

SUCKLEY PARISH COUNCIL

Notice of Meeting

The **Annual** Meeting of Suckley Parish Council is to be held at Suckley Church,
Suckley, Worcester, WR6 5DE

Monday 12th May 2025 at 6.00 pm.

Members of the public are invited to attend. There is no public question time at this meeting and there shall be no opportunity for participation unless invited to do so by the Chair of the meeting.

Summons

Councillors are hereby summoned to a meeting of Suckley Parish Council to transact the business set out in the following agenda.

Signed: *L Cleaver*

Dated 6th May 2025

Lesley Cleaver

Clerk and Responsible Financial Officer.

Email: suckleypccclerk@hotmail.com

BUSINESS OF THE AGENDA

1. **Appointment of:**
 - (a) Chairman of the Council
 - (b) Vice Chairman of the Council
2. **Chairman's welcome and to receive apologies.**
3. **Declarations of Interests.** Members are reminded of:
 - (a) the statutory requirement to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
 - (b) the requirement in the council's Members Code of Conduct to declare all Other Registerable Interests (ORI) and None-Registerable Interests (NRI) in matters to be considered in the meeting.

When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council.
4. **Consideration of any request for a dispensation.**

Should any councillor declare any of DPI, ORI, NRI, they may apply for a dispensation which must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and asking to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote.

The council is required to decide whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

5. **TO APPROVE AND SIGN THE MINUTES** of the meeting held 14/04/2025 as a true and accurate record, draft minutes issued to all councillors 18th April 2025 and made available online.
6. **PLANNING – MHDC**
 - (a) Nothing at the time of issue.
 - (b) Decisions (for information only).
7. **PLAYING FIELD WORKING GROUP (PFWG)**
 - (a) To consider an application to be submitted for the improvements to the pavilion together with the replacement boarding to the all-weather pitch. (Notes can be found at the end of the agenda and as circulated).
8. **REPORTS**
 - (a) **Clerks.** Details as circulated, to receive any questions.
9. **TO CONSIDER THE FOLLOWING**
 - (a) Financial Regulations
 - (b) Standing Orders
 - (c) Code of conduct
10. **GRANT APPLICATIONS TO BE CONSIDERED**
 - (a) The provision of grant funding £102.44 from Worcestershire County Council for a Public Health Trauma Kit. Details as circulated 15th April.
 - (b) Grant application form - the Suckley Womble details as circulated
 - (c) Grant application form - the Suckley Festival 2025 details as circulated
11. **APPOINTMENT OF MEMBERS**

To consider any changes to the internal and external groups.
12. **FINANCE –**
 - (a) Bank reconciliation to the end of March 2025 (financial year end), to review and receive any comments
 - (b) Budget v actual figures to the end March 2025 (financial year end), to review and receive any comments

(c) APPROVAL OF PAYMENTS

To **RESOLVE** to agree the following payments two signatures required:

Playing Field account:

£ 54.00 Cheque 0300	MHDC business rates pavilion due 1 st June 2025
£ 155.00 Cheque 0301	Community First, pavilion appraisal (po 2501) 25/03/2025
£ 100.00 Cheque 0302	Lottery - first prize May draw.
£ 50.00 Cheque 0303	Lottery - second prize May draw.

General funds account

£645.85 Cheque 1189	L Cleaver clerks salary April 2025
£ 30.61 Cheque 1190	L Cleaver clerks expenses April 2025 as circulated.
£ 80.28 Cheque 1190	To reimburse the clerk, payment of the replacement defib pads and 1 x missing AED Starter Kit
£455.52 Cheque 1191	Worcestershire CALC yearly subscription

(d) PLAYING FEILD ACCOUNT

To note direct debit payments taken March 2025, Water Plus £11.65, EDF £39.81

(e) PARISH COUNCIL GENERAL ACCOUNT

To note, automatic monthly receipts March 2025, St. Johns Football Club £130.00, bank interest £18.11

To note that the interest paid on the councils business account for the tax year ending 5th April 2025 £264.95

13. CONTRACTOR RENEW CONSIDERATION

Lengthsman agreement with the Contractor and also Worcestershire County Council for the year 2025/2026

14. DEFIBRILLATOR PURCHASE

To consider the following purchase when grant award received:

Ipad SP1 (semi-automatic or fully automatic to be decided) at Longley Green complete with cabinet (open not locked) and AED starter kits (gloves, wipes, face shield, Tuffcuts and Razor) and defib pads. £1281.95 plus shipping cost and vat.

15. WARD BUDGET 2025/2026

To receive comments with regards an application up to £495 (form and guidance sent to all) towards a cabinet for the Trauma/Bleed kit.

16. TO RECEIVE REPORT OF PARISH COUNCILLORS

Each councillor is requested to use this opportunity to report minor matters of Information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. MEMBERS TO RAISE ISSUES FOR DISCUSSION AT THE NEXT MEETING

Three year forecast (Parish Clerk)

Extra waste bins (Cllr Ormerod)

All outstanding matters from Aprils parish council meeting.

18. CONFIDENTIAL MATTERS

The Council may resolve to close the meeting to members of the public in order to discuss matters relating to confidential matters such as contacts, legal action staffing, as allowed by the Public Bodies (Admission to Meeting) Act 1960

19. TO CONSIDER A REPLY TO DOCUMENT MARKED IN CONFIDENCE FROM A MEMBER OF THE PUBLIC

SUCKLEY PARISH COUNCIL MEMBERS: _

Cllr Richard Lewis Chair, Cllr Simon Jew, Cllr Andrew Mansell, Cllr Howard Ormerod, Cllr Helen Philpotts, Cllr Rebecca Roper.

NOTES

7 - PLAYING FIELD WORKING GROUP (PFWG)

To consider an application to be submitted for the improvements to the pavilion together with the replacement boarding to the all-weather pitch.

Submission to be sent:

Under the MHDC Community Legacy Grant Award Scheme: £8595
estimated excl vat for the pavilion upgrades plus a further estimated amount of
£6400 excluding vat or the all-weather pitch improvements.