



**Members of Catshill & North Marlbrook Parish  
Council  
are summoned to attend an ordinary meeting on  
Thursday 24th April 2025 starting at 19:00 in Catshill  
Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 17/04/2025

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. Declarations of Interest  
Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations  
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings. To approve the minutes of the Parish Council meeting held on 27/03/2025
8. Chairman's Address
9. Items for discussion:
  - 9.1 Dock Garden and Ivy Cottage garden update – Cllr Osman
  - 9.2 Insurance review – All
  - 9.3 Dog waste options – Cllr Laniosh
  - 9.4 Christmas lights update – Cllr Pagett/Parry

9.5 Worcestershire Wildlife Trust Project update – Cllr O’Hare

9.6 Bench issues 1 Braces Lane update

9.7 Skate park letter of support – Cllr Parry/ Pagett

## 10. Finance

10.1 To receive the payments and receipts report to 14/04/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 14/04/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April - 14 April 2025	26,123.00		
Less payments between 1 April - 14 April 2025	5,696.37		
Cashbook balance at 14 April 2025		£89,943.57	A
Bank statements at 14 April 2025			
Unity Trust Bank	95,231.95		
Add Equals Card	49.20		
Less unrepresented cheques, as list below	5,337.58	£89,943.57	B
Apr-25			

10.2 Policies to be reviewed, Complaints, Disciplinary Procedure, Grievance Procedure, Press and Media Policy, Investment policy

10.3 To present the report from Independent Internal Auditor, Maxine Warr

10.4 Annual External Audit - To review and approve the completed Annual Governance Statement Section 1 as prepared by the Responsible Finance Officer.

10.5 Annual External Audit - To review and approve the completed Annual Accounting Statements 2024-25 Section 2 as prepared by the Responsible Finance Officer

## 11. Committee and Representatives Reports

To include any relevant feedback from working group leads:

11.1 Footpaths Report – Cllr Laniosh

11.2 News Magazine Cllr P Masters

12. Date and time of next meeting Annual Parish Council meeting 29<sup>th</sup> May 2025

Excerpt from accounts spreadsheet for April 2025

payee/payer APRIL 2025	invoice ref V/R	Description	Receipts	Payments Gross	Payments VAT	Payments Net
O2	v001	office mobile		18.79	3.13	15.66
Doorstep Princesses	v002	Easter event		340.00		340.00
Worcestershire County Council	R1	Lengthsman Refund Feb and March 2025	255.50			-
Bromsgrove District Council	R2	Half Year precept	25,867.50			
Salaries	v003-004	PO Salary April 2024 plus 2 hrs overtime		1,101.00	-	1,101.01
Mrs C Blake	v004	Working from Home Allowance SLCC Guidelines		30.00	-	30.00
Daren Lacey	v006	Easter event		300.37		300.37
G Force Fireworks	v007	Fireworks Event 2025		3,000.00		3,000.00
Meadowfields Ground Maintenance	v008	Maintain shrubs at gardens in March 2025		237.60	39.60	198.00
Viking	V009	A4 paper		20.92	3.49	17.43
Bromsgrove District Council	V010	Road closure licence for Christmas 2024		80.00		80.00
Top Ents UK	V011	Production Hire for VE Day		267.60	44.60	223.00
Lucy Fur	V012	Cabaret		100.00		100.00
Daren Lacey	v013	Easter event		199.82		199.82
						-
sub-total April 2025			26,123.00	5,696.10	90.82	5,605.28

Councillors: B McEldowney (Chairman), P Masters, S Osman, B Laniosh,  
J Parry, K Burgess, R Pagett, M Pagett, T Gillespie, A O’Hare