

To Members of Upper Arley Parish Council

23rd April 2025

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 29th April 2025 at Shatterford Village Hall. The meeting will be preceded by the Annual Parish Meeting which will commence at 7.30 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council Meeting held on Tuesday 25th March 2025 at Arley Memorial Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 16th April 2025

| | |
|--|------------|
| Lloyds Treasurers Account | £314.90 |
| Lloyds Business Instant Access Account | £0.01 |
| CCLA Public Sector Deposit Account | £15,143.72 |

b) To approve payments to be made as listed below:

| | | |
|-----------------------|---------|------|
| Salaries (April 2025) | £406.96 | BACS |
| HMRC (April 2025) | £147.19 | BACS |
| Litter Contract | £238.00 | BACS |

c) To ratify the following payments

| | | |
|------------------------|---------|----|
| Toilet Contract 1.4.25 | £166.66 | SO |
|------------------------|---------|----|

d) Bank reconciliation: To complete the bank reconciliation for the period ending 31st March 2025.

e) Payments and Receipts Account: To note the payments and receipts account for the period ending 31st March 2025 (enclosed).

f) Appointment of Internal Auditor: To appoint Miss J Barker as the Internal Auditor for the 2025-2026 financial year.

10. Planning and Development Control:

a) Planning Applications Received

None.

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

25/0090/S73 Land At Os 377940 282285 Bridgnorth Road Shatterford
Variation of condition 2 (Approved plans) attached to planning approval ref:
24/0182/FUL. Approved.

25/0087/HOU Severn View Button Oak To Arley Road Arley Bewdley
Erection of Garden Building. Approved.

25/0213/CR Land At Goods Green Farm Arley Lane Shatterford Worcestershire
Discharge of conditions 3 (Materials) and 4 (Bin Store) of Planning Permission
23/0801/FUL. Approved.

25/0124/PNR Barn Adjacent High Lea Button Oak To Arley Road Pound Green
Conversion of Agricultural Building to Residential Dwelling. Prior approval given.

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting which will be the Annual Meeting of the Parish Council will take place on Tuesday 29th May 2025 at Arley Memorial Hall commencing at 7.30 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Thursday 15th May 2025 – 7.00 p.m. Chairman's Meeting – Wyre Forest House

Tuesday 20th May 2025 – 7.30 p.m. – Arley Memorial Hall – Annual Meeting of the Parish Council.

Tuesday 24th June 2025 – 7.30 p.m. – Arley Memorial Hall – Parish Council Meeting

Tuesday 22nd July 2025 – 7.30 p.m. – Shatterford Village Hall – Parish Council Meeting