**

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DELCLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. ELECT A VICE CHAIR**
- 5. REGISTRATION AND DELCLARTIONS OF INTEREST**
- 6. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 7. DELEGATION OF PLANNING AND OTHER MATTERS**
- 8. REPRESENTATIVES TO BE APPOINTED**
- 9. LEGAL DOCUMENTS, CONTRACTS & ARCHIVE**
- 10. MEMBER VACANCIES FOR PIRTON, DRAKES BROUGHTON AND x 2 WADBOROUGH**
- 11. MINUTES OF PREVIOUS MEETING**
- 12. MATTERS ARISING**
  - Asset Register
  - White lines car park
  - Parish Meetings
  - Walcot Lane Ford
  - V.E Day

**13. FINANCE**

- a) Monthly reconciliation of cash and other monies received.
- b) Agree Draft accounts for Year ending 31 March 2025, including annual bank reconciliation and statement of accounts.
- c) Agree and sign off Section One of Annual Return for year ending 31 March 2025
- d) Agree and sign off Section Two of Annual Return for year ending 31 March 2025
- f) Agree commencement date for the exercise of public rights

To note payment to BIG DUG for Pirton Bench £419.35 made during the month.

To review and authorize the following payments:

- a) Mrs. N Nicholson – Clerk Salary – April (S/0) £634.00
- Note £TBC employee deductions owing to HMRC to be paid quarterly by 22<sup>nd</sup> July.

c) Mr B Arrowsmith – Lengthsman Services – April	£280.00
d) CALC – Annual subscription	£1308.15
e.) Drakes Broughton Village Hall – Annual room hire	£350.00
f.) Arthur J Gallagher Insurance Brokers Ltd- annual premium	£TBC
g.) Mrs N Nicholson – Quarterly contribution to line rental and internet	£60.00
h.) Mrs N Nicholson – quarterly OPE	£49.58
f.) WDC – Install and emptying Lewis Close litter bin	£396.05
g.) Smart Cut – Grass Cutting April	£TBC

Note owe circa £3000 to SSE ongoing billing issue.

Remittance: WDC CIL £452.94

WDC Precept and Precept Grant £15406.00

#### **14. OPEN SPACE Phase 2 - Update**

#### **15. Neighbourhood Plan - Update**

#### **15. ROAD SAFETY**

#### **16. PLAY PARK – Signage & repairs**

#### **17. REPRESENTATIVES REPORTS**

- County Councillor and District Councillor
- Other reports as necessary

#### **18. PARISH COUNCIL WEBSITE**

#### **19. HIGHWAYS MATTERS, tasks for Lengthsman.**

#### **20. VILLAGER SUBMISSION**

#### **21. PLANNING**

Report back from Planning Committee -W/24/01485/OUT 45 houses Worcester Road, Drakes Broughton

a) Comments made on planning applications to Wychavon: application W/25/0049/FUL as well and 00436 and 00438, same objections submitted to three proposed dwellings at Windmill Lane Stoulton. Following PIP being granted.

b) Applications Approved: W/25/00167/HP 1 The Firs, Worcester Road, Drakes Broughton. Erection of two storey extension. Conversion of existing garage to habitable room with a new bay window. Erection of small single storey extension.

c) Applications Refused: N/A

d) Applications Awaiting comment: W/25/00640/RM associated ref W/16/02162/RM Land Opposite longfeild, 78 Stonebow Road. Condition variation, part retrospective.

W/25/00755/FUL Keepers Lodge, Worcester Road, Drakes Broughton. Portal building for rehabilitation room to serve existing physiotherapy clinic.

W/25/00863/AGR Kites Farm, Pirton. Steel portal framed building for storage of straw, fodder and machinery.

#### **22. CORRESPONDENCE**

- Litter bin request Play Park
- Dog Waste bins Bovis

#### **INFORMATION AND DATE OF NEXT MEETING**

The Annual Parish meeting for Drakes Broughton & Wadborough – Friday 9<sup>th</sup> May 6:00pm Village Hall, Drakes Broughton

Monthly meeting Parish Council – Thursday 5<sup>th</sup> June 2025 at Drakes Broughton Village Hall

**Minutes of last months and previous meetings and other relevant information can be found at:**

[My Parish \(worcestershire.gov.uk\)](http://worcestershire.gov.uk)

Nikki Nicholson

Clerk & R.F.O.

